



REPORT FOR ACTION CONTRACT AWARD

Contract Award - Request for Quotation No. RFQ2019-03 - Landscaping Maintenance Service, East End (2019-2023)

Date: April 26, 2019
To: Board of Directors, Toronto Parking Authority
From: Acting President, Toronto Parking Authority
Wards: All

RECOMMENDATIONS

The Acting President, Toronto Parking Authority recommends that:

1. The Board of Directors of the Toronto Parking Authority (TPA) grant authority to award the contract for the landscaping maintenance services for the east end (2019-2023) to Hank Deenen Landscaping Ltd, being the lowest bid and meeting all specifications in conformance with the Request for Quotation (RFQ) requirements, for a term of three (3) years, plus two (2) optional one (1) year extensions at the sole option of the Toronto Parking Authority, in the estimated amount (five years) of \$547,792.56 plus \$55,000 as a contingency allowance, being the sum total amount of \$602,792.56, subject to annual inflation adjustment as applicable based on the Consumer Price Index (CPI) in accordance with the contract provisions and net of all taxes and charges.
2. The Board of Directors of the Toronto Parking Authority authorize payment of up to \$125,000 to Hank Deenen Landscaping Ltd. as required for general repairs to landscaping based on the unit prices bid over the term of the contract for the landscaping maintenance services for the east end (2019-2023).
3. The Board of Directors of the Toronto Parking Authority authorize the Acting President to recover from the Toronto Transit Commission (TTC) the estimated total amount of \$175,445.70 over the term of the contract (2019-2023), or such other actual costs incurred which may include contingency and repair allowance, subject to annual inflation adjustment as applicable based on the Consumer Price Index in accordance with the contract provisions and net of all taxes and charges, for landscaping services carried out under the contract on the Toronto Transit Commission commuter parking lots.

FINANCIAL IMPACT

The estimated potential total amount to award the contract for the landscaping maintenance services for the east end (over the entire five (5) year term from 2019 to 2023) is \$547,792.56, plus \$125,000 for anticipated landscaping maintenance general repairs on an as required basis, plus \$55,000 as a contingency allowance, being the sum total amount of \$727,792.56, subject to annual inflation adjustment as applicable based on the CPI in accordance with the contract provisions and net of taxes and charges.

Contract Award Value:

\$318,908.33 net of all applicable taxes
\$75,000 general repairs
\$33,000 as a contingency allowance

Contract (initial term) commences May 1, 2019 and ends December 31, 2021.

Option Period 1 - January 1, 2022 to December 31, 2022

\$112,750.85 net of all applicable taxes
\$25,000 general repairs
\$11,000 as a contingency allowance

Option Period 2 - January 1, 2023 to December 31, 2023

\$116,133.38 net of all applicable taxes
\$25,000 general repairs
\$11,000 as a contingency allowance

For the first year of the contract term, 2019, the contract amount will be \$103,183 plus an estimated \$36,000 contingency and repair allowance, being the sum total of \$139,183 net of all taxes and charges. Funds for this work for 2019 are included in the 2019 TPA approved Operating Budget - Maintenance Account 546, and will continue to be budgeted in the subsequent years.

CALL SUMMARY

Call Number:

Request for Quotation No. RFQ2019-03

Description:

The non-exclusive provision of Landscaping maintenance services for TPA's outdoor surface parking lots and parking garage structures within the east end locations, from the date of award for a term of three (3) years, plus two (2) optional one (1) year extensions as required by the TPA. Should the option(s) be exercised, then the Director of Operations will request the Vice President of Operations to process the renewals under the same terms and conditions.

TPA Finance and Operations groups developed the scope of work and documents for the RFQ call to include all technical requirements, material and labour to provide the landscaping maintenance and other landscaping services for TPA and TTC outdoor parking lots and garage sites in the east end of Toronto.

The call documents were posted publicly on the MERX public tendering network on February 8, 2019. One subsequent Addendum was issued and the call closed on March 14, 2019. Two (2) bids were received and considered. Upon detailed evaluation, only one was deemed to be compliant with all parameters of the call.

