
City Council**Notice of Motion**

MM27.14	ACTION			Ward: All
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Online Timesheets - by Councillor Paul Ainslie, seconded by Councillor Gary Crawford

** Notice of this Motion has been given.*

** This Motion is subject to referral to the General Government and Licensing Committee. A two-thirds vote is required to waive referral.*

Recommendations

Councillor Paul Ainslie, seconded by Councillor Gary Crawford, recommends that:

1. City Council request the City Clerk and the Director, Pension, Payroll and Employee Benefits to report to the General Government and Licensing Committee in the first quarter of 2021 on the implementation of online timesheets for City Council staff
2. City Council direct the Director, Pension, Payroll and Employee Benefits to cease mailing paystubs and to commence digitizing all pay stubs that are presently being mailed.

Summary

For some time, I have been advocating with the City Clerk's Office to move paper timesheets online and learned that a system has been in place for many divisions, excluding Council staff.

As we navigate through the end of 2020 with many of us working offsite, it is now time to bring all City Council staff to an online time sheet system.

During the 2020 year, pay stubs have been mailed to City staff. This practice is not cost effective, pay stubs can be made available digitally to our all employees across the City.

Background Information (City Council)

Member Motion MM27.14