



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Doc No. 2243570698 to MNA Engineering LTD for Material Specification Compliance Testing Area 2 within the City of Toronto for Transportation Services

Date: June 4, 2020
To: Bid Award Panel
From: Chief Purchasing Officer
Wards: 1, 2, 3, 5, 6, 7, 8, 15, 16, 17 and 18

RECOMMENDATIONS

The Chief Purchasing Officer recommends that the Bid Award Panel grant authority to award the following contract:

Call Number:

Ariba Doc No 2243570698, Contract No. 20TR-OM-115-A2-TR.

Description:

Ariba Doc No. 2243570698 (9115-20-5027). For the Material Specification Compliance Testing Area 2.

Initial award shall be for a period of one (1) year from date of award with the option to renew the contract for two (2) additional one (1) year periods.

Should the option(s) be exercised, the Director of Transportation Services will request the Chief Purchasing Officer to process the renewals under the same terms and conditions.

Recommended Bidder:

MNA Engineering LTD

Contract Award Value:

Initial Award Value from May 1, 2020 to March 31, 2021

\$327,860 net of all applicable taxes and charges

\$370,482 including HST and all applicable charges

\$333,630 net of HST recoveries

Option Year 1: April 1, 2021 to March 31, 2022

\$337,696 net of all applicable taxes and charges

\$381,596 including HST and all applicable charges

\$343,639 net of HST recoveries

Option Year 2: April 1, 2022 to March 31, 2023
 \$347,827 net of all applicable taxes and charges
 \$393,044 including HST and all applicable charges
 \$353,948 net of HST recoveries

The total potential contract award identified in this report is \$1,013,382 net of all applicable taxes and charges, \$1,145,122 including all applicable taxes and charges. **The total potential cost to the City is \$1,031,217 net of HST recoveries.** The above cost calculations for the Option Years reflect an estimated 3% increase in the Consumer Price Index.

FINANCIAL IMPACT

The total potential contract award identified in this report is \$1,013,382 net of all applicable taxes and charges, \$1,145,122 including all applicable taxes and charges. **The total potential cost to the City is \$1,031,217 net of HST recoveries.**

Funding for the initial contract award is available in the 2020-2029 Approved Capital Budget and Plan for Transportation Services. Option year funding will be included in future year Capital Budget Submissions for Transportation Services. Funding details are summarized as follows:"

Table 1: Financial Impact Summary of Recommended Contract

Contract Dates	GL Account/WBS Element	Description	Total (net of HST Recoveries)
Initial Award May 1, 2020 to March 31, 2021	4420 CTP315-06-379	Material specification compliance testing,	\$326,507
Date of Award to Dec. 31, 2020			\$163,253
January 1, 2021 to March 31, 2021			\$163,253
	4420 CTP315-09-320	SOG R Contingency	\$7,123
Date of Award to Dec. 31, 2020			\$3,561
January 1, 2021 to March 31, 2021			\$3,561
		Initial Year Total	\$333,630
Option Yr.1 April 1, 2021 to March 31, 2022	4420 CTP315-06-379	Material specification compliance testing,	\$336,302
	4420 CTP315-09-320	SOG R Contingency	\$7,337
		Option Yr.1 Total	\$343,639
Option Yr.2 April 1, 2022 to March 31, 2023	4420 CTP315-06-379	Material specification compliance testing,	\$346,391
	4420 CTP315-09-320	SOG R Contingency	\$7,557
		Option Yr.2 Total	\$353,948

Contract Dates	GL Account/WBS Element	Description	Total (net of HST Recoveries)
		Total	\$1,031,217

The engineering estimate for this project is \$226,880 net of HST recoveries.

CALL SUMMARY

Call Issued: February 10, 2019

Call Closed: March 5, 2020

Number of Addenda Issued: Two (2)

Number of Bids: Three (3)

Table 2: Summary of Bids Received for Ariba Doc No. 2243570698 including bid price

Bidder Name	Base Bid Price (including H.S.T.)
MNA Engineering Ltd.	\$362,572*
exp Services Inc.	\$466,667
WSP Canada Inc.	\$564,876

* Pursuant to the Request for Quotation document the contract award value includes contingency.

DIVISION CONTACTS

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Frederik Meco, Senior Engineer, Infrastructure & Development Services, Transportation Services, (416) 394-8349, frederik.meco@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest bidder meeting specifications or to the highest scoring proponent based on the evaluation criteria included in the call and meeting the requirements of the call;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation.

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. there are no material written objections to the award;

e. the call document was advertised on the City's internet website and bids or proposals were opened publicly; and

f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok,
Chief Purchasing Officer