



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Doc No. 2324895073 to Nutrite, Division of Ferti Technologies for the supply and delivery of Fertilizers for the City of Toronto's Parks, Forestry and Recreation Division.

Date: June 25, 2020
To: Bid Award Panel
From: Chief Purchasing Officer
Wards: All

RECOMMENDATIONS

The Chief Purchasing Officer recommends that the Bid Award Panel grant authority to award the following contracts:

Solicitation Number:
Ariba Doc No. 2324895073

Description:

For the non-exclusive supply and delivery of Fertilizers for the City of Toronto's Parks, Forestry and Recreation Division from the date of Award for the period of one (1) year, with the option to renew the Contract for three (3) additional separate one (1) year periods.

The RFQ contains one (1) Price Form which is being awarded to the lowest bidder meeting specifications per line item for Sections A, C, D and E and to the lowest bidder meeting specifications for Part B1 and Part B2 of Section B.

Should the option(s) be exercised, then the General Manager of Parks, Forestry and Recreation will request the Chief Purchasing Officer to process the renewals under the same terms and conditions.

Recommended Bidder:

Nutrite, Division of Ferti Technologies
Line Items 5.4.2 (Section A) and 5.8.1 (Section E)
Part B2 (Section B)

Contract Award Value:

\$149,196 net of all applicable taxes and charges (incl. 10% for misc. items)
\$168,591 including HST and all applicable charges
\$151,822 net of HST recoveries

The contract is expected to start on the date of award and end on May 31, 2021.

Option Year 1: June 1, 2021 to May 31, 2022
\$153,672 net of all applicable taxes and charges
\$173,649 including HST and all applicable charges
\$156,376 net of HST recoveries

Option Year 2: June 1, 2022 to May 31, 2023
\$158,282 net of all applicable taxes and charges
\$178,858 including HST and all applicable charges
\$161,068 net of HST recoveries

Option Year 3: June 1, 2023 to May 31, 2024
\$163,030 net of all applicable taxes and charges
\$184,224 including HST and all applicable charges
\$165,900 net of HST recoveries

The total potential award identified in this report including all option years is \$624,179 net of all applicable taxes and charges, \$705,323 including all applicable taxes and charges. **The total potential cost to the City including all option years is \$635,165 net of HST recoveries.**

The above cost calculations for the option years reflect an estimated 3% increase in the Consumer Price Index.

Additionally:

The following three (3) bidders will be awarded contracts for the line items they were the lowest bidder meeting specifications, including all option years for the total amounts, all in accordance with the Purchasing By-Law 195-8, Toronto Municipal Code Chapter 195 Article 8.1 – Authority to award;

Allturf Ltd - \$53,130 net of applicable taxes and charges.

Brett Young Seeds - \$160,896 net of applicable taxes and charges.

Target Specialty Products - \$305,401 net of applicable taxes and charges.

Further and as part of the buying group, York University will be undertaking its own recommendations on an internal basis and so their requirements are not part of this Report.

FINANCIAL IMPACT

The total potential initial contract award identified in this report including all option years is \$624,179 net of all applicable taxes and charges. The total potential cost to the City is \$635,165 net of HST recoveries.

Funding is available in the 2020 Approved Operating Budget for Parks, Forestry and Recreation Division. Additional funding for the balance of the contract period will be included in their 2021 Operating Budget Submission.

Should the optional year(s) be exercised, then additional funding, as required, will be requested in the 2021-2024 Operating Budget Submissions for Parks, Forestry & Recreation. Additional funding details are summarized in Table 1 as follows:

Table 1: Financial Impact Summary of Recommended Contracts (net of HST Recoveries)

Cost Centre & G/L Account	Date of Award to December 31, 2020	January 1, 2021 to May 31, 2021	Option Year 1: June 1, 2021 to May 31, 2022	Option Year 2: June 1, 2022 to May 31, 2023	Option Year 3: June 1, 2023 to May 31, 2024	Total (Net of HST Recoveries)
PR-PKS (Various) 2560	\$88,562	\$63,259	\$156,376	\$161,068	\$165,900	\$635,165

SOLICITATION SUMMARY

Call Issued: March 17, 2020

Call Closed: April 16, 2020

Number of Addenda Issued: Two (2)

Number of Bids: Four (4)

Table 2: Summary Bids Received for Ariba Doc No. 2324895073

Bidder Name	Evaluated Bid Price (including H.S.T.)
<u>Nutrite, Division of Ferti Technologies</u> Line Items 5.4.2 and 5.8.1 Part B2 (Section B)	\$153,265
<u>Target Specialty Products</u> Line Items 5.4.1; 5.6.1; 5.6.2; 5.6.3; 5.6.4 and 5.7.1	\$74,990
<u>Brett Young Seeds</u> Line Item 5.8.3 Part B1 (Section B)	\$39,507
<u>Allturf Ltd.</u> Line Items 5.7.2 and 5.8.2	\$13,046

DIVISION CONTACTS

Elena Caruso, Manager, Goods and Services, Purchasing and Materials Management,
416-392-7316, elena.caruso@toronto.ca

Sue Wenzl, Manager, Parks Standards & Innovation, Parks, Forestry and Recreation,
416-392-8147, sue.wenzl@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest bidder meeting specifications or to the highest scoring proponent based on the evaluation criteria included in the call and meeting the requirements of the call;
b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. there are no material written objections to the award;

e. the call document was advertised on the City's internet website and bids or proposals were opened publicly; and

f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Purchasing Officer