

# BUDGET TO



## Toronto Lobbyist Registrar

**Lobbyist Registrar-Recommended  
2020 Operating Budget  
2020 – 2029 Capital Budget & Plan  
Budget Briefing to Budget Committee  
January 16, 2020**

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Overview and Highlights

2020 Lobbyist Registrar-Recommended Operating Budget and Plan

2020 – 2029 Lobbyist Registrar-Recommended Capital Budget and Plan

# Overview and Highlights

- The Toronto Lobbyist Registrar (TLR) regulates lobbying activity in the public interest. The TLR is an independent office of the City and reports directly to City Council.
- The TLR has a legislative mandate to ensure the public disclosure of lobbying activities and adherence to the Lobbyists' Code of Conduct. The disclosure requirement ensures that lobbying activities at the City are transparent.
- The Code of Conduct sets out the high ethical standards that are expected of lobbyists when they communicate with Toronto public office holders.

Toronto Lobbyist Registrar delivers the following services:

- Maintain an online Registry of lobbyists and lobbying activities that may be searched by anyone at any time.
- Provide guidance, opinions and interpretation of the Lobbying By-law (By-law) to anyone who needs it.
- Help lobbyists work through the registration process, advise public office holders on how to respond to violations of the By-law, and help the public search the Registry efficiently.
- Ensure compliance with the Registry system and Code of Conduct through outreach, training and advice to all stakeholders.
- Investigate alleged breaches of the By-law, and where required bring enforcement proceedings.

Outcomes	Description
<p><b>Maintain an online Registry of lobbyists and lobbying activities that may be searched by anyone at anytime</b></p>	<ul style="list-style-type: none"> <li>• Provide service within 24 hours for inquiries related to registrations, clarification of the By-law and Registry searches to lobbyists and the members of the public.</li> <li>• Audit the data entered in the Registry system to ensure it is clean, accurate and searchable for public office holders and the public.</li> <li>• Provide education and outreach sessions to public office holders, including other levels of government, members of the public and lobbyists.</li> </ul>
<p><b>Provide guidance, opinions and interpretation of the By-law to anyone who needs it</b></p>	<p>Help lobbyists work through the registration process, advise public office holders on how to respond to violations of the By-law, and help the public search the Registry efficiently.</p>
<p><b>Ensure that lobbyists comply with the Registry system and Code of Conduct</b></p>	<p>Conduct investigations or inquiries to determine if violations of the By-law have occurred, and where required, take corrective action.</p>

Without the resources requested, the TLR cannot guarantee that it can meet its mandate, and the public may lose confidence in the TLR's ability to provide oversight.

- The number of annual registration transactions has increased by approximately 400% since 2010; therefore the delivery of timely services is at risk.
- Outreach activities, the provision of advanced opinions and consultations are being performed at the detrimental cost to formal investigations.
- The Investigations Unit's capacity to take on new matters is restricted and there are delays in the length of the investigative process.
- The increased complexity of legal issues and recent expansion of the TLR's enforcement powers require adequate resources.
- Implementing and administering the new Administrative Monetary Penalty (AMP) system is diverting time and resources from the work of the Investigations Unit, including the development of an AMP revenue collection process.
- Ongoing threat of judicial review of inquiries and enforcement options.

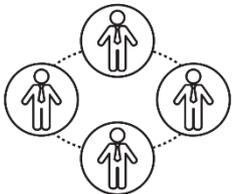
## Key Priority Actions



Implement the Administrative Monetary Penalty (AMP) system, including levying AMPs and collecting associated revenues.



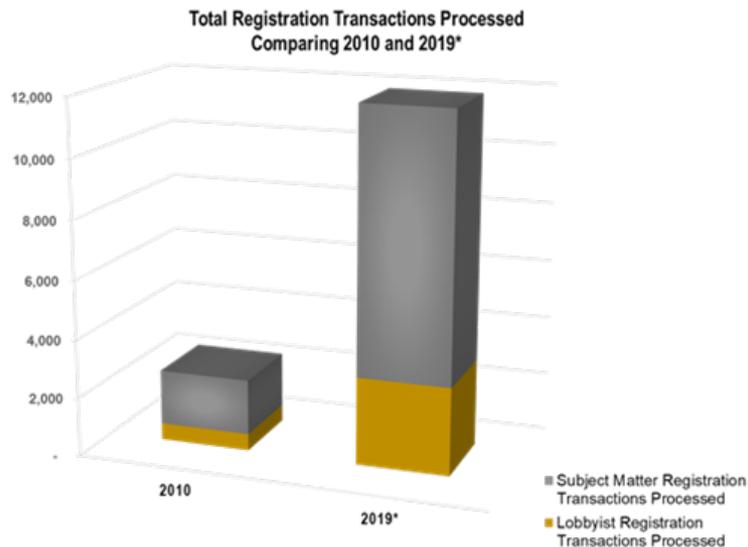
Obtain internal or retain external assistance to ensure timely investigation of By-law breaches.



