



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Doc. No. 2722043081 to Matrix Solutions Inc. for the German Mills Creek and Newtonbrook Creek Geomorphic Systems Master Plan EAs (GSMP) for Engineering and Construction Services Division

Date: April 21, 2021
To: Bid Award Panel
From: Chief Procurement Officer
Wards: 17 and 18

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Ariba Doc. No. 2722043081,
Contract No. RFP-20ECS-LU-02SM

Description:
For the Provision of Professional Engineering Services for the German Mills Creek and Newtonbrook Creek Geomorphic Systems Master Plan EAs (GSMP)

Recommended Supplier:
Matrix Solutions Inc.

Contract Award Value:
\$521,373 net of all applicable taxes and charges
\$589,152 including all applicable taxes and charges
\$530,550 net of HST Recoveries

Contract is expected to start on date on award and end on December 31, 2023.

Aquafor Beech Limited is to receive a contract award for Newtonbrook Creek GSMP Study, which they were the highest scoring supplier meeting specifications, in the total amount of 462,005 net of all applicable taxes and charges (\$470,137 net of HST recoveries), all in accordance with the Purchasing By-Law 195-8, Toronto Municipal Code Chapter 195 Article 8.1 - Authority to award - Chief Purchasing Official.

FINANCIAL IMPACT

The total contract award identified in this report is for the German Mills Creek GSMP Study in the amount of \$521,373 net of all applicable taxes, \$589,152 including all applicable taxes and charges. The cost to the City is \$530,550 net of HST recoveries.

The engineering estimate for this project is \$1,000,000 net of all taxes and charges.

Funding is available in the 2021 Approved Capital Budget and in the 2022-2030 Approved Capital Plan for Toronto Water. Funding details are summarized in Table 1 as follows:

Table 1: Financial Impact Summary of Recommended Contract

WBS Element/ Account Name	Year	Total (Net of HST Recoveries)
CWW466-06 (Studies, EAs, Master Plans)	Date of Award to December 31, 2021	\$175,000
	January 1, 2022 to December 31, 2022	\$250,000
	January 1, 2023 to December 31, 2023	\$105,500
Total (Net of HST Recoveries)		\$530,550

SOLICITATION SUMMARY

Solicitation Issued: November 27, 2020 **Solicitation Closed:** January 11, 2021

Number of Addenda Issued: Three (3)

Number of Proposals: Four (4)

Table 2: Summary of Proposals Received for Ariba Doc. 2722043081

Supplier Name
Matrix Solutions Inc.*
Aquafor Beech Limited*
GEO Morphix Ltd.
GHD Limited

*Pursuant to the Request for Proposal document the contract award value includes provisional and contingency allowance amounts.

Range of scores: 77.85 to 90.41

DIVISION CONTACTS

Jackson Sychingho, Acting Manager, Professional Services, Purchasing & Materials Management Division, 416-392-1492, Jackson.sychingho@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is to the highest scoring proponent based on the evaluation criteria included in the call and meeting the requirements of the call;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. there are no material written objections to the award;

e. the call document was advertised on the City's internet website and proposals were opened publicly; and

f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above calls are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Procurement Officer