



BID AWARD PANEL CONTRACT AWARD

Award of Request for Quotation No. Doc. 2711631974 to Wolseley Canada for Non-exclusive supply and delivery of Copper Items, Culverts & Other Water Related Items for Purchasing and Materials Management & Stores

Date: February 4, 2021
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Quotation No. DOC2711631974

Description:
For the non-exclusive supply and delivery of Copper Items, Culverts and Accessories, PVC Pipes, repair clamps and service saddles and other water related items from the date of award to February 28, 2022, with the option to renew the Contract for three (4) additional separate one (1) year periods at the sole discretion of the City and subject to budget approval(s).

Should the option(s) be exercised, then the Manager of Materials Management and Stores will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:
Wolseley Canada

Contract Award Value:
Initial base year 2021 (Date of Award to February 28, 2022)

\$172,821 net of all applicable taxes and charges (including 25% for miscellaneous items)
\$195,288 including HST and all applicable charges
\$175,863 net of HST recoveries

Option Year 1 (March 1, 2022 to February 28, 2023)

\$178,006 net of all applicable taxes and charges (including 25% for miscellaneous items)

\$201,147 including all applicable taxes and charges

\$181,139 net of HST recoveries

Option Year 2 (March 1, 2023 to February 28, 2024)

\$183,346 net of all applicable taxes and charges (including 25% for miscellaneous items)

\$207,181 including all applicable taxes and charges

\$186,573 net of HST recoveries

Option Year 3 (March 1, 2024 to February 28, 2025)

\$188,847 net of all applicable taxes and charges (including 25% for miscellaneous items)

\$213,397 including all applicable taxes and charges

\$192,170 net of HST recoveries

Option Year 4 (March 1, 2025 to February 28, 2026)

\$194,512 net of all applicable taxes and charges (including 25% for miscellaneous items)

\$219,799 including all applicable taxes and charges

\$197,935 net of HST recoveries

For the purposes of the evaluation and award, 3% CPI increase applied annually to the total annual cost from the anniversary date of the contract.

The total potential contract award identified in this report including option years is \$1,036,812 including all applicable taxes and charges. **The total potential cost to the City including option years is \$933,681 net of HST recoveries.**

FINANCIAL IMPACT

The total potential contract award identified in this report is \$1,036,812 including all applicable taxes and charges. The total potential cost to the City is \$933,681 net of HST recoveries.

The materials on this contract will be purchased for PMMD Stores inventory purposes. The material value will be held in inventory holding Balance Sheet accounts (160004, 160026, 160049, 160067, 160068, 160082, 160083, 160085, 160171) until City Divisions require the material to support their work programs at which time the material value is charged to the appropriate Divisions' approved operating budgets.

Sufficient funding from the date of award to Dec 31, 2021 has been included in the appropriate Divisions' 2021 Operating Budget Submission. Additional funding has been requested in their 2022 Operating Budget Submission.

Should the option years be exercised, if required, appropriate additional funding, will be requested in the appropriate Divisions' 2022-2026 Operating Budget submissions. Additional details follow in Table 1:

Table 1: Financial Impact Summary of Recommended Contract

Period	Cost Centre 160004, 160026, 160049, 160067, 160068, 160082, 160083, 160085,160171	Total (net of HST Recoveries)
Date of Award – Dec 31, 2021	\$146,553	
January 1, 2022 to February 28, 2022	\$29,311	
Total: initial Contract Period	\$175,863	\$175,863
Total: 2021 Budget Year	\$146,553	
March 1, 2022 to December 31, 2022	\$150,949	
January 1, 2023 to February 28, 2023	\$30,190	
Total: Option Year 1	\$181,139	\$181,139
Total: 2022 Budget Year	\$180,260	
March 1, 2023, to December 31, 2023	\$155,478	
January 1, 2024 to February 28, 2024	\$31,096	
Total: Option Year 2	\$186,573	\$186,573
Total: 2023 Budget Year	\$185,667	
March 1, 2024 to December 31, 2024	\$160,142	
January 1, 2025 to February 28, 2025	\$32,028	
Total: Option Year3	\$192,170	\$192,170
Total: 2024 Budget Year	\$191,238	
March 1, 2025 to December 31, 2025	\$164,946	
January 1, 2026 to February 28, 2026	\$32,989	
Total: Option Year4	\$197,935	\$197,935
Total: 2025 Budget Year	\$196,975	
Total: 2026 Budget Year	\$32,989	
Grand Total	\$933,681	\$933,681

SOLICITATION SUMMARY

Solicitation Issued: January 12, 2021
Number of Addenda Issued: None
Number of Bids: 2

Solicitation Closed: January 28, 2021

Table 2: Summary of Bids Received for RFQ DOC2711631974 including bid price

Bidder Name	Bid Price (including H.S.T.)*
Wolseley Canada	\$156,231
Emco Waterworks Corporation	\$176,005

* A miscellaneous amount of 25% to be added to the contract award value for additional, unforeseen related items in accordance with section 3.4 of Part 3 Technical Specifications and Requirements for Deliverables.

DIVISION CONTACTS

Craig Mavin, Manager, Materials Management & Stores, Purchasing & Materials Management 416-392-6764, craig.mavin@toronto.ca

Allison Philips, Manager, Professional Services, Purchasing & Materials Management. (647)882-9803, Allison.Philips@toronto.ca

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is the lowest bidder meeting specifications or to the highest scoring proponent based on the evaluation criteria included in the call and meeting the requirements of the call;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 1. for a contract funded by the operating budget, 5 years or less including any option years; or
 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

- d. there are no material written objections to the award;

e. the call document was advertised on the City's internet website and bids or proposals were opened publicly; and

f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok,
Chief Procurement Officer