Table 1: *Summary of Compliant Submission Received (net of applicable taxes)*

Company	Year 1 Price (2019)*	Year 2 Price (2020)	Year 3 Price (2021)	Year 4 Price (2022)	Year 5 Price (2022)	Extended Five (5)-Year Total Price
Hank Deenen Landscaping Ltd.	\$103,183.00	\$106,278.49	\$109,446.84	\$112,750.85	\$116,133.38	\$547,792.56

* As per the call document, the current year price submitted by the bidders is escalated by a factor of 3% per annum for the subsequent years for the purposes of evaluation of bids only. The actual Consumer Price Index (CPI) - All Items Toronto will be applied pursuant to the contract.

The work encompasses 53 TPA sites as well as a further 9 TTC facilities.

COMMENTS

TPA parking facilities typically offer more than just hard-paved area for parking and drive aisles, often comprising a variety of ancillary soft surface features, turf areas, trees and shrubs and/or planter beds, all of which require ongoing care and maintenance. These enhancements add to the esthetic ambiance for the adjacent neighbours and communities and contribute to mitigation of the environmental effects of the paved areas. With the Green P Plus initiatives whereby lots are retrofit with enhanced

landscape features in conjunction with capital work to complement their role in the communities they serve, landscaping of our facilities is even more prominent. This is also the case with the commuter parking lots TPA operates on behalf of the TTC.

From time to time throughout the contract term, TPA and/or TTC may open new parking facilities, or existing facilities may sustain damage to the landscape, requiring repair. To accommodate these circumstances, the call documents included a requirement that the successful proponent also provide a unit price quote for trees, shrubs, mulch and a range of other landscaping materials and services. The repair/contingency amounts noted in Recommendation 1 above in this report reflect past experience in this regard.

The following summarizes the details of the staff review and recommendations:

- A panel of TPA Operations Finance staff conducted initial evaluations of two (2) proponent submissions in accordance with the evaluation criteria established in the RFQ documents.
- TPA staff called the references provided to verify their abilities and performance with previous agencies or groups.
- Hank Deenen had excellent references and the agencies that they had worked with were satisfied with their abilities and performance.
- For the last 8 years Hank Deenen has serviced the TPA Carparks for the East-end and their performance was more than satisfactory.
- The second bid was determined not to have met all mandatory requirements of the call.
- Attachment 1: Hank Deenen Ltd. - Tender Details (Annual Cost - 2019) and Attachment 2: Unit Pricing, to this report provide detailed information with regard to: individual cost-per-lot for the routine landscaping maintenance services tendered by Hank Deenen Landscaping Ltd.; and the unit pricing for the repair/replacement elements, respectively.
- Hank Deenen Landscaping Ltd submitted the lowest bid and met all TPA specifications in conformance with the RFQ requirements.

Based on the foregoing, staff recommend that the bid of Hank Deenen Landscaping Ltd. be accepted.

CONTACT

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SIGNATURE

Robin Oliphant, Acting President
Toronto Parking Authority

ATTACHMENTS

Attachment 1: Hank Deenen Ltd. - Tender Details (Annual Cost - 2019)
Attachment 2: Unit Pricing

ATTACHMENT 1

HANK DEENEN LTD. - TENDER DETAILS (ANNUAL COST - 2019)

Carpark No.	Description	Unit	Hank Deenen Landscaping Ltd.
Weekly Maintenance (Entire Carpark) for the following locations:			
5	20 Wellesley Street East	L.S	\$ 2,233.00
11	21 Pleasant Blvd.	L.S	1,361.00
12	30 Alvin Avenue	L.S	1,178.00
17	716 Pape Avenue	L.S	1,252.00
26	33 Queen Street East	L.S	1,184.00
29	75 Holly Street	L.S	1,876.00
39	20 Castlefield Avenue	L.S	1,968.00
55	23 Bedford Park Avenue	L.S	995.00
78	35 Erindale East	L.S	995.00
87	14 Arundel Avenue	L.S	1,197.00
88	25 Ferrier Avenue	L.S	800.00
89	20 Eaton Avenue	L.S	1,252.00
90	17 Eaton Avenue	L.S	713.00
109	51 Aberdeen West		995.00
137	77 Gough Avenue	L.S	720.00
139	6 Sherwood Avenue	L.S	886.00
142	31 Langford Avenue	L.S	1,256.00
146	573 Gerrard Street East	L.S	1,104.00
149	12 Woodycrest Avenue	L.S	607.00
152	25 Glenforest Avenue	L.S	1,032.00
156	18 Ferrier Avenue	L.S	974.00
157	1511 Bayview Avenue (1 planter in front of stair on Bayview)	L.S	995.00
170	117 Hammersmith Avenue	L.S	1,334.00
173	737 Rhodes Avenue	L.S	1,320.00
179	653 Gerrard	L.S	1,252.00
180	268 Rhodes Avenue	L.S	1,404.00
183	166 Woodbine Avenue / 193 Boardwalk Drive	L.S	984.00