Obtain necessary resources to enable compliance:

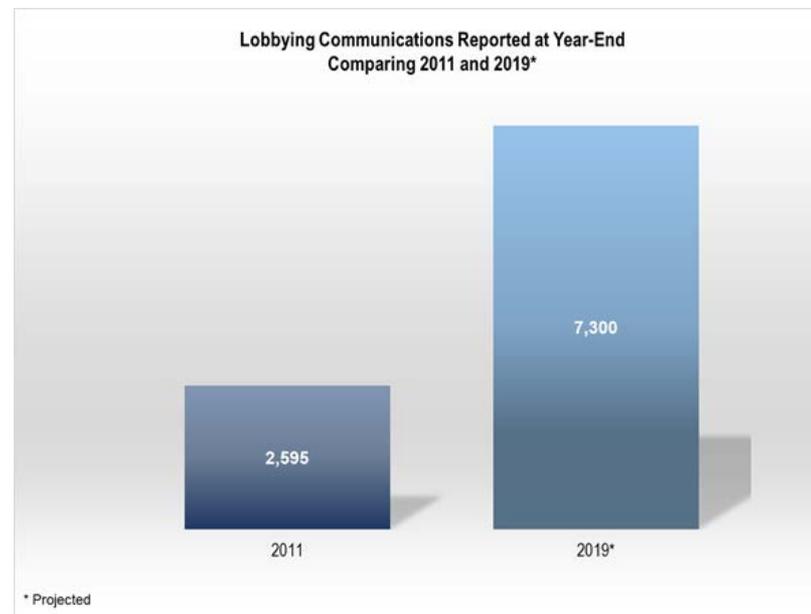
- Investigations Unit to keep pace with complex cases in a timely manner
- Registry Unit to continue to deliver timely and accurate services

## 1) Registry Registration Transactions Processed at Year-end Comparing the Years 2011 and 2019



The TLR’s significant outreach and education activities and enforcement activities have contributed to the exponential increase in the Registry’s registrations comparing with 2010.

## 2) Lobbying Communications Reported at Year-end Comparing the Years 2011 and 2019



Since 2011, the number of lobbying communications reported annually at year-end has increased by an estimated 200%.

# 2020 Lobbyist Registrar Recommended Operating Budget and Plan

# 2020 Lobbyist Registrar-Recommended Operating Budget

(In \$000s)	2017 Actual	2018 Actual	2019 Approved Budget	2019 Projected Actual	2020 Lobbyist Registrar Rec'd Budget	Change v. 2019 Projected Actual	
By Service			\$		\$	\$	%
<b>Revenues</b>							
Toronto Lobbyist Registrar							
<b>Total Revenues</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	
<b>Expenses</b>							
Toronto Lobbyist Registrar	1,084.8	1,133.7	1,229.7	1,229.7	1,451.4	221.7	18.0%
<b>Total Gross Expenditures</b>	<b>1,084.8</b>	<b>1,133.7</b>	<b>1,229.7</b>	<b>1,229.7</b>	<b>1,451.4</b>	<b>221.7</b>	<b>18.0%</b>
<b>Net Expenditures</b>	<b>1,084.8</b>	<b>1,133.7</b>	<b>1,229.7</b>	<b>1,229.7</b>	<b>1,451.4</b>	<b>221.7</b>	<b>18.0%</b>
<b>Approved Positions</b>	<b>8.0</b>	<b>8.0</b>	<b>8.3</b>	<b>8.0</b>	<b>10.3</b>	<b>2.3</b>	<b>28.1%</b>

# Key Cost Drivers – Base Budget

Key Cost Drivers (\$000)	2018 Actuals	2019 Proj. Actuals	2020 Lobbyist Registrar Rec'd Base	YoY Changes		Key Drivers to Preserve Service Levels and Address Issues
				\$	%	
<b>Expenditures</b>						
1 Salaries and Benefits	1,083.9	1,148.3	1,147.1	(1.2)	-0.1%	<b>Salaries and Benefits:</b> - Salary & benefit pressures related to progression pay and benefit adjustments. - This budget pressure is offset by the reversal of a one-time cost in 2019 for temporary staff to assist with the technology needs of the Office. This one-time cost is funded from the professional services budget within the Services & Rent category.
2 Materials & Supplies	7.2	5.1	7.0	1.9	38.4%	
3 Equipment	5.6	7.0		(7.0)	-100.0%	
4 Service and Rent	35.2	67.6	96.1	28.5	42.1%	
5 Contribution To Capital						
5 Contribution To Reserves	1.7	1.8	1.8			
6 Other Expenditures (Inc. IDC's)						
<b>Total Exepnditures</b>	<b>1,133.7</b>	<b>1,229.7</b>	<b>1,252.0</b>	<b>22.2</b>	<b>1.8%</b>	
<b>Revenues</b>						
1 Provincial Subsidies						<b>Service and Rents:</b> - Economic factor adjustments. - Increase to computer software maintain and professional services budgets to reflect the projected actual needs of the Office.
2 Federal Subsidies						
2 User Fees & Donations						
3 Transfers From Capital						
4 Other Revenues (Inc. IDR's)						
<b>Total Revenues</b>						
<b>Net Expenditures</b>	<b>1,133.7</b>	<b>1,229.7</b>	<b>1,252.0</b>	<b>22.2</b>	<b>1.8%</b>	
<b>Positions</b>	<b>8.0</b>	<b>8.0</b>	<b>8.3</b>	<b>0.3</b>	<b>3.1%</b>	

