



## **BID AWARD PANEL CONTRACT AWARD**

### **Award of Ariba Doc No. 2869677939 to Dependable Truck and Tank Limited for the Supply and Delivery of Fire Truck Pump Parts for Toronto Fire Services.**

**Date:** May 6, 2021  
**To:** Bid Award Panel  
**From:** Chief Procurement Officer  
**Wards:** All

#### **RECOMMENDATIONS**

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**The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:**

**Solicitation Number:**

Request for Quotation (RFQ), Ariba Doc No. 2869677939

**Description:**

For non-exclusive supply and delivery of various Pump Parts and various components for the City of Toronto's Fire Services division on an as and when required basis for a period of one (1) year from June 1, 2021 to May 31, 2022, with the option to renew the Contract for four (4) additional separate one (1) year periods.

Should the option(s) be exercised, then the Fire Chief & General Manager, Toronto Fire Services will request the Chief Procurement Officer to process the renewals under the same terms and conditions

**Recommended Supplier:**

Dependable Truck and Tank Limited

**Contract Award Value:**

\$472,756 net of all applicable taxes and charges (including 20% contingency)

\$534,214 including HST and all applicable charges

**\$481,076 net of HST recoveries**

**The contract is expected to start on June 1, 2021 and end on May 31, 2022**

Option Year 1 (June 1, 2022 to May 31, 2023)

\$486,938 net of all applicable taxes and charges (including 20% contingency)

\$550,240 including all applicable taxes and charges

\$495,508 net of HST recoveries

Option Year 2 (June 1, 2023 to May 31, 2024)

\$501,546 net of all applicable taxes and charges (including 20% contingency)

\$566,747 including all applicable taxes and charges

\$510,374 net of HST recoveries

Option Year 3 (June 1, 2024 to May 31, 2025)

\$516,593 net of all applicable taxes and charges (including 20% contingency)

\$583,750 including all applicable taxes and charges

\$525,685 net of HST recoveries

Option Year 4 (June 1, 2025 to May 31, 2026)

\$532,091 net of all applicable taxes and charges (including 20% contingency)

\$601,262 including all applicable taxes and charges

\$541,455 net of HST recoveries

The total potential contract award identified in this report is \$2,836,214 including all applicable taxes and charges and \$2,509,924 net of all applicable taxes and charges.

**The total potential cost to the City is \$2,554,098 net of HST recoveries.**

The above cost calculations includes a 20% contingency cost for unforeseen factors and a 3% CPI adjustment applied annually to the yearly cost after the initial year.

## **FINANCIAL IMPACT**

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The total potential contract award identified in this report, including all option years is \$2,836,214 including all applicable taxes and charges. The total potential cost to the City is \$2,554,098 net of HST recoveries.

Funding in the amount of \$282,284 net of HST recoveries has been included in the 2021 Operating Budget for Toronto Fire Services. Sufficient funding will be included in the 2022 Operating Budget Submission for Toronto Fire Services for the 2022 portion of the contract.

Should the City choose to exercise the option years for an additional four (4) separate one (1) year periods, then appropriate funding will be requested for consideration in the 2022-2026 Operating Budget Submissions for Toronto Fire Services. The cash flow funding requirement for this service is summarized in Table 1, as noted below:

Table 1: Financial Impact Summary of Recommended Contract, net of HST Recoveries

| Cost Centre / Cost Element                  | Initial Term                      | Initial Term                    | Option Year One              | Option Year Two              | Option Year Three            | Option Year Four             |
|---------------------------------------------|-----------------------------------|---------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|
|                                             | June 1, 2021 to December 31, 2021 | January 1, 2022 to May 31, 2022 | June 1, 2022 to May 31, 2023 | June 1, 2023 to May 31, 2024 | June 1, 2024 to May 31, 2025 | June 1, 2025 to May 31, 2026 |
| FR0025 / C/E 2120                           | \$282,284                         | \$198,792                       | \$495,508                    | \$510,374                    | \$525,685                    | \$541,455                    |
| Total Contract Term (net of HST Recoveries) |                                   |                                 |                              |                              | \$2,554,098                  |                              |

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact section.

## SOLICITATION SUMMARY

**Solicitation Issued:** March 16, 2021  
**Number of Addenda Issued:** Two (2)  
**Number of Bids:** 3

**Solicitation Closed:** April 19, 2021

Table 2: Summary of Bids Received for RFQ Ariba Doc No. 2869677939 including bid price:

| Suppliers Name                  | Evaluated Bid Price (including H.S.T.) |
|---------------------------------|----------------------------------------|
| Dependable Truck and Tank, Ltd. | \$445,178                              |
| Darch Fire, Inc.                | \$493,335                              |
| Performance Parts               | \$585,517                              |

## DIVISION CONTACTS

Elena Caruso Manager, Goods and Services, Purchasing & Materials Management,  
 Tel: 416-392-7316, Email: [Elena.Caruso@toronto.ca](mailto:Elena.Caruso@toronto.ca)

Debbie Higgins, Deputy Fire Chief Director, Toronto Fire Services, Tel: 416-338-9055,  
 Email: [Debbie.Higgins@toronto.ca](mailto:Debbie.Higgins@toronto.ca)

Kevin Hamilton, Division Chief, Toronto Fire Services, Tel: 416-338-7198, Email:  
[Kevin.Hamilton@toronto.ca](mailto:Kevin.Hamilton@toronto.ca)

## COMMENTS

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For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is the lowest bidder meeting specifications or to the highest scoring proponent based on the evaluation criteria included in the solicitation and meeting the requirements of the solicitation;
  - b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
  - c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
    - 1. for a contract funded by the operating budget, 5 years or less including any option years; or
    - 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,
- being within the authority of the Bid Award Panel;
- d. there are no material written objections to the award;
  - e. the solicitation document was advertised on the City's internet website and bids or proposals were opened publicly; and
  - f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above solicitations are on the file in the Purchasing and Materials Management Division.

## SIGNATURE

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Michael Pacholok  
Chief Procurement Officer