



REPORT FOR ACTION

Appointment of Board Secretary

Date: February 7, 2019

To: Toronto Atmospheric Board of Directors

From: Chief Executive Officer

SUMMARY

This report recommends appointment of TAF's Board Secretary.

RECOMMENDATIONS

The Chief Executive Officer recommends that the Board of Directors of the Toronto Atmospheric Fund appoint Councillor Jennifer McKelvie as Board Secretary until her successor is appointed.

FINANCIAL IMPACT

None.

DECISION HISTORY

Councillor Stephen Holyday was appointed as Board Secretary at the meeting held February 9, 2017

(<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2017.TA14.12>)

Due to appointment of new Councillors to TAF's Board by City Council in December 2018, the position of Secretary is currently vacant.

COMMENTS

TAF By-law Section 5.1 states that the Officers of the Corporation are composed of Chair, Vice-Chair, Treasurer, Secretary. Officers shall be appointed annually and shall hold their appointments at the pleasure of the Board and until successors are duly appointed.

The Officers of the Corporation are signing officers for TAF. For both accountability and accessibility, it is practical to have two of these positions held by Councillor Board members. Councillor Mike Layton currently holds the title of Vice Chair.

CONTACT

Julia Langer, Chief Executive Officer, jlanger@taf.ca

SIGNATURE

Julia Langer
Chief Executive Officer