# New / Enhanced Priorities

New / Enhanced	2020				2021 Annualized Gross	Equity Impact
	Revenue	Gross	Net	Positions		
<b>In \$ Thousands</b>						
1	Enhanced Statutory Education & Outreach Requirements		92.7	92.7	1.0	127.3 Medium
2	Enhanced Statutory Investigation & Legal Requirements		106.8	106.8	1.0	146.3 Medium
<b>Total New / Enhanced</b>			<b>199.4</b>	<b>199.4</b>	<b>2.0</b>	<b>273.6</b>

# 2021 & 2022 Outlooks

(In \$000s)	2019 Projected Actual	2020 Lobbyist Registrar Rec'd Budget	2021 Outlook	2022 Outlook
	\$	\$	\$	\$
Revenues				
Gross Expenditures	1,229.7	1,451.4	1,538.7	1,556.8
<b>Net Expenditures</b>	<b>1,229.7</b>	<b>1,451.4</b>	<b>1,538.7</b>	<b>1,556.8</b>

<b>Approved Positions</b>	<b>8.0</b>	<b>10.3</b>	<b>10.3</b>	<b>10.3</b>
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	2021 Drivers	2022 Drivers
<b>Salaries &amp; Benefits:</b>	\$0.086M related to annualization of the enhancement requests in 2020, and progression and benefit adjustments.	\$0.016M related to progression and benefit adjustments.
<b>Inflation Impact:</b>	\$0.002M related to economic factor adjustment for non-payroll items.	\$0.002M related to economic factor adjustment for non-payroll items.

2020 – 2029  
Lobbyist Registrar  
Recommended  
Capital Budget and Plan

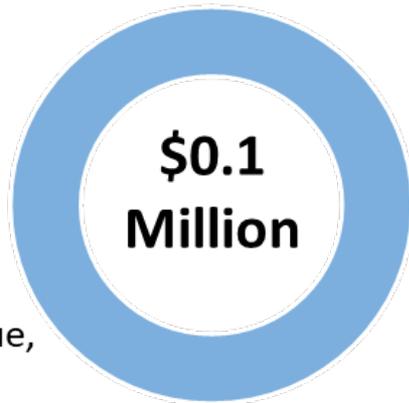
## **Asset Value – \$0.902 Million**

- Lobbyist Registry System – \$0.683 Million
- Lobbyist Investigation Case Management System – \$0.219 Million

## Where the Money Comes From

2020 Capital Budget

In \$ Millions



Other Revenue,  
0.1, 100%

## What This Buys

- 100% (\$0.1 M) is for a Legislated project for a case management system.

# \$1.1 M

## 10-YEAR GROSS CAPITAL PROGRAM



### Information Technology

\$1.1 M  
100%

- TLR Investigation Case Management System
  - Lobbyist Registry System SOGR
- TLR Investigation Case Management System SOGR

\*Please see Appendix 1 for full details

# \$1.1M

## 10-YEAR GROSS CAPITAL PROGRAM EXPENDITURES

City of Toronto		Provincial Funding		Federal Funding	
\$1.1 M 100%		\$0.0 M 0%		\$0.0 M 0%	
Debt	\$1.0 M	PTIF	\$0.0 M	Grants	\$0.0 M
Recoverable Debt	\$0.0 M	Grants	\$0.0 M	Other	\$0.0 M
Reserve Draws	\$0.0 M	Other	\$0.0 M		
Other	\$0.1 M				

