

November 22, 2019

**To:** Toronto Parking Authority Board Members:

**Re:** Next Steps for Toronto Parking Authority President Search Process

## **SUMMARY**

As we have discussed previously, the Toronto Parking Authority (“TPA”) is being led by an Acting President and one of the key short-term strategic goals of the board is to select a long-term President.

It is proposed that the recruitment process for a long-term President be initiated, under delegated authority to the Chair. The selection panel is intended to be comprised of Brian Johnston (CEO of CreateTO), Alison Mendes (TPA board member), and Arlene Yam Fritz (TPA VP Human Resources and Transformation). The search firm will be retained in accordance with TPA policies, resulting from a Request for Quotation already issued. A hiring recommendation will be made to the TPA Board.

## **RECOMMENDATION**

I recommend that the Board of Directors of Toronto Parking Authority:

1. Delegate to the Chair of the Board the recruitment process for the President of the Toronto Parking Authority, including:
  - a. establishing a selection panel to consider candidates;
  - b. working with the search firm retained by the Toronto Parking Authority through its Request For Quotation process;
  - c. consulting with the City of Toronto’s Director of Strategic Recruitment, Compensation and Employment Services during the selection and recruitment process; and
  - d. bringing forward the final recommended candidate for the Board's consideration and decision.
2. Request the Chair of the Board to update the Board on the recruitment process as needed.

Hartley Lefton  
Chair, Toronto Parking Authority Board