



John Tory  
Mayor

## Appointment of Interim City Clerk

**Date:** September 21, 2020

**To:** City Council

**From:** Mayor John Tory

**Wards:** All

City Council appointed Ulli Watkiss as City Clerk at its meeting of July 24, 25 and 26, 2001 effective September 4, 2001. As Ms. Watkiss has announced her retirement from the City, the purpose of this report is to recommend to Council the appointment of an Interim City Clerk until such time as a new City Clerk, appointed by City Council, takes office.

### Recommendations

I recommend that:

1. City Council appoint John D. Elvidge as the Interim City Clerk for the City of Toronto, reporting to Council, with all the powers and duties imposed upon the City Clerk by Chapter 169, City Officials of the *City of Toronto Municipal Code*, and under Section 137 of the *City of Toronto Act, 2006*, and until such time as a new City Clerk has been appointed.
2. City Council authorize the Mayor to chair and appoint a selection panel to carry out the recruitment process for a new City Clerk and to bring forward the final recommended candidate identified through the recruitment process for Council's consideration and decision.
3. City Council authorize the City Solicitor to introduce the necessary bills to give effect to these recommendations.

### Comments

Ulli Watkiss, the City Clerk for the City of Toronto, will be retiring from the City effective September 25, 2020. On behalf of City Council and the people of Toronto we extend our appreciation for Ms. Watkiss' commitment, professionalism and dedicated service.

A recruitment process will be undertaken to fill the permanent vacancy arising from Ms. Watkiss' retirement. The appointment of John D. Elvidge as Interim City Clerk will ensure a smooth transition until such time as Council appoints a permanent City Clerk.

Mayor Tory