

PA11.7 Attachment 2

ATTACHMENT 2 – EVALUATION CRITERIA TABLE

EVALUATION CRITERIA – SCORING SHEET	
Phase 1: Mandatory Criteria	PASS/FAIL
✓ Form of Proposal	Pass/Fail
✓ Price Summary & Schedule (Completed)	Pass/Fail
✓ Specifications and Compliance Table (ability to provide 100% of All Items listed)	Pass/Fail
✓ Garment Swatches for All Items	Pass/Fail
✓ Product Literature (Product Specifications Catalogue, Sizing Chart, Test Data)	Pass/Fail
✓ Vendor’s Qualification - Reference Form	Pass/Fail
✓ Declaration of Compliance with Anti-Harassment/Discrimination Legislation and City Policy	Pass/Fail
✓ City of Toronto Policy on Purchase of Products Manufactured in Factories Where Children are Used as Slave Labour or Other Exploitive Circumstances which Impede Child Development	Pass/Fail
✓ Statutory Declaration, Occupational Health and Safety	Pass/Fail

Phase 2: Technical Criteria (Refer to Article 1, Section 1.5)	POINTS	SCORE
Question(s): (1) + (2) – Company Profile, Qualifications, Experience	0 1 2 3 4 5 6 7 8 9 10	
Question(s): (3 a, b, i, ii, iii) – Service Approach, Personnel	0 1 2 3 4 5 6 7 8 9 10	
Question(s): (3 c) - Logistics	0 1 2 3 4 5 6 7 8 9 10	
Question(s): (3 d) – After Sales Service	0 1 2 3 4 5 6 7 8 9 10	
Total Technical Score =		/40

Phase 3: Bidders Total Price (Proposed Bid)	SCORE
Bidder’s Total Price = \$	/30

Phase 4: Short Listed Bidders	SCORE
SAMPLES – Quality, Colour, Fabric, Comfort, Style, Technical Literature	/30