



REPORT FOR ACTION WITH CONFIDENTIAL ATTACHMENT

Selection of Candidates for the Sign Variance Committee

Date: May 17, 2019

To: Nominating Panel - Sign Variance Committee

From: City Clerk

Wards: All

REASON FOR CONFIDENTIAL INFORMATION

This report deals with personal matters about identifiable individuals who are being considered for appointment to the Sign Variance Committee.

SUMMARY

The Nominating Panel - Sign Variance Committee will conduct interviews and recommend three candidates, including a Chair, to City Council for appointment to the Sign Variance Committee.

RECOMMENDATIONS

The City Clerk recommends that:

1. The Nominating Panel - Sign Variance Committee select eight candidates listed in Confidential Attachment 1 for interview at its next meeting for appointment to the Sign Variance Committee.
2. The Nominating Panel - Sign Variance Committee direct that the confidential information contained in Confidential Attachments 1, 2 and 3 remain confidential in their entirety as they relate to personal matters about identifiable individuals being considered for appointment to the Sign Variance Committee.

FINANCIAL IMPACT

There are no financial implications arising from this report.

DECISION HISTORY

At its meeting on February 26, 2019, City Council appointed seven individuals to the Tribunals Nominating Panel:

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2019.CC3.5>

COMMENTS

Composition of the Sign Variance Committee

There are five public members on the Sign Variance Committee.

Committee members must meet certain qualifications and be eligible

In addition to the general eligibility requirements set out in the Public Appointments Policy, members should collectively bring the following skills and expertise to the committee:

- demonstrate a strong interest in the complexities and challenges of city building
- bring an understanding of the diverse neighbourhoods and communities across the city
- have knowledge in one or more areas of: law, planning, architecture, government, economic development, community development, land development, or citizen advocacy
- demonstrate decision-making, communication, and mediation skills to facilitate an open and fair meeting process
- at least 3 members should have adjudication experience and 2 members should have public speaking and organization skills to be able to chair public meetings and maintain order in conflict situations

Public members are ineligible for appointment to the committee if they are an owner, employee, or agent of an advertising, communications, or media relations agency or a business which owns, controls, or has shares in a media outlet.

Former Council members who served in the immediately preceding term of Council are ineligible for appointment as public members.

There are currently three positions under consideration

The three available positions, including Chair, are due to the terms of the current members coming to an end on November 30, 2018, they have been serving until their successors are appointed.

The two remaining members are appointed until December 8, 2021, serving until successors are appointed.

City Council appoints the Committee's Chair

Municipal Code Chapter 694, Signs, General, Section 694-33C states that City Council appoints one member to serve as Chair of the Sign Variance Committee.

The Chair position is vacant as a result of Tracey Hamilton's term coming to an end in May 2019.

Term of office

The term of office is four years. The new appointees will serve a term of office ending June 20, 2023, continuing to serve until successors are appointed.

Committee members receive remuneration

- Chair: \$2,500 annually, plus full-day per diem of \$460 and half-day remuneration (3.5 hours or less) of \$275 for hearings, business meetings or training sessions.
- Members: \$1,500 annually, plus full-day per diem of \$460 and half-day remuneration (3.5 hours or less) of \$275 for hearings, business meetings or training sessions.

We have consulted with Toronto Building staff

Public Appointments Secretariat staff consulted with Toronto Building staff to discuss Committee qualifications and review applications.

Outreach was conducted for these vacancies

The opportunity to join the Sign Variance Committee was included in a city-wide outreach campaign in the fall of 2018 to coincide with the new term of City Council. This recruitment included transit shelter ads, online ads, attending and speaking at community and professional/industry events, use of social media including Twitter and LinkedIn, and outreach via the Public Appointments e-update list. Outreach was also done to attract diverse candidates.

Next steps - Interviews

Once the Nominating Panel - Sign Variance Committee selects candidates for interviews, the City Clerk's Office will contact the candidates to schedule them for 15 minute interviews. Eight interviews at 15 minutes each will take approximately two hours to complete.

CONTACT

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SIGNATURE

Ulli S. Watkiss
City Clerk

ATTACHMENTS

Confidential Attachment 1 – List of Candidates, Qualifications, Confidential Diversity Information Summary, and Applications for Appointment to the Sign Variance Committee

Confidential Attachment 2 –Interest in Re-appointment from Current Members of the Sign Variance Committee

Confidential Attachment 3 –Diversity Information Summary for Current Public Members of the Sign Variance Committee