## Capacity to deliver \$ Millions

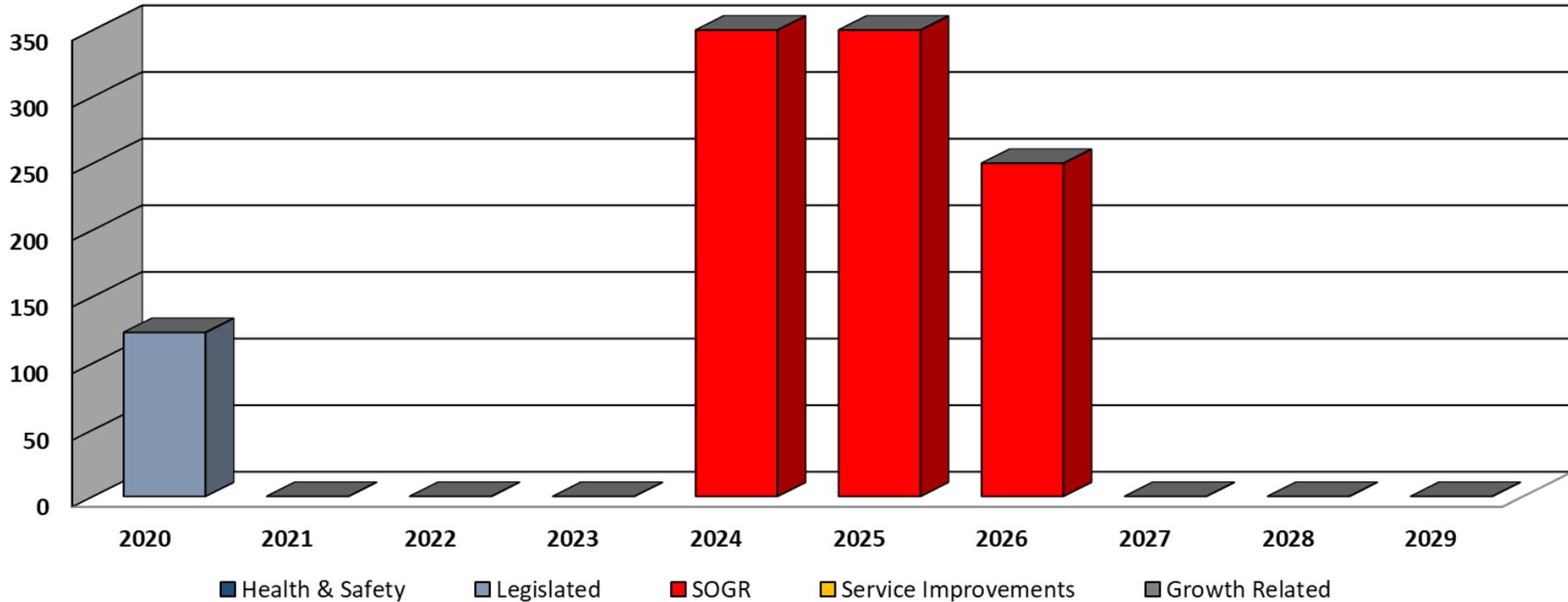
Status/Category	2020 Budget	%	2021 Plan	2022 Plan	2023 Plan	2024 Plan
<i>Awarded and/or On-Going</i>	0.1	100.0%				
<i>In Procurement</i>		0.0%				
<i>Payment To Third Party</i>		0.0%				
<i>Ready to Proceed</i>		0.0%				
<i>Projects based on high level estimates/placeholders</i>		0.0%				0.4
<b>Total Expenditures</b>	<b>0.1</b>	<b>100%</b>	-	-	-	<b>0.4</b>

Thank You

# Appendix 1: 10-Year Capital Plan

Project Code	(In \$000s)	Total App'd Cash Flows to Date*	2020 Budget	2021 Plan	2022 Plan	2023 Plan	2024 Plan	2025 Plan	2026 Plan	2027 Plan	2028 Plan	2029 Plan	2020 - 2029 Total	Health & Safety & Legislated	SOGR	Growth & Improved Service
LR001	<i>TLR Investigation Case Management System</i>	215	123	-	-	-	-	-	-	-	-	-	123	123		
LR002	<i>Lobbyist Registry System SOGR</i>		-	-	-	-	350	350	-	-	-	-	700		700	
LR003	<i>TLR Investigation Case Management System SOGR</i>		-	-	-	-	-	-	250	-	-	-	250		250	
<b>Total Expenditures by Category (including carry forward from 2019)</b>		<b>215</b>	<b>123</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>350</b>	<b>350</b>	<b>250</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,073</b>	<b>123</b>	<b>950</b>	<b>-</b>

# Appendix 2: 2020 - 2029 Lobbyist Registrar-Recommended Capital Budget & Plan by Project Category



2020 - 2029 Lobbyist Registrar Recommended Capital Budget and Plan by Category											
\$ Millions	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Health & Safety											
Legislated	0.1										0.1
SOGR					0.4	0.4	0.3				1.0
Service Improvements											
Growth Related											
<b>Total</b>	0.1				0.4	0.4	0.3				1.1