

September 17, 2020

Budget Committee
City of Toronto
Toronto City Hall
100 Queen Street West
10th Floor West
Toronto, ON M5H 2N2

Delivered via email only

Dear Chair Crawford and Members of the Budget Committee:

At the August 21, 2020 Toronto Public Library Board Special meeting, the following motion was unanimously adopted by the Board:

That the Toronto Public Library Board:

1. *the Toronto Public Library Board approves the implementation of a Voluntary Separation Program, which has the same terms and conditions as the Voluntary Separation Program at the City, and will be extended to staff who are eligible for retirement with an unreduced pension to provide for:*
 - a. *a lump-sum payment of one-month's salary per completed year of service to a maximum of three months;*
 - b. *payment for ancillary vacation and sick leave;*
 - c. *a proposed departure date of no later than December 31, 2020;*
2. *if the Toronto Public Board approves the Voluntary Separation Program then this be reported to the City's Executive Committee through the Budget Committee.*

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The report, *Voluntary Separation Program – Toronto Public Library*, is appended. The report is being submitted as requested by City of Toronto Council for consideration at the October 8, 2020 Budget Committee meeting and by Executive Committee on October 21, 2020.

Thank you for your consideration of this matter.

Sincerely,

Vickery Bowles
City Librarian

Attachment – August 21, 2020 report to the Toronto Public Library Board