

January 23, 2019

Dear Toronto and East York Community Council,

The Stephen Bulger Gallery is looking to obtain a Special Occasion Permit (SOP) for an upcoming event in February and is seeking to have the event declared as municipally significant. The event is classified as an art gallery or similar opening, indoors.

The event is a record launch and exhibition closing for *Light Times: Studies in Photographic* at the Stephen Bulger Gallery located at 1356 Dundas Street West, with a reception on Saturday February 23, 2019 from 2:00pm to 5:00pm. Alcohol will be served at that time. We are applying for a Sales License in order to serve beer, wine, and prosecco to our gallery patrons and visitors. The exhibition will feature work by Canadian photographer Sanaz Mazinani. The exhibition explores a technical history of photography in an effort to analyze visual language, perception, and the contemporary consumption of images.

I have attached a draft of our final press release with this letter if you would like to learn more about the event that will be occurring.

We appreciate the council considering our request, as we are still awaiting the final approval for our full liquor license and seek these SOPs in order to account for further processing delays.

Thank you kindly for your consideration.

Best regards,



Jennifer Lindsay