



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Doc 2555999345 to Crestline Coach Ltd., for Remounting of up to 24 Decommissioned Ambulances onto 2020 or newer Chevrolet Express Cutaway Chassis for Toronto Paramedic Services

Date: November 19, 2020
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Quotation (RFQ), Ariba Doc No. 2555999345

Description:

For the non-exclusive supply, delivery, installation, warranty for remounting of up to 24 decommissioned Ambulance onto vendor supplied or Toronto Paramedic Services (PS) supplied 2020 or newer Chevrolet Express Cutaway 3500 139" and or 159" wheelbase chassis, to the Toronto Paramedic Services Division, from December 1, 2020 to November 30, 2021, with the option to renew the Contract for four (4) additional one (1) year period, all in accordance with the provisions and specifications contained in this Request for Quotation (RFQ).

Should the option(s) be exercised, then the Chief of Toronto Paramedic Services will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:

Crestline Coach Ltd.

Contract Award Value:

\$ 2,610,362 net of all applicable taxes and charges (incl. 15% for miscellaneous items)

\$ 2,949,709 including HST and all applicable charges

\$ 2,656,304 net of HST recoveries

Contract is expected to start on December 1, 2020 and end on November 30, 2021

Award of Ariba Doc No. 2555999345

Option Year 1 (December 1, 2021 to November 30, 2022)
\$ 3,593,899 net of all applicable taxes and charges
\$ 4,061,106 including HST and all applicable charges
\$ 3,657,152 net of HST recoveries

Option Year 2 (December 1, 2022 to November 30, 2023)
\$ 3,719,426 net of all applicable taxes and charges
\$ 4,202,951 including HST and all applicable charges
\$ 3,784,888 net of HST recoveries

Option Year 3 (December 1, 2023 to November 30, 2024)
\$ 3,788,486 net of all applicable taxes and charges
\$ 4,280,989 including HST and all applicable charges
\$ 3,855,163 net of HST recoveries

Option Year 4 (December 1, 2024 to November 30, 2025)
\$ 3,858,958 net of all applicable taxes and charges
\$ 4,360,623 including HST and all applicable charges
\$ 3,926,876 net of HST recoveries

The total potential contract award including all option years is \$17,880,383 net of HST recoveries, \$19,855,378 including all applicable taxes and charges and \$17,571,131 net of all applicable taxes and charges.

The above cost calculations for the option years reflect Supplier's bid on all individual option years for the fully remounted chassis only. An estimated 3% increase in the Consumer Price Index was applied for all other deliverables.

FINANCIAL IMPACT

The total potential contract award identified in this report is \$19,855,378 including all applicable taxes and charges. The total potential cost to the City is \$17,880,383 net of HST recoveries.

Funding is available in the 2020 Approved Capital Budget and 2021-2029 Approved Capital Plan for Toronto Fleet Services. Should all the option years be exercised, appropriate additional funding will be requested in the 2022-2025 Capital Budget Submissions for Fleet Services. Additional funding detail follows in Table 1.

Table 1: Financial Impact Summary of Recommended Contract

WBS Element / Group Cost Centre	December 1, 2020 – December 31, 2020	January 1, 2021 – November 30, 2021	Option Year 1: December 1, 2021 to November 30, 2022	Option Year 2: December 1, 2022 to November 30, 2023	Option Year 3: December 1, 2023 to November 30, 2024	Option Year 4: December 1, 2024 to November 30, 2025
3130/CFL013 -XX	\$221,359	\$2,434,945	\$3,657,152	\$3,784,888	\$3,855,164	\$3,926,875

Total (net of HST Recoveries)	\$17,880,383
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SOLICITATION SUMMARY

Solicitation Issued: August 11, 2020 **Solicitation Closed:** September 22, 2020

Number of Addenda Issued: One (1)

Number of Bids: One (1)

Table 2: Summary of Bids Received for Ariba Doc No. 2555999345 including bid price

Supplier Name	Bid Price (Including H.S.T and 15% miscellaneous
Crestline Coach Ltd.	\$ 2,949,709.06

DIVISION CONTACTS

Elena Caruso, Manager, Purchasing Goods and Services, 416-392-7316,
Elena.Caruso@toronto.ca

Ralph Hole, Commander Facilities Projects, Toronto Paramedic Services, 416-392-2195, Ralph.Hole@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest supplier meeting specifications based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. there are no material written objections to the award;

e. the Solicitation document was advertised on the City's internet website and bids or proposals were opened publicly; and

f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Procurement Officer