



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Doc No. 2754799888 to Hemson Consulting Limited for Professional Consulting Services for Development Charges, Community Benefits Charges, and Alternative Parkland Dedication Rate for the City of Toronto

Date: January 27, 2021
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Proposal (RFP) No. Doc2754799888

Description:

For professional consultant and/or consulting team to support the preparation of a development charges background study, development charges by-law, community benefits charge strategy, community benefits charge by-law, alternative parkland dedication rate study and by-law, related policies, and associated official plan amendment(s) for Council consideration in May 2022 for the City of Toronto. The term of the agreement is to be for a period of three (3) years, but may be extended if implementation is delayed and will include activities related to implementation support.

Recommended Supplier:

Hemson Consulting Ltd.

Contract Award Value:

Contract Period - February 3, 2021 – February 2, 2024

\$803,754 net of all applicable taxes and charges

\$908,242 including all applicable taxes and charges

\$817,900 net of HST recoveries

FINANCIAL IMPACT

The total potential contract award identified in this report is \$803,754 net of all applicable taxes and charges (inclusive of a 20% contingency), \$908,242 including all applicable taxes and charges, and \$817,900 net of HST recoveries.

Funding has been approved in the Interim 2021 Non-program Operating Budget. Funding for the balance beyond 2021 will be included in the 2022 – 2023 Non-program Operating Budget Submissions.

Table 1: Financial Impact Summary of Recommended Contract (Net of HST Recoveries)

Account	February 3, 2021 - December 31, 2021	January 1, 2022 – December 31, 2022	January 1, 2023 – December 31, 2023
NP2135 C/E 4089	\$490,740	\$245,370	\$81,790
TOTAL	\$817,900		

SOLICITATION SUMMARY

Solicitation Issued: December 16, 2020

Solicitation Closed: January 15, 2020

Number of Addenda Issued: One (1)

Number of Bids: 2

Table 2: Summary of Bids Received for Ariba Doc2754799888, including bid price

Supplier Name
Hemson Consulting Ltd.
Engineer Soft Inc.*

*Supplier did not pass technical scoring threshold

DIVISION CONTACTS

Allison Phillips, Manager, Professional Services, Purchasing & Materials Management, 647-882-9803, allison.phillips@toronto.ca

Shirley Siu, Senior Financial Analyst, Corporate Financial Strategies and Policies, 416-397-4205, shirley.siu@toronto.ca

Andrew Flynn, Controller, Finance & Treasury Services, 416-392-8427, andrew.flynn@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. there are no material written objections to the award;

e. the Solicitation document was advertised on the City's internet website and bids or proposals were opened publicly; and

f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Procurement Officer