



## BID AWARD PANEL CONTRACT AWARD

### **Award of Ariba Doc No. 2278656726 to GHD Limited for the Technical Oversight of Process Operations at the City's Organic Processing Facilities for Solid Waste Management**

**Date:** July 23, 2020  
**To:** Bid Award Panel  
**From:** Chief Procurement Officer  
**Wards:** All

#### **RECOMMENDATIONS**

---

**The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:**

**Solicitation Number:**  
Request for Proposal for Ariba Doc No. 2278656726

**Description:**  
To provide Engineering Services for the Technical Oversight of Process Operations at Two (2) of the City's Organic Processing Facilities for a Period of Five (5) years for the City of Toronto' Solid Waste Management Services Division.

**Recommended Supplier:**  
GHD Limited

**Contract Award Value:**  
\$6,204,996 net of all applicable taxes and charges  
\$7,011,645 including HST and all applicable charges  
**\$6,314,204 net of HST recoveries**

**Contract is expected to start on date of award for a period of five (5) years.**

#### **FINANCIAL IMPACT**

---

The total contract award identified in this report is \$6,204,996 net of all applicable taxes and charges. \$7,011,645 including all applicable taxes and charges. The cost to the City is \$6,314,204 net of HST recoveries.

Funding has been included in the 2020 Approved Capital Budget and 2021-2029 Approved Capital Plan for Solid Waste Management Services.

The engineering estimate for this project is \$5,853,600 net of all taxes and charges.

Table 1: Financial Impact Summary of Recommended Contract (net of HST recoveries)

| Account | 2020      | 2021        | 2022        | 2023        | 2024        | 2025        |
|---------|-----------|-------------|-------------|-------------|-------------|-------------|
| CSW920  | \$526,184 | \$1,262,841 | \$1,262,841 | \$1,262,841 | \$1,262,841 | \$736,656   |
| Total   |           |             |             |             |             | \$6,314,204 |

## SOLICITATION SUMMARY

---

**Solicitation Issued:** April 24, 2020  
**Number of Addenda Issued:** Two (2)  
**Number of Bids:** Two (2)

**Solicitation Closed:** May 26, 2020

Table 2: Summary of Bids Received for RFP Ariba Doc No. 2278656726

|                                        |
|----------------------------------------|
| Supplier Name                          |
| GHD Limited                            |
| WEBZOD Maintenance and lube Solutions* |

\*Proponent was found non-compliant with mandatory technical requirements

## DIVISION CONTACTS

---

Matthew Caschera, Manager of Processing Facilities Major Capital & Acting Manager of Capital Delivery, 416-392-3948, Matthew.Caschera@toronto.ca

Sabrina Dipietro, Acting Manager of Goods and Services, 416-397-4809, Sabrina.Dipietro@toronto.ca

## COMMENTS

---

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. there are no material written objections to the award;

e. the Solicitation document was advertised on the City's internet website and bids or proposals were opened publicly; and

f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

## **SIGNATURE**

---

Michael Pacholok  
Chief Procurement Officer