



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Doc. No. 2271925506 to Active Scale Manufacturing Inc., for the non-exclusive supply of Truck Weigh Scale Repair and Calibration for Solid Waste Management Services Division

Date: June 11, 2020
To: Bid Award Panel
From: Chief Purchasing Officer
Wards: All

RECOMMENDATIONS

The Chief Purchasing Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Ariba Doc No. 2271925506

Description:
Ariba Doc No. 2271925506 (RFQ # 6720-20-0039), for the non-exclusive supply of all labour, installation, warranty, materials, services, supplies, O.E.M. parts, tools, apparatus, transportation, mileage, equipment, operator, fuel, maintenance, ancillary charges and incidentals to perform all operations necessary to provide Truck Weigh Scale Repair and Calibration from the date of award for a period of two (2) years.

Should the option be exercised after the contracts end date of June 10, 2022 then the General Manager of Solid Waste Management Services will request the Chief Purchasing Officer to process the renewals under the same terms and conditions.

Recommended Supplier:
Active Scale Manufacturing Inc.

Contract Award Value:
\$ 391,880 net of all applicable taxes and charges
\$ 442,824 including HST and all applicable charges
\$ 398,777 net of HST recoveries

Contract is expected to start on the Date of Award and end on June 10, 2022.

Option Year 1: June 11, 2022 to June 10, 2023
\$201,818 net of all applicable taxes and charges
\$228,054 including HST and all applicable charges

\$205,370 net of HST recoveries

Option Year 2: June 11, 2023 to June 10, 2024

\$207,872 net of all applicable taxes and charges

\$234,896 including HST and all applicable charges

\$211,531 net of HST recoveries

Option Year 3: June 11, 2024 to June 10, 2025

\$214,108 net of all applicable taxes and charges

\$241,943 including HST and all applicable charges

\$217,877 net of HST recoveries

The total contract award including all option years is \$1,033,555 net of HST recoveries, \$1,147,718 including all applicable taxes and charges and \$1,015,679 net of all applicable taxes and charges.

The above cost calculations for the option years reflect an estimated 3% increase in the Consumer Price Index.

FINANCIAL IMPACT

The total contract award identified in this report is \$1,147,718 including all applicable taxes and charges. The total cost to the City is \$1,033,555 net of HST recoveries.

Funding is available in the 2020 Approved Operating Budget for Solid Waste Management Services Division. Additional funding for the contract will be included in the 2021-2022 Operating Budget Submissions for Solid Waste Management Services. Should the City choose to pick-up the option year, then additional funds will be requested in the 2022-2025 Operating Budget Submissions for Solid Waste Management Services.

Table 1: Financial Impact Summary of Recommended Contract (net of HST recoveries).

Account	Initial Period			Option Year 1 June 11, 2022 - June 10, 2023	Option Year 2 June 11, 2023 - June 10, 2024	Option Year 3 June 11, 2024 - June 10, 2025	Total Award
	Date of award - December 31, 2020	January 1, 2021 - December 31, 2021	January 1, 2022 - June 10, 2022				
SW0850 SW0851 SW0852 SW0853 SW0854 SW0855 SW0856 C/E4403 & 4424	\$99,694	\$199,389	\$99,694	\$205,370	\$211,531	\$217,877	\$1,033,555

SOLICITATION SUMMARY

Solicitation Issued: April 2, 2020
Number of Addenda Issued: Zero (0)
Number of Bids: One (1)

Solicitation Closed: May 14, 2020

Table 2: Summary of Bids Received for Ariba Doc. No. 2271925506 including bid price

No.	Firm Name	Bid Price (including HST)
1	Active Scale Manufacturing Inc.	\$442,824

DIVISION CONTACTS

Elena Caruso, Manager, Goods and Services, Purchasing and Materials Management, 416-392-7316, elena.caruso@toronto.ca

Nicholas de Freitas, Acting Manager, Facilities & Equipment Maintenance, Solid Waste Management Services Division, 416-392-0762, Nicholas.deFreitas@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. there are no material written objections to the award;

e. the Solicitation document was advertised on the City's internet website and bids or proposals were opened publicly; and

f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Purchasing Officer