BID AWARD PANEL CONTRACT AWARD

Award of Ariba Doc. No. 2381954152 to Sure General Contractors Inc. for the supply and delivery of all labour, equipment and material necessary for Fencing, Boarding/Blocking of Doors, and Windows at various locations within the City, for Municipal Licensing & Standards Division.

Date: January 21, 2020
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Quotation (RFQ), Ariba Doc No. 2381954152

Description:
For the non-exclusive supply and delivery of supply of all labour, equipment and material necessary for Fencing, Boarding/Blocking of Doors, Windows and other openings in buildings and structures, and Draining of Swimming Pools and Stagnant Water, at various locations within the City of Toronto, for the Municipal Licensing & Standards (ML&S) Division, for the period of one (1) year from February 1, 2021 to January 31, 2022, with the option to renew the contract for three (3) additional separate one (1) year periods.

Should the option(s) be exercised, then the Executive Director, Municipal Licensing & Standards will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:
Sure General Contractors Inc.

Contract Award Value:
$126,187 net of all applicable taxes and charges
$142,591 including HST and all applicable charges
$128,407 net of HST recoveries

Contract is expected to start on February 1, 2021 and end on January 31, 2022

Option Year 1 from February 1, 2022 to January 31, 2023
$129,972 net of all applicable taxes and charges
$146,869 including all applicable taxes and charges
$132,260 net of HST recoveries

Option Year 2 from February 1, 2023 to January 31, 2024
$133,871 net of all applicable taxes and charges
$151,275 including all applicable taxes and charges
$136,227 net of HST recoveries

Option Year 3 from February 1, 2024 to January 31, 2025
$137,887 net of all applicable taxes and charges
$155,813 including all applicable taxes and charges
$140,314 net of HST recoveries

The total potential contract award identified in this report including all optional years is $527,917 net of all taxes, and $596,547 including all applicable taxes and charges. **The total potential cost to the City including all option years is $537,209 net of HST recoveries.**

The above cost calculations reflect a 3% IPPI adjustment applied annually to the yearly cost after the initial one (1) year period.

FINANCIAL IMPACT

The total potential contract award identified in this report is $527,917 net of all applicable taxes and charges, and $596,547 including all applicable taxes and charges. The total potential cost to the City is $537,209 net of HST recoveries.

The supplier's costs for undertaking remedial action are 100% cost-recoverable by the City, as they are charged/added to the taxes of the property owner.

Table 1: Financial Impact Summary of Recommended Contract

Municipal Licensing & Standards Division Cost Centres: MS1211, MS1214, MS1231, MS1241 Cost Element: 4468	Net of HST recoveries
Initial Year Period From February 1, 2021 to December 31, 2021	$117,707
Initial Year Period From January 1, 2022 to January 31, 2022	$10,701
Option Year 1 From February 1, 2022 to January 31, 2023	$132,260
Option Year 2 From February 1, 2023 to January 31, 2024	$136,227
Option Year 3 From February 1, 2024 to January 31, 2025	$140,314
Total Cost from February 1, 2021 to January 31, 2025	$537,209

Note: The cost centres provided are flow-through cost centres before costs are "added to taxes". The supplier will be undertaking remedial work on behalf of the Municipal Licensing & Standards Division in cases where property owners do not remedy violations/contraventions of the City's bylaws.

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued: May 22, 2020 **Solicitation Closed:** June 22, 2020
Number of Addenda Issued: 0
Number of Bids: 3

Table 2: Summary of Bids Received for RFQ, Ariba Doc. No. 2381954152 including bid price:

Supplier Name	Evaluated Bid Price (including H.S.T.)
Sure General Contractors Inc.	$142,591
P.S. Painting Limited o/a Cosar GC.PM	$170,242
Direct Construction Company Limited	$229,124

DIVISION CONTACTS

Elena Caruso, Manager, Purchasing Goods & Services, Purchasing & Materials Management, Tel: 416-392-7316, Email: Elena.Caruso@toronto.ca

Lorraine Chua, Program Manager, Investigation Services, Municipal Licensing & Standards, Tel: 416-338-3594, Email: Lorraine.Chua@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, and concurs with the recommendation;

c. the total contract value is less than $20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

d. there are no material written objections to the award;

e. the Solicitation document was advertised on the City's internet website and bids or proposals were opened publicly; and

f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Procurement Officer