



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Doc No. 2640345484 to Cubex Ltd. for the Supply and Delivery of Five (5) Latest Model, Compact Sweepers for Fleet Services.

Date: March 31, 2021

To: Bid Award Panel

From: Chief Procurement Officer

Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Quotation (RFQ), Ariba Doc No. 2640345484

Description:

For the Supply and Delivery of Five (5) Latest Model, Compact Sweepers for a fixed period of one (1) year from the date of award to April 7, 2022, all in accordance with the terms, conditions, and specifications contained in this RFQ and any applicable City policy.

The RFQ was structured to purchase Seven (7) units from various tables in Lot A and Lot B. Following the evaluation, Fleet Services cancelled Lot A – Table 2 (2 Units) and Lot B – Table 1 (1 unit). To meet operational requirements One (1) additional unit was added to Lot A – Table 1 changing the total purchase to Five (5) units, which is in accordance with the terms and conditions of the RFQ.

Recommended Supplier:

Cubex Ltd. (LOT A - Table 1)

Contract Award Value:

\$953,557 net of all applicable taxes and charges

\$1,077,519 including all applicable taxes and charges

\$970,340 net of HST recoveries

Contract is expected to start on date of award and end on April 7, 2022.

FINANCIAL IMPACT

The total contract award identified in this report is \$953,557 net of all applicable taxes and charges, \$1,077,519 including all applicable taxes and charges. The total cost to the City is \$970,340 net of HST recoveries.

While the contract will end in April 2022, it is expected that all funds will be required in 2021, for which funding is available in the 2021 Approved Capital Budget for Fleet Services. If any costs carry into 2022, then funds will be requested as part of the 2022 Capital Budget. Funding details follow in Table 1.

Table 1: Financial Impact Summary of Recommended Contract

WSB Element	Description	Total Price (net of HST Recoveries)
CFL008-21	SWM - 2020 Replacement	\$970,340

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued: October 8, 2020

Solicitation Closed: November 16, 2020

Number of Addenda Issued: Four (4)

Number of Bids: Five (5)

Table 2: Summary of Bids Received for RFQ, Ariba Doc No. 2640345484 including bid price:

Supplier Name	Bid Price (including H.S.T.)*
LOT A – TABLE 1 APPENDIX "B" SPECIFICATION No. 080F-60FL	
Cubex Ltd	\$733,740.68
Nexgen Municipal Inc.	\$860,573.24
Marcel Boschung AG	Non-Compliant
McGill Equipment	Non-Compliant
Toromont Material Handling	No Bid

Supplier Name	Bid Price (including H.S.T.)*
LOT A – TABLE 2 APPENDIX "B" SPECIFICATION No. 080F-60FL Cancelled at Recommendation	
LOT B – TABLE 1 APPENDIX "C" – SPECIFICATION No. 041F-60FL Cancelled at Recommendation	

*Bid Prices shown above reflect the initial bid price submitted in Ariba. The award amounts on page 1 reflect the updated requirements as per the client's recommendation letter (cost of additional vehicle and parts included). Cubex Ltd. is being awarded only for Lot A, Table 1. Appendix "B" Table 2 and Appendix "C" Table 1 have been cancelled for award due to a change in operational requirements.

DIVISION CONTACTS

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COMMENTS

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 1. for a contract funded by the operating budget, 5 years or less including any option years; or
 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget, being within the authority of the Bid Award Panel;
- d. there are no material written objections to the award;

e. the Solicitation document was advertised on the City's internet website and bids or proposals were opened publicly; and

f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Procurement Officer