



BID AWARD PANEL CONTRACT AWARD

Award of Sourcewell Solicitation No. 110719-JDC to Green Tractors Inc. for the supply and delivery of agricultural tractors and equipment, including warranty and non-warranty parts and services

Date: October 15, 2020
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Sourcewell RFP No. 110719-JDC

Description:
Leveraging from Sourcewell request for Proposal (RFP) No. 110719-JDC with Deere & Company and issue a Contract to their local dealer Green Tractors Inc. for the non-exclusive supply and delivery of agricultural tractors and equipment, including warranty and non-warranty parts and services from the date of award to December 30, 2023, with the option to renew the contract for one (1) additional optional year from December 31, 2023 to December 30, 2024 under the same terms and conditions.

Recommended Supplier:
Green Tractors Inc.

Contract Award Value:
\$7,419,101 net of all applicable taxes and charges
\$8,383,584 including HST and all applicable charges
\$7,549,677 net of HST recoveries

Contract is expected to start on the date of award and end on December 30, 2023.

Option Year One: December 31, 2023 to December 30, 2024
\$1,507,208 net of all applicable taxes and charges
\$1,703,145 including HST and all applicable charges
\$1,533,735 net of HST recoveries

The total potential contract award identified in this report including the optional period is \$10,086,730 including all applicable taxes and charges. **The total potential cost to the City including the optional period is \$9,083,413 net of HST recoveries.**

FINANCIAL IMPACT

The total potential contract award identified in this report including all optional years is \$10,086,730 including all applicable taxes and charges. The cost to the City is \$9,083,413 net of HST recoveries.

Funding is available in the 2020 Approved Capital Budget and 2021-2029 Approved Capital Plan for Fleet Services Division. Funding is also available in the 2020 Approved Operating Budgets for Fleet Services and Parks, Forestry & Recreation. Additional funding will be included in their 2021-2023 Operating Budget Submissions.

Should the City choose to exercise its option to renew the contract for one (1) additional optional year period, the appropriate funds, if needed, will be included in the 2024 Operating Budgets for Fleet Services Division and Parks, Forestry & Recreation. Funding details are provided below:

Table 1: Financial Impact Summary of Recommended Contract - Fleet Services Division Capital Project CFL005 (Parks, Forestry & Recreation)

Fleet Services Division - Cost of Asset Cost Element: CFL005	Estimated No. of Units	Net of HST recoveries
From the Date of Award to December 30, 2020	8	\$750,744
From December 31, 2020 to December 30, 2021	8	\$773,266
From December 31, 2021 to December 30, 2022	16	\$1,592,929
From December 31, 2022 to December 30, 2023	22	\$2,255,986
Option Year 1 - From December 31, 2023 to December 30, 2024	10	\$1,056,211
Total Cost from the Date of Award to December 30, 2024	64	\$6,429,137

Table 2: Financial Impact Summary of Recommended Contract - Fleet Services Division
Capital Project CFL036 (Facilities and Real Estate)

Fleet Services Division - Cost of Asset Cost Element: CFL036	Estimated No. of Units	Net of HST recoveries
From the Date of Award to December 30, 2020	0	\$0
From December 31, 2020 to December 30, 2021	0	\$0
From December 31, 2021 to December 30, 2022	1	\$99,558
From December 31, 2022 to December 30/, 2023	0	\$0
Option Year 1 - From December 31, 2023 to December 30, 2024	0	\$0
Total Cost from the Date of Award to December 30, 2024	1	\$99,558

Table 3: Financial Impact Summary of Recommended Contract - Fleet Services Division
Capital Project CFL010 (Transportation Services)

Fleet Services Division - Cost of Asset Cost Element: CFL010	Estimated No. of Units	Net of HST recoveries
From the Date of Award to December 30, 2020	0	\$0
From December 31, 2020 to December 30, 2021	4	\$386,633
From December 31, 2021 to December 30, 2022	1	\$99,558
From December 31, 2022 to December 30/, 2023	2	\$205,090
Option Year 1 - From December 31, 2023 to December 30, 2024	0	\$0
Total Cost from the Date of Award to December 30, 2024	7	\$691,281

Table 4: Financial Impact Summary of Recommended Contract - Fleet Services Division Operating

Fleet Services Division - Cost of Service Cost Centre: FL100 Cost Element: 2181/4404	Net of HST recoveries
From the Date of Award to December 30, 2020	\$106,795
From December 31, 2020 to December 30, 2021	\$271,890
From December 31, 2021 to December 30, 2022	\$268,710
From December 31, 2022 to December 30, 2023	\$355,365
Option Year 1 - From December 31, 2023 to December 30, 2024	\$374,445
Total Cost from the Date of Award to December 30, 2024	\$1,377,205

Table 5: Financial Impact Summary of Recommended Contract - Parks, Forestry & Recreation Operating

Fleet Services Division - Cost of Service Cost Centre: PR-PKS Cost Element: 2120	Net of HST recoveries
From the Date of Award to December 30, 2020	\$91,584
From December 31, 2020 to December 30, 2021	\$94,332
From December 31, 2021 to December 30, 2022	\$97,161
From December 31, 2022 to December 30, 2023	\$100,076
Option Year 1 - From December 31, 2023 to December 30, 2024	\$103,079
Total Cost from the Date of Award to December 30, 2024	\$486,232

SOLICITATION SUMMARY

Solicitation Issued: September 19, 2019

Solicitation Closed: November 7, 2019

Number of Addenda Issued: Three (3)

Number of Bids: Six (6)

DIVISION CONTACTS

Elena Caruso, Manager, Goods & Services, 416-392-7316, Purchasing and Materials Management, Elena.Caruso@toronto.ca

COMMENTS

The City of Toronto is utilizing the Sourcewell Contract for the recommended award, as per the Toronto Municipal Code, Chapter 195-6.6. Procurement of same goods and services as a public body, the following requirements have been met:

- a. The firm recommended for award is the second highest scoring Proponent based on the evaluation criteria included in the Solicitation and meeting the requirements of the Solicitation;
- b. The resulting contract between the public body and the supplier stipulates that the same goods and/or services be made available to other public bodies which include the City at the same price as provided by the supplier to the initiating public body;
- c. The same goods and/or services will be made available to the City for the same or better price than the price that is to be paid by the public body;
- d. the appropriate Division has reviewed the Sourcewell submission and found the price to be reasonable, within available budget and concurs with the recommendation;
- e. The supplier is not ineligible, suspended or otherwise in contravention of Chapters 71 - Financial Control and 195 - Purchasing of the City of Toronto Municipal Code.
- f. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is;
for a Contract funded by the operating budget, five (5) years or less including any option terms.
- g. being within the authority of the Bid Award Panel;
- h. there are no material written objections to the award;
- i. the Solicitation Document was advertised on the Sourcewell internet website as part of the Competitive Call process; and
- j. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitation is on the file in the Purchasing & Materials Management Division.

SIGNATURE

Mike Pacholok
Chief Purchasing Officer