



REPORT FOR ACTION

Contract Award for Request for Quotation Call Number 1202-19-0133 for the non-exclusive supply and delivery of Electrical Supplies and Components for the City of Toronto's various Divisions at various locations as and when required

Date: February 24, 2020

To: General Government and Licensing Committee

From: Executive Director, Corporate Real Estate Management and Chief Purchasing Officer

Wards: All

SUMMARY

The purpose of this report is to advise of the results of Request for Quotation Number 1202-19-0133, for the non-exclusive supply and delivery of Electrical Supplies and Components for the City of Toronto's various Divisions at various locations as and when required; and, to seek authority to award a contract to Powertrade Electric Ltd., in the total amount of \$23,395,105.34 net of all applicable taxes and charges (\$23,806,860 net of Harmonized Sales Tax recoveries) for a period of one (1) year commencing from April 1, 2020 to March 31, 2021 with the option to renew the Contract for four (4) additional separate one (1) year periods.

RECOMMENDATIONS

The Executive Director of Corporate Real Estate Management and the Chief Purchasing Officer recommend that:

1. The General Government and Licensing Committee, in accordance with Section 195-8.4A of the Toronto Municipal Code Chapter 195 (Purchasing By-Law), grant authority to award Request for Quotation Call Number 1202-19-0133, for the non-exclusive supply and delivery of Electrical Supplies and Components for the City of Toronto's various Divisions at various locations as and when required from April 1, 2020 to March 31, 2021, with an option to renew for four (4) additional separate one (1) year periods to be renewed at the discretion of the Executive Director, Corporate Real Estate Management, for a total amount of \$23,395,105.34 net of all applicable taxes and charges (\$23,806,860) net of Harmonized Sales Tax recoveries) to Powertrade Electric

Ltd., having submitted the lowest compliant bid meeting all specifications in the Request for Quotation.

FINANCIAL IMPACT

The total potential contract award identified in this report including the option years is \$26,436,469.04 including all applicable taxes and charges. The total potential cost to the City including all option years is \$23,806,860 net of Harmonized Sales Tax recoveries.

Sufficient funding is available in the 2020 Council Approved Operating Budgets for participating Divisions as outlined in Attachment 1, and will be included in their 2021 Operating Budget submissions for Council consideration. Should the City choose to exercise its option to renew the contract for any of the additional four (4) separate one (1) year periods, then appropriate additional funding, if needed, will be requested in the 2021-2025 Operating Budget Submissions for each participating Division for Council consideration. Attachment 1 provides additional funding details for the City Divisions.

Attachment 1: Financial Impact Summary of Recommended Contracts for various participating Divisions and agencies:

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

DECISION HISTORY

At its meeting of September 17, 2014, Bid Committee adopted, without amendment, item BD199.9 from a Corporate Request for Quotation Number 1202-14-0002, awarding two bidders who met the requirements for each participating division. The report can be found at:

<http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2014.BD199.9>

COMMENTS

Request for Quotation for the non-exclusive supply and delivery of Electrical Supplies and Components for the City of Toronto's various Divisions at various locations as and when required was issued on August 16, 2019 and the Request for Quotation closed on September 20, 2019. A total of four (4) bids were received.

The Request for Quotation was structured to award contract(s) to the lowest bidder(s) per districts: the Toronto and East York District, the North York District, the Etobicoke York District and Scarborough District. In addition the City Agency (Exhibition Places) will award their contract under their own delegated authority.

Powertrade Electric Ltd. is the lowest bidder meeting specifications for all four (4) Districts. A summary of the bids received including bid prices are provided in Table 1 below.

Table 1: Summary of Bid Received for Request for Quotation 1202-19-0133 including Bid Price per District (After Volume Rebate Discount and Net of Taxes)

Firm Name	Evaluated Bid Price Per District After Volume Rebate Discount and Net of Taxes				Evaluated Bid Price Per District After Volume Rebate Discount and Net of Taxes
	NORTH YORK DISTRICT	SCARBROUGH DISTRICT	TORONTO AND EAST YORK DISTRICT	ETOBICOKE YORK DISTRICT	
POWERTRADE ELECTRIC LTD	\$960,275.71	\$949,059.91	\$1,113,975.01	\$942,606.91	\$3,965,917.54
ROBERTSON ELECTRIC WHOLESALE	\$966,107.53	\$955,003.68	\$1,121,610.05	\$948,623.84	\$3,991,345.10
PROVINCE ELECTRIC SUPPLY *	\$991,775.81	\$980,376.95	\$1,151,409.85	\$973,827.61	\$4,097,390.22
GERRIE ELECTRIC WHOLESALE LIMITED *	\$1,058,183.27	\$1,046,316.98	\$1,227,642.38	\$1,039,447.27	\$4,371,589.91

* Bid prices were corrected for mathematical errors. Purchasing & Materials Management has verified that the mathematical errors were corrected.

