

GL12.15 Attachment 1

Fire & Life Safety Progress Matrix - As of the first quarter of 2020				
Recommendation	Deliverables	Progress	Time to Completion	Responsible Parties
1	1. Create a Governance Process	75%	2021, First Quarter	Fire and Life Safety Program Office
	2. Ensure Compliance with all Ontario Fire Code (OFC) regulations			
	3. Retain all required OFC documentation for 2 years			
2	1. Bring all buildings into compliance with the OFC	25%*	2022, First Quarter	Fire and Life Safety Program Office Agencies Corporations
	2. Establish a process to monitor the completeness of fire inspection			
	3. Establish a process to monitor the rectification of all deficiencies			
3	1. Develop a training curriculum that encompassed all OFC requirements	50%	2021, First Quarter	Fire and Life Safety Program Office
	2. Deliver the training to all City of Toronto staff with responsibilities under the OFC			
4	1. All OFC inspection reports are cross-referenced with the invoice	75%	2021, First Quarter)	Fire and Life Safety Program Office
5	1. All OFC reports are submitted in a format that cannot be manipulated	50%	2021, First Quarter	Fire and Life Safety Program Office
	2. All contract are updated to ensure OFC requirements are included			
	3. All contracts contain language that allows for immediate suspension			
	4. All vendors have undergone a training orientation			
6	1. All individuals carrying out OFC inspections are qualified	75%	2021, First Quarter	Fire and Life Safety Program Office
	2. Contractors working within City of Toronto sites are coordinated while onsite			
	3. All FLS vendors with performance issues are tracked and addressed			
9	1. All FLS systems are inspected holistically using a centralized/standardized model	50%	2021, First Quarter	Fire and Life Safety Program Office
	2. All vendor complaints are centrally tracked and managed			
	3. Clarify Roles and Responsibilities of staff, service providers and building owners			
12	1. A quality control program that monitors all vendor compliance with OFC	50%	2021 (Q1), First Quarter	Fire and Life Safety Program Office
7	1. Work with the Office of the Fire Marshall (OFM) to determine the feasibility of a province wide vendor watch list	100%	Complete	Toronto Fire Services
8	1. Make recommendations to the Ministry of Community Safety and Corrective Services to amend the Fire Protection and Prevention Act	100%	Complete	Toronto Fire Services
10	1. Assist the OFM in addressing province wide issues arising from the Auditor General's (AG) Report	100%	Complete	Toronto Fire Services
11	1. Make recommendations regarding regulations of licensing/delicensing of life safety inspection service	100%	Complete	Toronto Fire Services
13	1. Make recommendations to the OFM regarding regulations for training/certification of building owners	100%	Complete	Toronto Fire Services
14	1. Make recommendations to the OFM regarding a brochure which outlines the building owners' responsibilities	100%	Complete	Toronto Fire Services
15	1. Make recommendations to the OFM regarding a establishment of technical advisory committee	100%	Complete	Toronto Fire Services
16	1. City Manager to advise all staff to report any allegations of potential wrongdoing involving City resources to the AG	100%	Complete	City Manager's Office
17	1. The City Manager to report to council with advice about an obligation requiring City employees to report to the AG allegations of wrongdoing by third parties	100%	Complete	City Manager's Office
* Current compliance within the all City of Toronto sites has greatly improved. The 25% refers to compliance within all 2,500 City of Toronto buildings and is dependant on the centralization of all City Agencies, Divisions and Corporations.				