



REPORT FOR ACTION

Review of Toronto Parking Authority Policy Resolutions - Occupational Health and Safety (4-19) and Workplace Harassment and Violence (4-22)

Date: February 14, 2019
To: Board of Directors, Toronto Parking Authority
From: Acting President, Toronto Parking Authority
Wards: All

SUMMARY

The Toronto Parking Authority (TPA) has established a range of Board-enacted Policies which form the guiding principles and procedures by which it operates. The *Occupational Health and Safety Act* requires that two policies relating to the *Act* be reviewed on an annual basis. These policies were most recently reviewed and affirmed by the Board at its meeting of August 24, 2018. This report confirms that the Toronto Parking Authority's Joint Health and Safety Committee conducted its annual review as per requirements of the *Act* and concurred in the policies at its January 30, 2019 meeting, with no recommended changes to the two specific TPA policies, namely:

- TPA Policy Resolution 4-19: Occupational Health and Safety Policy; and
- TPA Policy Resolution 4-22: Workplace Harassment and Violence Policy.

RECOMMENDATIONS

The Acting President, Toronto Parking Authority recommends that:

1. The Board of Directors of the Toronto Parking Authority review and endorse the Toronto Parking Authority Policy Resolutions as follows:
 - a) Policy Resolution 4-19 - Occupational Health and Safety Policy, attached as Appendix A to the report (February 14, 2019) from the Acting President, Toronto Parking Authority); and

- b) Policy Resolution 4-22 - Workplace Harassment and Violence Policy, attached as Appendix B to the report (February 14, 2019) from the Acting President, Toronto Parking Authority);

and direct staff to enact these Policy Resolutions, as approved.

FINANCIAL IMPACT

The review and endorsement of TPA Policy Resolution 4-19 and Policy Resolution 4-22 as outlined in this report will have no financial impact.

DECISION HISTORY

The TPA Board of Directors most recently reviewed and approved Policy Resolution 4-19, Occupational Health and Safety Policy; and Policy Resolution 4-22, Workplace Harassment and Violence Policy (Item PA13.4), at its meeting of August 24, 2018.
<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2018.PA13.4>

COMMENTS

The rationale for the policy review and approval recommended in this report is set out as follows.

Policy 4-19 - Occupational Health and Safety (refer to Appendix A)

Proposed change - No changes are proposed.

Reason for review and approval - The *Occupational Health and Safety Act* requires the policy to be reviewed on an annual basis.

Policy 4-22 Workplace Harassment and Violence (refer to Appendix B)

Proposed change - No changes are proposed.

Reason for review and approval - The *Occupational Health and Safety Act* requires the policy to be reviewed on an annual basis.

CONTACT

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SIGNATURE

Robin Oliphant
Acting President, Toronto Parking Authority

ATTACHMENTS

Appendix A: Proposed Toronto Parking Authority Policy Resolution 4-19, Occupational Health and Safety Policy

Appendix B: Proposed Toronto Parking Authority Policy Resolution 4-22, Workplace Harassment and Violence Policy