



BID AWARD PANEL CONTRACT AWARD

Award of Doc2090335521 to WSP Canada Inc. for Retainer Assignment for Engineering Services at Solid Waste Management Facilities

Date: February 13th, 2020
To: Bid Award Panel
From: Chief Purchasing Officer
Wards: All

RECOMMENDATIONS

The Chief Purchasing Officer recommends that the Bid Award Panel grant authority to award the following contract:

Call Number:
Doc2090335521

Description:
For RFP No. 9117-19-0266 Retainer Assignment for Engineering Services at Solid Waste Management Facilities

Recommended Proponent:
WSP Canada Inc.

Contract Award Value:
\$744,967 net of all applicable taxes and charges
\$841,813 including HST and all applicable charges
\$758,079 net of HST recoveries

Contract is expected to start within one month of the date of award and end on March 31, 2023.

FINANCIAL IMPACT

The total contract award identified in this report is \$841,813 including a contingency allowance and all applicable taxes and charges. The cost to the City is \$758,079 net of HST recoveries.

Funding has been included in the 2020 Approved Capital Budget and 2021-2029 Approved Capital Plan for Solid Waste Management Services.

Table 1: Financial Impact Summary of Recommended Contract

Account	Description	Date of Award to Dec. 31, 2020	2021	2022	2023	Total (net of HST recoveries)
CSW900-08	3yr Retainer Assignment	\$202,693	\$252,693	\$252,693	\$50,000	\$758,079

The engineering estimate for this project including Contingency Allowance is \$719,844 net of all taxes and charges. Staff have made available for this project the total required funding for this project, including the funds in excess of the engineering estimate in the amount of \$25,123 net of all taxes and charges.

CALL SUMMARY

Call Issued: November 14, 2019 **Call Closed:** December 17, 2019
Number of Addenda Issued: Three (3)
Number of Bids: Four (4)

Table 2: Summary of Proposals Received for RFP 9117-19-0266/Doc2090335521, including bid price

Proponent Name	Proposal Price (excluding H.S.T)
AECOM Canada Ltd.	N/A
GHD Services Ltd.	\$885,624
Green PI Inc.	N/A
WSP Canada Inc.	\$744,967

DIVISION CONTACTS

Elena Caruso, Manager, Goods and Services, Purchasing & Materials Management,
Telephone: 416-392-7316, Email: Elena.Caruso@toronto.ca

Kong Seto, Manager, Asset Management, Resource & Asset Management, Solid Waste
Management Services, Telephone: 416-392-3340, Email: Kong.Seto@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is the lowest bidder meeting specifications or to the highest scoring proponent based on the evaluation criteria included in the call and meeting the requirements of the call;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget, being within the authority of the Bid Award Panel;
- d. there are no material written objections to the award;
- e. the call document was advertised on the City's internet website and bids or proposals were opened publicly; and
- f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Purchasing Officer