



BID AWARD PANEL CONTRACT AWARD

Award of Vendor of Record (VOR) Arrangement No. OSS-00634452 to Ford Motor Company of Canada Limited for the supply and delivery of Category 1A - General Vehicle Acquisitions and up-fitting.

Date: July 16, 2020
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract as per the Toronto Municipal Code, Chapter 195-6.6. Procurement of same goods and services as a public body.

Solicitation Number:
Vendor of Record (VOR) No. OSS-00634452

Description:
Leveraging from provincial Vendor of Record (VOR) arrangement No. OSS-00634452 for the non-exclusive supply and delivery of Category 1A - General Vehicle Acquisition and up-fitting for the period from the date of award to June 30, 2022 with the option to renew the contract for two (2) additional separate one (1) year terms.

Recommended Supplier:
Ford Motor Company of Canada Limited

Contract Award Value:
\$10,592,183 net of all applicable taxes and charges
\$11,969,167 including HST and all applicable charges
\$10,778,606 net of HST recoveries

Contract is expected to start from the date of award and end on June 30, 2022.

Option Year 1: July 1, 2022 to June 30, 2023
\$4,535,454 net of all applicable taxes and charges
\$5,125,063 including HST and all applicable charges
\$4,615,278 net of HST recoveries

Option Year 2: July 1, 2023 to June 30, 2024
\$3,959,869 net of all applicable taxes and charges
\$4,474,652 including HST and all applicable charges
\$4,029,563 net of HST recoveries

FINANCIAL IMPACT

The grand total potential contract award identified in this report including all optional years is \$21,568,882 including all applicable taxes and charges. **The total potential cost to the City including optional terms is \$19,423,446 net of HST recoveries.**

Funding in the amount of \$396,810 net of HST recoveries is included in the 2020 Approved Capital Budget for Fleet Services Division. Funding for the balance of the contract term to June 30, 2022 will be referred to the 2021-2022 Capital Budget Process for Fleet Services Division.

Should the City choose to exercise its option to renew for an additional two (2) separate option year periods, the appropriate funds, if needed, will be referred to the 2022-2024 Capital Budget Process for Fleet Services Division. Funding details are provided below:

Table 1: Financial Impact Summary of Recommended Contract

Fleet Services Division CFL003, CFL005, CFL007, CFL008, CFL009, CFL010, CFL013, CFL017, CFL034, CFL036, CFL038, CFL044, CFL049, CFL051	Net of HST recoveries
From August 1, 2020 to December 31, 2020	\$396,810
From January 1, 2021 to June 30, 2021	\$7,600,030
From July 1, 2021 to June 30, 2022	\$2,781,766
Option Year 1 from July 1, 2022 to June 30, 2023	\$4,615,278
Option Year 2 from July 1, 2023 to June 30, 2024	\$4,029,563
Total Cost including optional year from date of award to June 30, 2024	\$19,423,447

SOLICITATION SUMMARY

Solicitation Issued: January 27, 2017 **Solicitation Closed:** March 17, 2017
Number of Addenda Issued: Not Applicable
Number of Bids: Five (5)

DIVISION CONTACTS

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COMMENTS

The City of Toronto is utilizing the Ministry of Government, Consumer Services Contract for the recommendation award, as per the Toronto Municipal Code, Chapter 195-6.6. Procurement of same goods and services as a public body, the following requirements have been met:

- a. The firm recommended for award is the third scoring Proponent based on the evaluation criteria included in the Call and meeting the requirements of the Call;
- b. The resulting contract between the public body and the supplier stipulates that the same goods and/or services be made available to other public bodies which include the City at the same price as provided by the supplier to the initiating public body;
- c. The same goods and/or services will be made available to the City for the same or better price than the price that is to be paid by the public body;
- d. the appropriate Division has reviewed the Ministry of Government, Consumer Services submission and found the price to be reasonable, within available budget and concurs with the recommendation;
- e. The supplier is not ineligible, suspended or otherwise in contravention of Chapters 71 - Financial Control and 195 - Purchasing of the City of Toronto Municipal Code.
- f. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is;
 - 1. for a Contract funded by the operating budget, five (5) years or less including any option terms.
- g. being within the authority of the Bid Award Panel;
- h. there are no material written objections to the award;
- i. the Call Document was advertised on the Sourcewell internet website as part of the Competitive Call process; and
- j. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Call is on the file in the Purchasing & Materials Management Division.

SIGNATURE

Mike Pacholok
Chief Procurement Officer