



REPORT FOR ACTION CONTRACT AWARD

Contract Award - Request for Quotation Number FM2020-01 for Winter Maintenance Services at Toronto Parking Authority Off-Street Parking Facilities

Date: October 20, 2020

To: Board of Directors, Toronto Parking Authority

From: Acting President, Toronto Parking Authority

Wards: All

RECOMMENDATIONS

The Acting President, Toronto Parking Authority recommends that:

1. The Board of Directors of Toronto Parking Authority (TPA) grant authority to award the contract for the provision of winter maintenance services (snow clearing, snow removal and salting) for Toronto Parking Authority off-street parking facilities to Across Canada Construction Ltd. (ACC), having submitted the lowest bid and meeting all specifications in conformance with the Request for Qualification (RFQ) winter maintenance requirements, for a term of two (2) years, plus an optional extension of one (1) year, at the sole option of the President, Toronto Parking Authority, in the amount (two years) of \$2,521,378 plus \$252,138 as a contingency allowance (10 percent of the contract value over the two (2) year period), being the sum total amount of \$2,773,516, net of all taxes and charges.

FINANCIAL IMPACT

The total amount to award the contract for winter maintenance services over the two (2) year term from November 2020 to April 2022 is \$2,521,378 plus \$252,138 for contingency, being the sum total amount of \$2,773,516 net of all taxes and charges.

Table 1: *Financial Impact Summary of Recommended Two-Year Contract Plus One Optional One-Year Extension*

Company Name	Year 1 Price (2020-2021)	Year 2 Price (2021-2022)	Extended 1 Year Price (2022-2023)
Across Canada Construction Limited (ACC)	\$1,247,120	\$1,274,258	\$1,296,417

Table 1 shows the annual contract value for the two-year contract with one optional one-year extension, less the quoted amount for car park 413 closed as of August 22, 2020.

TPA has retained winter maintenance services from ACC for the past five (5) years as at its meeting on September 17, 2015, the Board of Directors of Toronto Parking Authority granted authority to award a five (5)-year contract commencing November 1, 2015 to April 30, 2020 for a total contract price of \$4,748,375, net of all taxes and charges.

CALL SUMMARY

Call Number: Request for Quotation Number FM2020-01 - Winter Maintenance Services at Toronto Parking Authority

Call Issued: June 29, 2020

Call Closed: August 9, 2020

Number of Addenda Issued: One (1)

Number of Bids: Four (4)

Description:

The non-exclusive provision of winter maintenance service for TPA off-street parking facilities from November 1, 2020 for a term of two (2) years ending May 1, 2022, plus one (1) optional one (1)-year extension at the sole option of TPA. Should the option be exercised, the Director, Parking Services will request the Vice President of Operations to process the renewals under the same terms and conditions.

TPA Parking Services team developed the operational and performance requirements and prepared the procurement documents. The contractual scope includes the following changes from the previous procurement document:

- Pricing tables organized per month per parking facility which provides TPA the flexibility to add and delete lots as required rather than a lump sum per month;
- Mandatory performance requirements for snow clearing, removal and salting;
- Mandatory utilization of work validation tracking technology.

This RFQ was then publicly posted on MERX on June 29, 2020 and the process was open to all interested proponents. One subsequent addendum was issued and the call closed on August 9, 2020. In total, four (4) proposal submissions were received from the following companies:

Across Canada Construction Ltd (ACC)
 Gazzola Paving Limited
 Campus Group
 Snow Wrangler

TPA formed an evaluation committee consisting of employees from different operational areas and followed a two-stage process (Table 2: Evaluation Guidelines).

Stage 1 - The Evaluation Committee assessed if the submission met all mandatory requirements.

Stage 2 - The Evaluation Committee assessed the submission for cost of services.

Table 2: Evaluation Guidelines

Section	Rated Criteria Categories	
Mandatory Requirements		Pass/Fail
1.0 Proposal Submission	1.1 Submission Checklist 1.2 Minimum 5 years in similar size contracts 1.3 Occupational Health and Safety Act declaration and copy of Occupational Health and Safety Policy 1.4 References 1.5 Staff and Equipment Schedule 1.6 Demonstration of understanding of RFQ and TPA operational requirements 1.7 Equipment Proposal	Pass/Fail
2.0 Minimum Qualifications	Valid certification by Smart About Salt Council Valid Commercial Vehicle Operator Registration (CVOR) certificate	Pass/Fail

Upon evaluation, only two (2) companies, Gazzola Paving and ACC, met all mandatory requirements. The other two (2) companies failed to provide all mandatory requirements and therefore full scoring was not completed.

Table 3 - Summary of Bids Received (net of all taxes and charges), less the quoted amount for car park 413 closed as of August 22, 2020

Company Name	Total for Year 1 and 2 (2020 to 2022)	Extended 1 Year Price (2022-2023)
Across Canada Construction Ltd (ACC)	\$2,521,378	\$1,296,417
Gazzola Paving	\$9,971,421	\$4,985,711

Following the comprehensive evaluation, it is recommended that ACC be awarded a contract for the TPA winter maintenance services as stipulated in the RFQ.

COMMENTS

TPA has an on-going requirement for winter maintenance services, which includes snow clearing, snow removal and salting at approximately 172 off-street parking lots. TPA's five (5)-year winter maintenance contract expired on April 30, 2020 and therefore a Request for Quotation (RFQ) was issued by staff on June 29, 2020.

The open call was posted on the MERX Canadian Public Tender network and closed August 9, 2020. Proponents were invited to submit proposals for providing winter maintenance services in accordance with the terms of reference specified by TPA for the two (2)-year term of the contract. Prices submitted are inclusive of all applicable costs except HST.

Two (2) proposals out of four (4) met all mandatory requirements so their submission for cost of services was also assessed.

After review of the RFQ responses, the results showed that ACC submitted the lowest bid and met all specifications in conformance with the RFQ winter maintenance requirements. Staff recommend that their bid be accepted and TPA enter into a two-year agreement with ACC for winter maintenance services for TPA off-street facilities.

Across Canada Construction Ltd was established in 1977, and specialize in concrete restoration, waterproofing, paving and disposal. ACC has worked with TPA in different capacities in the past including snow removal. Their corporate headquarters are based in Woodbridge, Ontario. They are a member of the Better Business Bureau, Toronto Construction Association and Building and Concrete Restoration Association of Ontario.

CONTACT

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SIGNATURE

Robin Oliphant, Acting President
Toronto Parking Authority