



REPORT FOR ACTION

Revised Fall 2020 Schedule of Meetings

Date: July 22, 2020
To: City Council
From: City Clerk
Wards: All

SUMMARY

The purpose of this report is to recommend a revised schedule of meetings for fall 2020.

RECOMMENDATIONS

The City Clerk recommends that:

1. City Council approve the revised September to December 2020 schedule of meetings in Attachment 1 to this report.
2. City Council request its agencies and special purpose bodies to adjust their fall schedules to avoid dates that conflict with the revised calendar.

FINANCIAL IMPACT

This report has no financial impact.

DECISION HISTORY

City Council approved the 2020 Schedule of meetings in July 2019:

2019.ST3.1 - 2020 Schedule of Meetings

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2019.ST3.1>

The Executive Committee has recommended that City Council extend the electronic participation for one year following the later of the termination of the Provincial emergency or the termination of the municipal emergency:

2020.EX15.21 - Impact of Bill 197 on Meeting Rules

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2020.EX15.21>

COMMENTS

Adjustments to the fall calendar are needed to accommodate electronic participation

City Council and its committees and boards have been meeting electronically during the declared emergency. The City Clerk assumes that some degree of electronic participation by Members, City officials and the public will continue through the recovery period.

The resources needed to stage meetings using technology require coordination and scheduling. There is a limit on the number of meeting rooms equipped with the required combination of video-conferencing and internet streaming technology. To ensure that meetings can be well supported, the fall calendar has been revised to space meetings apart.

In the event that a second wave of COVID-19 results in a return to isolation measures where all meeting attendees must participate electronically, the revised calendar will enable meetings to continue.

Features of the revised fall calendar

- Maintains four complete meeting cycles from September to December. Meeting dates have been moved only where necessary.
- Standing Committees and Community Councils will meet on separate days. This is consistent with the rescheduled meetings in June and July.
- Meetings have been scheduled on FCM dates. FCM has changed its meeting format and is conducting its meetings virtually. This provides an opportunity to use 10 additional meeting days in the fall to accommodate the spreading out of meetings.

Boards will be asked to adjust their existing meeting dates

Several boards have scheduled both board and committee meetings through the balance of the year. Boards will be asked to adjust their meetings to avoid conflicts with the revised Council and committee dates and to reduce the demands on staff and technology resources needed to support meetings.

CONTACT

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SIGNATURE

Ulli S. Watkiss
City Clerk

ATTACHMENTS

Attachment 1 - Revised 2020 Fall Schedule of Meetings