Carpark No.	Description	Unit	Hank Deenen Landscaping Ltd.
Weekly Maintenance (Entire Carpark) for the following locations:			
184	192 Boardwalk Drive / 117 Joseph Duggan Road	L.S	\$ 1,062.00
185	116 Joseph Duggan Road / 119 Sarah Ashbridge Avenue	L.S	1,103.00
186	118 Sarah Ashbridge Avenue / 119 Winners Circle	L.S	1,062.00
187	116 Winners Circle	L.S	964.00
195	15 Price Street	L.S	3,116.00
200	1167 Eastern Avenue	L.S	2,071.00
202	1141 Eastern Avenue	L.S	1,476.00
219	85 - 87 Richmond Street East	L.S	1,128.00
223	1501 Yonge Street N of St. Clair Avenue East	L.S	1,620.00
228	11 Kenwood Avenue	L.S	1,625.00
244	1439 Danforth Avenue	L.S	2,773.00
248	136 Broadview Avenue	L.S	1,133.00
400	10 Kingsdale Avenue	L.S	711.00
401	246 Brooke Avenue	L.S	1,822.00
402	10 Empress Avenue	L.S	943.00
403	10 Harlandale Avenue	L.S	862.00
404	95 Beecroft Road (Garage)	L.S	661.00
410	Beecroft West (Surface Lot, N. of Sheppard)	L.S	2,705.00
411	1880 Avenue Road	L.S	1,216.00
412	11 Finch Avenue West	L.S	1,046.00
414	Jolly Miller - 3885 Yonge Street	L.S	2,834.00
418	68 Sheppard Avenue West	L.S	1,333.00
419	5667 Yonge Street	L.S	1,087.00
602	1503 Bayview Avenue	L.S	1,189.00
706	284 Milner Avenue	L.S	1,252.00
709	1940 - 1950 Lawrence Avenue East between Pharmacy & Warden	L.S	1,476.00

Carpark No.	Description	Unit	Hank Deenen Landscaping Ltd.
Weekly Maintenance (Entire Carpark) for the following locations:			
TTC LOTS			
814	890 Willowdale Ave.	L.S	\$ 6,929.00
815	2760 Old Leslie St.	L.S	1,599.00
817	1050 Ellesmere St.	L.S	1,599.00
818	2450 Lawrence Ave. East	L.S	4,797.00
821	155 Transway Cres	L.S	1,599.00
822	705 Warden Ave.	L.S	3,731.00
823	701 Warden Ave.	L.S	3,731.00
824	777 Victoria park Ave.	L.S	2,665.00
826	2450 Eglinton Ave. E.	L.S	6,396.00
TOTAL Tender for East End			\$ 103,183.00

