



September 21, 2020

To: Board of Directors of TO Live

Re: Follow Up on Agenda Item CT12.1 – Facilitators for the Board of Directors of TO Live

At its special meeting on July 10, 2020, the Board of Directors of TO Live deferred consideration of Item CT12.1 to a Special Meeting of the Board to be held following consultation with the City Manager on, among other topics, options for a scope of work and timing of engagement for Board facilitators.

As part of the consultation, the City Manager has provided the materials for the Board's review and consideration, which are included as a confidential attachment to this letter.

Recommendation:

1. That the Board of Directors of TO Live direct that the information contained in confidential attachment 1 to this letter remain confidential at this time, as it relates to a position, plan, procedure, criteria, or instruction to be applied to negotiations, and that the information be made public at the discretion of the Chair of the Board in consultation with the City Solicitor, following the conclusion of any related negotiations and litigation.

Kind Regards,

A handwritten signature in green ink, appearing to read 'R. J. Foster'.

Robert J Foster