



REPORT FOR ACTION WITH CONFIDENTIAL ATTACHMENT

Selection of Candidates for the Property Standards Committee

Date: April 2, 2019

To: Nominating Panel – Property Standards Committee

From: City Clerk

Wards: All

REASON FOR CONFIDENTIAL INFORMATION

This report deals with personal matters about identifiable individuals who are being considered for appointment to the Property Standards Committee.

SUMMARY

The Nominating Panel – Property Standards Committee will conduct interviews and recommend nine candidates, to City Council for appointment to the Property Standards Committee.

RECOMMENDATIONS

The City Clerk recommends that:

1. The Nominating Panel – Property Standards Committee select 18 candidates listed in Confidential Attachment 1 for interview at its next meeting for appointment to the Property Standards Committee.
2. The Nominating Panel - Property Standards Committee direct that the confidential information contained in Confidential Attachment 1, 2 and 3 remain confidential in its entirety as they relate to personal matters about identifiable individuals being considered for appointment to the Property Standards Committee.

FINANCIAL IMPACT

There are no financial implications arising from this report.

DECISION HISTORY

At its meeting on February 26, 2019, City Council appointed seven individuals to the Tribunals Nominating Panel:

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2019.CC3.5>

At its meeting on December 5, 2017, City Council appointed one candidate to the Toronto and East York Panel of the Property Standards Committee/Fence Viewer for a term of office ending on November 30, 2018 and until a successor is appointed:

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2017.CC35.1>

COMMENTS

Composition of the Property Standards Committee

There are 16 public members on the Property Standards Committee who are appointed to four panels corresponding to the Community Council boundaries:

- Etobicoke York panel
- North York panel
- Scarborough panel
- Toronto and East York panel

The Building Code Act, 1992 dictates the selection of the Chair

Section 15.6 (4) of the *Building Code Act, 1992* requires the Property Standards Committee to elect a Chair from amongst its members. Therefore, the Committee will elect a City-wide Chair and Chairs for the four panels from amongst its 16 public members.

Committee members must meet certain qualifications

In addition to the general eligibility requirements set out in the Public Appointments Policy, members are to:

- bring an understanding of the diverse neighbourhoods and communities across the city
- have a concern for the health and safety of City residents
- have an understanding of the [Building Code Act](#); Municipal Code Chapter 629, Property Standards; building practices and tribunal processes
- have a clear understanding of the role of the committee
- not act as an agent for any appellant before the Property Standards Committee
- if possible, have previous experience as a member of a decision-making body
- be able to read and understand building plans, surveys and reports

Former Council members who served in the immediately preceding term of Council are ineligible for appointment as public members.

There are currently nine positions under consideration

One position is a result of a vacancy due to the resignation of Sheryl Beckford on March 25, 2019. Sheryl was appointed to the Toronto and East York Panel.

The other eight positions are due to the terms of the current members ending on November 30, 2018. They serve until their successors are appointed.

The nine members will be appointed to the following panels:

- Etobicoke York panel - 2 public members
- North York panel - 2 public members
- Scarborough panel - 2 public members
- Toronto and East York panel - 3 public members

Applicants will be asked to indicate their panel preferences at the interview.

Term of office

The public members will serve a term of office ending May 15, 2023, continuing to serve until successors are appointed.

Committee members receive remuneration

Public members, including the Chair receive full-day per diem of \$460 and half-day remuneration (3.5 hours or less) of \$275 for hearings, business meetings and training sessions.

Each public member who is not a chair of a committee or committee panel will receive a stipend of \$1,500 per year, pro-rated on an annual basis from the time of appointment. The chair will receive an annual stipend of \$2,500, pro-rated on an annual basis from the time of appointment.

We have consulted with Municipal Licensing & Standards staff

Public Appointments Secretariat staff consulted with Municipal Licensing & Standards staff in January 2019 to discuss committee qualifications and the appointment process. In addition to the Council approved qualifications, staff identified that an understanding of building and construction standards, property management, landscaping and design would be beneficial.

Outreach was conducted for these vacancies

The opportunity to join the Property Standards Committee was included in a city-wide outreach campaign in the fall of 2018 to coincide with the new term of City Council. This recruitment included transit shelter ads, online ads, attending and speaking at community and professional/industry events, use of social media including Twitter and LinkedIn, and outreach via the Public Appointments e-update list. Outreach was also done to attract diverse candidates.

Next steps - Interviews

Once the Nominating Panel - Property Standards Committee selects candidates for interviews, the City Clerk's Office will contact the candidates to schedule them for 15 minute interviews. Eighteen interviews at 15 minutes each will take approximately four and a half hours to complete.

CONTACT

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SIGNATURE

Ulli S. Watkiss
City Clerk

ATTACHMENTS

Confidential Attachment 1 – List of Candidates, Qualifications, Confidential Diversity Information Summary, and Applications for Appointment to the Property Standards Committee

Confidential Attachment 2 –Interest in Re-appointment from Current Members of the Property Standards Committee

Confidential Attachment 3 –Diversity Information Summary for Current Public Members of the Property Standards Committee