



Wednesday, November 14, 2018

Attn: ELLEN DEVLIN
 Administrator, Toronto and East York Community Council
 City Hall, 2nd Floor, West Tower
 100 Queen Street West
 Toronto, Ontario. M5H 2N2
 Email: Ellen.De-vlin@toronto.ca

Dear Ellen & Committee Members,

I am writing this letter to request an **"Event of Municipal Significance"** and a **"Temporary Liquor License Extension"**, to allow us to utilize our outdoor concrete "patio" section and a portion of our "private parking lot", so that we may serve alcohol at our *ideacity Closing Night Party*, on Friday June 21, 2019.

This party will take place on our private property at our office complex in the Liberty Village area of Toronto. The majority of the party will take place indoors, however there is an outdoor concrete "patio" area and an adjacent portion of our **private** parking lot that we need to utilize, in order to join with the indoor spaces as "One" overall enclosed space for this event.

The outdoor patio and parking lot areas are situated within our private property and immediately adjacent to the indoor portion of the party. This allows us to easily block off those areas using the required metal barricades outlined in the ACGO regulations, thus creating a safe, enclosed perimeter, for those attending the party.

We have also hired a professional security company on hand to monitor the guests and the barricades to make sure all rules and regulations are followed throughout the duration of the party.

Name of Event: *ideacity* Closing Night Party

Address of Event: 64 Jefferson Ave. Toronto, ON, M6K 1Y4

Date & Time of Event: Friday June 21, 2019, 6.30 pm-1am

Purpose of the Event: *ideacity* is Canada's Premier Meeting of the Minds, playing host to a melange of distinguished thinkers, literary heavyweights, artistic talents, innovative scientists and visionary entrepreneurs. The Closing Night Party is to allow the convergence of 50 unique intellectuals/international speakers and an audience of distinguished business leaders and CEO's, to discuss, celebrate and digest the relevant 'talks' they have been privileged to hear during the three days of the conference that have just concluded.

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Project Management, Conferences (*ideacity*) & Tradeshow (Zoornennedia)
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