



SERVE YOUR CITY

Boards • Committees • Tribunals

**Toronto Zoo Board –
Roles and Expectations of Public Members**

**Matthew Cowley
Public Appointments Secretariat, City Clerk's Office
June 13, 2019**



Terms of Appointment

- Appointed to serve at pleasure of Council
- Term of office ends April 16, 2023 (new appointees) or May 24, 2021 (previous appointees)
- Continue to serve until a successor is appointed
- Term limit is two consecutive 4-year terms, total of 8 consecutive years

Conditions of your appointment

- Resident of the City of Toronto
- Not an employee of the City of Toronto or any of its agencies or corporations
- Not a spouse, partner, child, or parent of a Member of City Council

Board Meetings

- Board meets approximately 6-8 times a year, or more frequently at the call of the Chair.
- Meetings are public and are held on weekdays, alternating between City Hall and Toronto Zoo Boardroom
- Regular attendance is expected
- Members should come prepared to discuss the items on the agenda



Remuneration & Expenses

- No remuneration is paid to board members
- All reasonable expenses incurred while tending to authorized Board business will be reimbursed.
- Any expenses must be for business activities authorized by the Board.

Leave of Absence or Resignation

- Submit a request to the Board to take a leave for an extended period of time, for any reason.
- Depending on the duration and the Board's requirements, City Council may fill the vacancy on a temporary basis.

Leave of Absence or Resignation

- Required if you run or seek appointment to any elected office
- Must begin on, or before, the date of application to, or the date of nomination for, the elected office.
- Notify both the City Clerk's Office and Board Chair in writing as soon as possible and state the date your leave/resignation will take effect.

Leave of Absence or Resignation

- If your eligibility changes (e.g. if you move out of Toronto or take a job with the City of Toronto, Toronto Zoo, etc.) you are required to resign from the board
- Notify both the City Clerk's Office and Board Chair in writing as soon as possible and state the date your resignation will take effect

Notify the Clerk and Board

- Notify City Clerk and Board in writing if:
 - ✓ Contact information changes
 - ✓ Eligibility changes
 - ✓ Requesting a leave of absence
 - ✓ Resigning from the board



City of Toronto Board Behaviours

- Serve the public well
- Champion the standards of public service
- Foster equity, diversity, and inclusion
- Act with integrity and impartiality

Questions

Any questions about your appointment,
contact:

- appoint@toronto.ca
- 416-397-0088
- www.toronto.ca/serveyourcity

City Agencies & Corporations

Agencies

Service Agencies

- Board of Health
- TO Live (Sony Centre for the Performing Arts, St. Lawrence Centre for the Arts, Toronto Centre for the Arts)
- CreateTO (Toronto Realty Agency)
- Exhibition Place
- Heritage Toronto
- Toronto Investment Board
- Toronto Atmospheric Fund
- Toronto Parking Authority
- Toronto Police Services
- Toronto Public Library
- Toronto Transit Commission
- Toronto Zoo
- Yonge-Dundas Square

Partnered Agency

- Toronto and Region Conservation Authority

Community-Based Boards:

➤ Arena Boards of Management:

- George Bell Arena
- Larry Grossman Forest Hill Memorial Arena
- Leaside Memorial Community Gardens Arena
- McCormick Playground Arena
- Moss Park Arena
- North Toronto Memorial Arena
- Ted Reeve Community Arena
- William H. Bolton Arena

➤ Community Centre Boards of Management (AOCCs):

- 519 Church Street Community Centre
- Applegrove Community Complex
- Cecil Street Community Centre
- Central Eglinton Community Centre
- Community Centre 55
- Eastview Neighbourhood Community Centre
- Waterfront Neighbourhood Centre
- Ralph Thornton Community Centre
- Scadding Court Community Centre
- Swansea Town Hall Community Centre

➤ 83 Business Improvement Area (BIA) Boards of Management

Corporations

City Corporations

- Build Toronto Inc.
- Casa Loma Corporation
- Invest Toronto Inc.
- Lakeshore Arena Corporation
- Toronto Community Housing Corporation
- Toronto Hydro Corporation
- Toronto Port Lands Company (Toronto Economic Development Corporation)

Partnered Corporations

- Toronto Pan Am Sports Centre Inc.
- Waterfront Toronto (Toronto Waterfront Revitalization Corporation)

Adjudicative Bodies

Quasi-Judicial & Adjudicative Boards

- Administrative Penalty Tribunal
- Committee of Adjustment
- Committee of Revision
- Compliance Audit Committee
- Dangerous Dog Review Tribunal
- Property Standards Committee / Fence Viewers
- Rooming House Licensing Commissioner ¹
- Sign Variance Committee
- Toronto Licensing Tribunal
- Toronto Local Appeal Body



City's Priority to Support Boards

Support agency performance, compliance and strategic alignment with the City through:

- Board member orientations and briefings as required
- Consultation with boards on policy development and program implementation that affect Board business
- A web site with resources for agencies and corporations to provide timely City information and tools: toronto.ca/agencies-corporations
- Facilitate corporate supports
- City Liaisons



Governance Liaison Support

- Strategic and Corporate Policy (S&CP) division staff provide an agency relations function between the City Manager's Office and the Boards and senior management of City agencies and corporations.
- Governance Liaison role is facilitative to support agencies and corporations and represent the City's interest on matters initiated by or affecting a specific agency or corporation.
- The role is **not** intended to curtail the autonomy of City boards and their direct accountability to Council, or to limit the right of agency staff to seek support directly from other City staff as required.



Additional Program and Technical Liaison Support

Financial Planning

- Judy Skinner 416-397-4219 Judy.Skinner@Toronto.ca

Legal Services

- Robert Ashley 416-392-2892 Robert.Ashley@Toronto.ca

City Clerks Secretariat

- Dela Ting 416-396-7598 [Dela.Ting @Toronto.ca](mailto:Dela.Ting@Toronto.ca)

Questions

Contact:

Rich Whate

Corporate Management & Policy
Consultant

City Manager's Office – S&CP

416-397-0306 Rich.Whate@toronto.ca