

To: Board of Management
From: Chief Executive Officer
Subject: **COMMITTEE MINUTES**
Date: 2020-07-07

SUMMARY:

This report will provide an update to the Board on Committee activities.

RECOMMENDATIONS:

It is recommended that the minutes of the Policy and Finance Committee dated September 4, 2019, attached as Attachment 1 to this report, be received for information.

FINANCIAL IMPACT:

There is no financial impact resulting from the adoption of the recommendations in this report.

CONTACT:

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Dolf DeJong
Chief Executive Officer

ATTACHMENTS:

Attachment 1 - Policy & Finance Committee 2019-09-04



ZB10.09 - Attachment 1

TORONTO ZOO POLICY & FINANCE COMMITTEE MEETING

2019-09-04
2:00 p.m.
Toronto Zoo, Boardroom

Present: Mr. M. Cole (Chair), Ms. C. Holmes

Regrets: B. Misurec

Staff Present: Mr. D. DeJong, Mr. P. Whittam, Ms. T. Haight, Ms. S. Jivraj, Ms. J. Tracey

DECLARATION OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

1. CONFIRMATION OF MINUTES

On motion by C. Holmes, the minutes of the meeting of the Policy & Finance Committee held on 2019-05-13, were approved.

CARRIED

2. CAPITAL WORKS PROGRAM 2020-2029

The Policy & Finance Committee of the Toronto Zoo considered a report and presentation providing a description of the capital projects, timing and costs. The Director of Finance & Computer Services requested that the 2020-2029 Capital Budget was recommended for approval by the Committee.

On a motion by C. Holmes, the 2020-2029 Capital Works Program was recommended to the Board of Management of the Toronto Zoo for approval.

CARRIED

3. 2020 OPERATING PLAN & BUDGET

The Policy & Finance Committee of the Toronto Zoo considered a report and presentation outlining the 2020 Requested Base Operating Budget. The Director of Finance & Computer Services requested that the 2020 Operating Plan and Budget be recommended for approval by the Board.

On a motion by M. Cole, the 2020 Operating Plan and Budget was recommended to the Board of Management of the Toronto Zoo for approval.

CARRIED

4. 2020 STAFF TRAVEL BUDGET

The Policy & Finance Committee of the Toronto Zoo considered a report outlining the 2020 Staff Travel from the Director of Finance & Computer Services recommending that the requested 2020 Travel Budget be approved.

On a Motion by M. Cole, the 2020 Travel Budget was approved by the Policy & Finance Committee.

CARRIED

Motion to adjourn

Meeting adjourned at 4:00 p.m.
D. James
Secretary

Chair