



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Doc No. 2367373358 to Toromont Material Handling a division of Toromont Industries Ltd. Inc. for the Supply and Delivery of Twenty Four Various Types Sweepers and Floor Scrubbers for Fleet Services

Date: August 20, 2020
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Ariba Doc No. 2367373358

Description:
For the Supply and Delivery of Twenty Four (24) Latest Model, Various Types Sweepers and Floor Scrubbers for the City of Toronto's Fleet Services Division from the date of Award for the period of one (1) year.

Recommended Supplier:
Toromont Material Handling a division of Toromont Industries Ltd.

Contract Award Value:
\$1,525,278 net of all applicable taxes and charges
\$1,723,564 including all applicable taxes and charges
\$1,552,123 net of HST recoveries

The contract is expected to commence from date of award to September 31, 2021.

FINANCIAL IMPACT

The total contract award identified in this report is \$1,525,278 net of all applicable taxes and charge, \$1,723,564 including all applicable taxes and charges. The total cost to the City is \$1,552,123 net of HST recoveries.

Funding is available in the 2020-2029 Approved Capital Budget and Plan for Fleet Services. Additional details follow in Table 1 below.

Table 1: Financial Impact Summary of Recommended Contract (net of HST recoveries)

WSB Element	Description	Total (net of HST Recoveries)
CFL008-21	2020 Solid Waste Replacement Program	\$1,319,572
CFL017-21	2020 Exhibition Place Replacement Program	\$232,551
Total		\$1,552,123

SOLICITATION SUMMARY

Solicitation Issued: April 29, 2020

Solicitation Closed: June 5, 2020

Number of Addenda Issued: None

Number of Bids: Two (2)

Table 2: Summary of Bids Received for Ariba Doc No. 2367373358 including bid price

Firm Name	Bid Price (including H.S.T.)
Toromont Material Handling a division of Toromont Industries Ltd.	\$1,726,564
Wajax	\$2,414,164

DIVISION CONTACTS

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Vukadin Lalovic, Director, Fleet Asset Management, Fleet Services, 416-392-6365,
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COMMENTS

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is the lowest bidder meeting specifications based on the evaluation criteria included in the solicitation and meeting the requirements of the solicitation;

- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 - 1. for a contract funded by the operating budget, 5 years or less including any option years; or
 - 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget, being within the authority of the Bid Award Panel;
- d. there are no material written objections to the award;
- e. the solicitation document was advertised on the City's internet website and bids or proposals were opened publicly; and
- f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above solicitation are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Procurement Officer