



BID AWARD PANEL CONTRACT AWARD

Award of Sourcewell Solicitation No. 032119-CAT to Toromont CAT for the Supply and Delivery of One (1) Caterpillar 973K Track Loader with Related Accessories, Attachments and Supplies

Date: October 15, 2020
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Sourcewell RFP No. 032119-CAT

Description:
Leveraging the Sourcewell Request for Proposal and Contract, Fleet Services will piggyback on the Contract with Caterpillar Inc. and issue a purchase order to their local dealer, Toromont CAT for non-exclusive supply and delivery of One (1) Track Loader with related accessories and attachments, with option to purchase an additional Two (2) units in 2021, Three (3) units in 2022 and Three (3) units in 2023, pending budget availability. Should the option year renewal be extended by Sourcewell for the final year, Fleet Services may purchase Three (3) units in 2024. The term of this contract is for Four (4) year with the option to extend for one (1) additional one-year term under the same terms and conditions from date of award to May 13, 2024.

Recommended Supplier:
Toromont CAT

Potential Initial Contract Award Value (2020-2023)
\$6,964,597 net of all applicable taxes and charges
\$7,869,995 including all applicable taxes and charges
\$7,087,174 net of HST recoveries

The contract is expected to start from date of award and expire on May 13, 2023. This contract may be extended for a fifth year at discretion of the Sourcwell to May 13, 2024.

Optional Year Award Value (May 13, 2023 to May 13, 2024)

\$2,677,926 net of all applicable taxes and charges
 \$3,026,056 including all applicable taxes and charges
\$2,725,058 net of HST recoveries

Total Potential Contract Award Value (2020-2024)

\$9,642,523 net of all applicable taxes and charges
 \$10,896,051 including HST and all applicable charges
\$9,812,232 net of HST recoveries

The total potential contract award identified in this report for the full term including one optional term is \$9,642,523 net of all taxes, and \$10,896,051 including all applicable taxes and charges. **The total potential cost to the City including optional term is \$9,812,232 net of HST recoveries.**

FINANCIAL IMPACT

The total potential contract award identified in this report is \$10,896,051 including all applicable taxes and charges. The cost to the City is \$9,812,232 net of HST recoveries.

Funding is available in the 2020 Approved Capital Budget and 2021-2029 Approved Capital Plan for Fleet Services. If the optional term is exercised, then additional funding will be requested in the 2023-2024 Capital Budget Submissions for Fleet Services. Additional funding details follow in Table 1.

Table 1: Financial Impact Summary of Recommended Contract

Account	Description	2020 (net of HST recoveries)	2021 (net of HST recoveries)	2022 (net of HST recoveries)	2023 (net of HST recoveries)	Optional term 2024 (net of HST recoveries)
CFL008	Solid Waste Management Services Vehicle Replacement	\$775,517	\$812,841	\$1,674,452	\$1,724,685	\$1,776,425
CFL038	Toronto Water Vehicle Replacement	\$0.00	\$210,307	\$968,368	\$921,001	\$948,632
Total Price (net of HST Recoveries)		\$775,517	\$1,023,149	\$2,642,820	\$2,645,687	\$2,725,058
Grand Total Price (net of HST Recoveries)						\$9,812,232

SOLICITATION SUMMARY

Solicitation Issued: January 31, 2019 **Solicitation Closed:** March 21, 2019

Number of Addenda Issued: One (1)

Number of Bids: Sixteen (16)

DIVISION CONTACTS

Elena Caruso, Manager, Goods & Services, 416-392-7316, Purchasing and Materials Management, Elena.Caruso@toronto.ca

Vukadin Lalovic, Director, Fleet Asset Management, 416-392-6365, Fleet Services, Vukadin.Lalovic@toronto.ca

COMMENTS

The City of Toronto is utilizing the Sourcewell Contract for the recommended award, as per the Toronto Municipal Code, Chapter 195-6.6. Procurement of same goods and services as a public body, the following requirements have been met:

- a. The firm recommended for award is the first scoring Proponent based on the evaluation criteria included in the Call and meeting the requirements of the Call;
- b. The resulting contract between the public body and the supplier stipulates that the same goods and/or services be made available to other public bodies which include the City at the same price as provided by the supplier to the initiating public body;
- c. The same goods and/or services will be made available to the City for the same or better price than the price that is to be paid by the public body;
- d. the appropriate Division has reviewed the Sourcewell submission and found the price to be reasonable, within available budget and concurs with the recommendation;
- e. The supplier is not ineligible, suspended or otherwise in contravention of Chapters 71 - Financial Control and 195 - Purchasing of the City of Toronto Municipal Code.
- f. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is;

for a Contract funded by the operating budget, five (5) years or less including any option terms.

Award of Sourcewell Solicitation No. 032119-CAT to Toromont CAT

- g. being within the authority of the Bid Award Panel;
- h. there are no material written objections to the award;
- i. the Call Document was advertised on the Sourcewell internet website as part of the Competitive Call process; and
- j. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Call is on the file in the Purchasing & Materials Management Division.

SIGNATURE

Mike Pacholok
Chief Procurement Officer