



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Doc No. 2241206035 to Downtown Autogroup for the Supply and Delivery of Fifteen (15) Latest Model, Police Interceptor Utility Vehicles For Fleet Services.

Date: April 30, 2020
To: Bid Award Panel
From: Chief Purchasing Officer
Wards: All

RECOMMENDATIONS

The Chief Purchasing Officer recommends that the Bid Award Panel grant authority to award the following contract:

Call Number:
Ariba Doc No. 2241206035

Description:
Ariba Doc No. 2241206035 (RFQ 6113-20-0033) for the Supply and Delivery of Fifteen (15) Latest Model, Police Interceptor Utility Vehicles. The RFQ was structured to purchase Seven (7) units. Following the evaluation Fleet services has determined the need for eight (8) additional units to be purchased which is in accordance with the terms and conditions of the RFQ. Lowest Bidders total bid price was increased to reflect fifteen (15) units.

Recommended Bidder
Downtown Autogroup

Contract Award Value:
\$922,010 net of all applicable taxes and charges
\$1,041,871 including all applicable taxes and charges
\$938,237 net of HST recoveries

The contract is expected to start on the date of award and end on December 31, 2020

FINANCIAL IMPACT

The total potential award identified in this report is \$922,010 net of all applicable taxes and charge, \$1,041,871 including all applicable taxes and charges. The total potential cost to the City is \$938,237 net of HST recoveries.

Funding in the amount of \$938,237 net of HST recoveries is included in the 2019 & 2020 Approved Capital Budget for Toronto Community Housing Corporation under WBS Element CFL049-07 & CFL049-08.

Table 1: Financial Impact Summary of Recommended Contract

WSB Element	Description	Total Price (net of HST Recoveries)
CFL049-07	2019 Replacement	\$623,565
CFL049-08	2020 Replacement	\$314,672

CALL SUMMARY

Call Issued: February 6, 2020

Call Closed: March 5, 2020

Number of Addenda Issued: 1

Number of Bids: Two (2)

Table 2: Summary of Bids Received for Ariba Doc No. 2241206035 including bid price

No.	Firm Name	Bid Price (including H.S.T.)
1	Downtown Autogroup	\$1,041,871.30
2	East Court Ford Lincoln Sales Ltd.	\$1,046,472.66

DIVISION CONTACTS

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COMMENTS

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is the lowest bidder meeting specifications based on the evaluation criteria included in the call and meeting the requirements of the call;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget, being within the authority of the Bid Award Panel;

d. there are no material written objections to the award;

e. the call document was advertised on the City's internet website and bids or proposals were opened publicly; and

f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Purchasing Officer