ATTACHMENT 2

UNIT PRICING

Plant Material List / Schedule of Unit Prices					
Type	HT/CAL	Spread	Root	Remarks	Hank Deenen Landscaping Ltd. Unit Price (\$)
Planting materials below include for supply and installation of plants.					
Deciduous Large Canopy Tree	60mm		B & B	Full Form	\$ 770.00
Deciduous Large Canopy Tree	70mm		B & B	Full Form	959.00
Deciduous Large Canopy Tree	80mm		B & B	Full Form	1,127.00
Deciduous Narrow Canopy Tree - Columnar	60mm		B & B	Full Form	770.00
Deciduous Narrow Canopy Tree - Columnar	70mm		B & B	Full Form	959.00
Deciduous Narrow Canopy Tree - Columnar	80mm		B & B	Full Form	1,127.00
Deciduous Tree Form Shrubs (i.e. Serviceberry, Pagoda Dogwood, Magnolia)	150cm		C.G. / B & B	multi stem or clump	614.00
Deciduous Tree Form Shrubs	180cm		B & B	multi stem or clump	749.00
Deciduous Tree Form Shrubs	210cm		B & B	multi stem or clump	905.00
Alberta Dwarf	150cm		B & B	Full Form	770.00
Alberta Dwarf	180cm		B & B	Full Form	962.00
Alberta Dwarf	220cm		B & B	Full Form	1,154.00
Alberta Globe	150cm		B & B	Full Form	770.00
Alberta Globe	180cm		B & B	Full Form	962.00
Alberta Globe	220cm		B & B	Full Form	1,154.00
Coniferous Tree	150cm		B & B	Full Form	635.00
Coniferous Tree	180cm		B & B	Full Form	790.00
Coniferous Tree	220cm		B & B	Full Form	972.00
Coniferous Hedge - Cedar (i.e. Emerald Green, or Brandon)	150cm		C.G. / B & B	Full Form	302.00
Coniferous Hedge - Cedar	180cm		B & B	Full Form	376.00
Coniferous Hedge - Cedar	220cm		B & B	Full Form	540.00
Deciduous Shrubs - Large	60cm		C.G.	Full Form	74.00
Deciduous Shrubs - Large	70cm		C.G.	Full Form	93.00
Deciduous Shrubs - Large	80cm		C.G.		149.00
Deciduous Shrubs - Ground Cover		50cm	C.G.	Full Form	97.00
Deciduous Shrubs - Large	70cm		C.G.	Full Form	93.00
Deciduous Shrubs - Large	80cm		C.G.		149.00
Deciduous Shrubs - Ground Cover		50cm	C.G.	Full Form	97.00

Type	HT/CAL	Spread	Root	Remarks	Hank Deenen Landscaping Ltd. Unit Price (\$)
Planting materials below include for supply and installation of plants.					
Deciduous Shrubs - Ground Cover		60cm	C.G.	Full Form	\$ 97.00
Broadleaf Evergreen Shrubs (i.e. euonymus, pieris, mahonia)	40cm		C.G.	Full Form	88.00
Broadleaf Evergreen Shrubs	50cm		C.G.	Full Form	105.00
Broadleaf Evergreen Shrubs	60cm		C.G.	Full Form	108.00
Coniferous Shrubs - upright / tall (i.e. yews)	60cm		C.G.	Full Form	105.00
Coniferous Shrubs - upright / tall	70cm		C.G.	Full Form	143.00
Coniferous Shrubs - upright / tall	80cm		C.G.	Full Form	162.00
Coniferous Shrubs - upright / tall	90cm		C.G.	Full Form	182.00
Coniferous Shrubs - spreading (low)		50cm	C.G.	Full Form	98.00
Coniferous Shrubs - spreading (low)		60cm	C.G.	Full Form	103.00
Coniferous Shrubs - spreading (low)		70cm	C.G.	Full Form	120.00
Ornamental Grasses			1 gal	Full Form	62.00
Ornamental Grasses			2 gal	Full Form	79.00
Ornamental Grasses			5 gal	Full Form	98.00
Perennials			1 gal	Full Form	62.00
Perennials			2 gal	Full Form	79.00
Perennials - groundcover & vines			flat / tray	50 per flat	535.00
Perennials - groundcover & vines			flat / tray	25 per flat	481.00
Perennials - groundcover & vines			flat / tray	12 per flat	481.00
Description			Unit		Unit Price
Unit prices for the items below include the labour and equipment required to prepare the area and to remove or supply and install/plant the materials as required.					
1. Canada black Bark Mulch			cu. yd		\$ 343.00
2. Shredded Bark Mulch			cu. yd		300.00
3. Remove weeds & Rototill - all beds/curbed areas			m2		5.00
4. Grass sod , add sod where needed			m2		44.00
5. Triple mix topsoil			m3		284.00
6. Tree fertilizing program (deep-root during growing season)			ea. tree		58.00
7. Over seeding			m2		10.00
8. Preparing to laydown			m2		22.00
9. Laying down sod			m2		22.00
Note: All Unit Prices do not include HST					