The Quotation documentation submitted by the recommended bidder has been reviewed by staff of Corporate Real Estate Management and was found to be in conformance with the Request for Quotation requirements. Corporate Real Estate Management staff have reviewed the unbalanced bid analysis and compared the low bid for each district to the estimated cost and found the prices of the recommended bidders to be reasonable and within the budget available.

The Fair Wage Office has reported that the recommended Bidder has indicated they have reviewed and understand the Fair Wage Policy and Labour Trades requirements and the recommended Bidder has agreed to comply fully.

CONTACT

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SIGNATURE

Patrick Matozzo
Executive Director,
Corporate Real Estate Management

Michael Pacholok
Chief Purchasing Officer

ATTACHMENTS

Attachment 1 - Financial Impact Summary by City Divisions and Agencies

ATTACHMENT 1 - FINANCIAL IMPACT STATEMENT

Division	Initial Year	Initial Year	Option Year 1	Option Year 2	Option Year 3	Option Year 4	Total for each Division (Before Volume Rebate Discount and Net of Taxes)
Cost Centre/WBS Element	April 1, 2020 to Dec. 31, 2020	Jan. 1, 2021 to March 31, 2021	April 1, 2021 to March 31, 2022	April 1, 2022 to March 31, 2023	April 1, 2023 to March 31, 2024	April 1, 2024 to March 31, 2025	
Exhibition Place - GL 4995/ Order 990000005	\$146,359	\$48,786	\$201,000	\$207,029	\$213,240	\$219,638	\$1,036,052
Corporate Real Estate Management CC: 2530 & 2575 / GL: FA100-30	\$2,533,256	\$843,751	\$3,478,317	\$3,582,667	\$3,690,147	\$3,800,851	\$17,928,989
Parks, Forestry & Recreation GL: 2575 & 4410 CC: for WEST: P12786, P12783, P08627 & for NORTH: P00853, P06884, P00852 & for SOUTH: P12081, P06885, P13396 & for EAST: P03651, P00835, P06887	\$462,066	\$154,022	\$634,571	\$653,608	\$673,216	\$693,413	\$3,270,896

Division	Initial Year	Initial Year	Option Year 1	Option Year 2	Option Year 3	Option Year 4	Total for each Division (Before Volume Rebate Discount and Net of Taxes)
Cost Centre/WBS Element	April 1, 2020 to Dec. 31, 2020	Jan. 1, 2021 to March 31, 2021	April 1, 2021 to March 31, 2022	April 1, 2022 to March 31, 2023	April 1, 2023 to March 31, 2024	April 1, 2024 to March 31, 2025	
Solid Waste Management Services GL: 2575 CC: SW0011, SW0850 to SW0856, SW0860, SW0862, SW0864 / GL: 2575 CSW900-04 CSW900-07	\$125,966	\$41,989	\$172,994	\$178,183	\$183,529	\$189,035	\$891,696
Fire Services CC: FR0006 FR0008 FR0011, FR0017, FR0045 / GL: 2575 FR0045 GL: 2999	\$35,122	\$11,719	\$48,246	\$49,694	\$51,185	\$52,720	\$248,686
Seniors Services and Long-Term Care CC: D3*061 / GL: 2530 / FAC: 161 00 00000	\$60,820	\$20,274	\$83,527	\$86,033	\$88,614	\$91,272	\$430,540

Division	Initial Year	Initial Year	Option Year 1	Option Year 2	Option Year 3	Option Year 4	Total for each Division (Before Volume Rebate Discount and Net of Taxes)
Cost Centre/WBS Element	April 1, 2020 to Dec. 31, 2020	Jan. 1, 2021 to March 31, 2021	April 1, 2021 to March 31, 2022	April 1, 2022 to March 31, 2023	April 1, 2023 to March 31, 2024	April 1, 2024 to March 31, 2025	
Grand Total for City (Before Volume Rebate Discount and Net of Taxes)	\$3,363,589	\$1,120,541	\$4,618,655	\$4,757,214	\$ 4,899,931	\$5,046,929	\$23,806,860