



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Doc. No. 2203309135 to Profire Emergency Equipment Incorporated for the supply and delivery of Device Components and Parts for Smeal Aerial and Pumper Trucks for Toronto Fire Services

Date: April 23, 2020
To: Bid Award Panel
From: Chief Purchasing Officer
Wards: All

RECOMMENDATIONS

The Chief Purchasing Officer recommends that the Bid Award Panel grant authority to award the following contract:

Call Number:
Ariba Doc. No. 2203309135

Description:
Ariba Doc. No. 2203309135 (RFQ #6115-20-0014) for the non-exclusive supply and delivery of Device Components and Parts for Smeal Aerial and Pumper Trucks for the City of Toronto's Toronto Fire Services Division from August 1, 2020, to July 31, 2021, with the option to renew the Contract for four (4) additional separate one (1) year periods at the sole discretion of the City and subject to budget approval(s).

Should the option terms be exercised the Fire Chief General Manager will request the Chief Purchasing Officer of PMMD to process the renewals under the same terms and conditions.

Recommended Bidder:
Profire Emergency Equipment Incorporated

Contract Award Value:
\$497,749 net of all applicable taxes and charges (including 20% contingency)
\$562,456 including HST and all applicable charges
\$506,509 net of HST recoveries
Contract is expected to start on August 1, 2020, and end on July 31, 2021.

Option Year 1: (August 1, 2021 to July 31, 2022)
\$512,681 net of all applicable taxes and charges (including 20% contingency)
\$579,330 including HST and all applicable charges
\$521,704 net of HST recoveries

Option Year 2: (August 1, 2022 to July 31, 2023)
\$528,062 net of all applicable taxes and charges (including 20% contingency)
\$596,710 including HST and all applicable charges
\$537,355 net of HST recoveries

Option Year 3: (August 1, 2023 to July 31, 2024)
\$543,903 net of all applicable taxes and charges (including 20% contingency)
\$614,611 including HST and all applicable charges
\$553,476 net of HST recoveries

Option Year 4: (August 1, 2024 to July 31, 2025)
\$560,220 net of all applicable taxes and charges (including 20% contingency)
\$633,049 including HST and all applicable charges
\$570,080 net of HST recoveries

The total potential contract award including all option years is \$2,689,125 net of HST recoveries, \$2,986,155 including all applicable taxes and charges, and \$2,642,615 net of all applicable taxes and charges.

The above cost calculations reflect a 20% contingency cost for unforeseen factors and 3% CPI adjustment applied annually to the yearly cost after the initial one (1) year period and not reflected in the evaluated bid price noted in Table 1.

FINANCIAL IMPACT

The potential contract award identified in this report for Toronto Fire Services, including all option years is \$2,642,615 net of all applicable taxes and charges, and \$2,986,155 including all applicable taxes and charges. The total potential cost to the City including all option years is \$2,689,125 net of HST recoveries.

Funding in the amount of \$212,092 net of HST recoveries is available in the 2020 Approved Operating Budget for Toronto Fire Services. Funding, as identified in the table below, for the balance of the contract period (January 1, 2021 to July 31, 2021) will be included in the 2021 Operating Budget Submission for TFS.

Should the City choose to exercise the option(s) to renew for an additional four (4) separate one (1) year periods, then appropriate additional funding, if needed, will be requested in the 2020-2024 annual Operating Budget Submissions for Toronto Fire Services under the same cost centre and cost element, and will be considered as part of the annual budget review process. Funding details are summarized in Table 1.

Table 1: Financial Impact Summary of Recommended Contract (Net of HST):

Period	Cost Centre: FR0025 Cost Element: 2120	Total (net of HST Recoveries)
August 1, 2020 to December 31, 2020	\$ 212,092	
January 1, 2021 to July 31, 2021	\$ 294,417	
Total: Contract Period	\$ 506,509	\$ 506,509
Total: 2020 Budget	\$ 212,092	
August 1, 2021 to December 31, 2021	\$ 218,455	
January 1, 2022 to July 31, 2022	\$ 303,250	
Total: Option Year 1	\$ 521,704	\$ 521,704
Total: 2021 Budget Year	\$ 512,872	
August 1, 2022 to December 31, 2022	\$ 225,008	
January 1, 2023 to July 31, 2023	\$ 312,347	
Total: Option Year 2	\$ 537,355	\$ 537,355
Total: 2022 Budget Year	\$ 528,258	
August 1, 2023 to December 31, 2023	\$ 231,122	
January 1, 2024 to July 31, 2024	\$ 322,354	
Total: Option Year 3	\$ 553,476	\$ 553,476
Total: 2023 Budget Year	\$ 543,469	
August 1, 2024 to December 31, 2024	\$ 238,711	
January 1, 2025 to July 31, 2025	\$ 331,369	
Total: Option Year 4	\$ 570,080	\$ 570,080
Total: 2024 Budget Year	\$ 561,066	
Total: 2025 Budget Year	\$ 331,369	
Grand Total (net of HST recoveries)		\$ 2,689,125

CALL SUMMARY

Call Issued: February 20, 2020 **Call Closed:** March 31, 2020
Number of Addenda Issued: One (1)
Number of Bids: One (1)

Table 2: Summary of Bid Received for Ariba Doc. No. 2203309135 including Bid Price

Bidder	Bid Price (including HST)
Profire Emergency Equipment Inc.	\$556,831.41 (incl. 1% prompt payment & 20% contingency)

DIVISION CONTACTS

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COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest bidder meeting specifications or to the highest scoring proponent based on the evaluation criteria included in the call and meeting the requirements of the call;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. there are no material written objections to the award;

e. the call document was advertised on the City's internet website and bids or proposals were opened publicly; and

f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Purchasing Officer