



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Doc. No. 2249403598 to Rowland Emergency, for the non-exclusive supply, delivery and installation of (100W & 30W) solar panel kits and XL3 hybrid kits for Toronto Paramedic Services Division

Date: April 9th, 2020
To: Bid Award Panel
From: Chief Purchasing Officer
Wards: All

RECOMMENDATIONS

The Chief Purchasing Officer recommends that the Bid Award Panel grant authority to award the following contract:

Call Number:
Ariba Doc. No. 2249403598

Description:
Ariba Doc. No. 2249403598 (RFQ #6112-20-0038) for the non-exclusive supply, delivery and installation of (100W & 30W) solar panel kits and XL3 hybrid kits to the City of Toronto's Toronto Paramedic Services Division from the date of award to December 31, 2021, with the option for a time extension only for up to three (3) additional months to ensure completion of existing work only at the sole discretion of the City of Toronto Paramedic Services. No additional funding will be required for the time extension.

Should the option be exercised after the contracts end date of December 31st, 2021 then the Chief of Toronto Paramedic Services will request the Chief Purchasing Officer to process the renewals under the same terms and conditions; no additional funds or work to be added.

Recommended Bidder:
Rowland Emergency

Contract Award Value:
\$3,158,700 net of all applicable taxes and charges
\$3,569,331 including HST and all applicable charges
\$3,214,293 net of HST recoveries

Contract is expected to start from the Date of Award and end on December 31, 2021.

The total contract award including all option years is \$3,214,293 net of HST recoveries, \$3,569,331 including all applicable taxes and charges and \$3,158,700 net of all applicable taxes and charges.

FINANCIAL IMPACT

The total contract award identified in this report is \$3,569,331 including all applicable taxes and charges. The total cost to the City is \$3,214,293, net of HST recoveries.

Funding is available for the 2020-2029 Approved Capital Budget and Plan for Corporate Real Estate Management.

Table 1: Financial Impact Summary of Recommended Contract (Net of HST):

Period	Capital CCA708-08	Capital CCA712-02	Capital CCA712-05	Total (net of HST Recoveries)
Initial Year Ending December 31st, 2020	\$925,390	\$1,866,084	\$288,903	\$3,080,377
Initial Year Ending December 31st, 2021		\$133,916		\$133,916
Total: Contract Period	\$925,390	\$2,000,000	\$288,903	\$3,214,293

CALL SUMMARY

Call Issued: February 10, 2019 **Call Closed:** March 12, 2020
Number of Addenda Issued: One (1)
Number of Bids: Three (3)

Table 2: Summary of Bids Received for Ariba Doc. No.2249403598 including Bid Price

Bidder	Bid Price (including HST)
Rowland Emergency	\$3,569,331.00
Crestline Coach Ltd.	\$4,157,681.70
Roy Foss Chevrolet	\$4,813,675.89

DIVISION CONTACTS

Elena Caruso, Manager, Purchasing & Materials Management, 416-392-7316,
Elena.Caruso@toronto.ca

Ralph Hole, Commander Facilities Projects, Toronto Paramedic Services, 416-292-2195, Ralph.Hole@toronto.ca

Grant Kozlik, Senior Business and Operations Analyst, Environment and Energy Division, 416-397-9217, Grant.Kozlik@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is the lowest bidder meeting specifications based on the evaluation criteria included in the call and meeting the requirements of the call;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

- 1. for a contract funded by the operating budget, 5 years or less including any option years; or
- 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

- d. there are no material written objections to the award;
- e. the call document was advertised on the City's internet website and bids or proposals were opened publicly; and
- f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Purchasing Officer