



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Doc No. 2914214385 to Upper Canada Road Services Inc. for Non-Exclusive Supply, Installation, Maintenance and Warranty of Pavement Markings, Bollards, Concrete curbs, Planters, Plantings and Related Materials for the City of Toronto's Transportation Services Division

Date: May 6, 2021
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Quotations (RFQ) No. 2914214385

Description:
For the non-exclusive supply Installation, Maintenance and Warranty of Pavement Markings, Bollards, Concrete curbs, Planters, Plantings and Related Materials for the City of Toronto's Transportation Services Division from the Date of Award to December 31, 2022, all in accordance with the provisions and specifications contained in this Request for Quotation (RFQ).

Recommended Supplier:
Upper Canada Road Services Inc.

Contract Award Value:
\$2,605,159 net of all applicable taxes and charges
\$2,943,830 including HST and all applicable charges
\$2,651,010 net of HST recoveries

The contract is expected to start on the date of award to December 31, 2022.

The total potential contract award is \$2,651,010 net of HST recoveries, \$2,943,830 including all applicable taxes and charges and \$2,605,159 net of all applicable taxes and charges.

FINANCIAL IMPACT

The total potential contract award identified in this report is \$2,605,159 net of all applicable taxes and charges, and \$2,943,830 including all applicable taxes and charges. The total potential cost to the City is \$2,651,010 net of HST recoveries.

The engineering estimate for this project is \$2,833,848 net of all taxes and charges.

Funding is available in the 2021 Approved Capital Budget and 2022-2030 Approved Capital Plan for Transportation Services. Additional funding details follow in Table 1.

Table 1: Financial Impact Summary of Recommended Contract

WSB Element	Date of Award - December 31, 2021	January 1 , 2022 - December 31, 2022	Total (Net HST recoveries)
CTP817-05-202 Cycling Infrastructure	\$2,000,000	\$651,010	\$2,651,010

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued: 4/6/2021
Number of Addenda Issued: 1
Number of Bids: Two (2)

Solicitation Closed: 4/22/2021

Table 2: Summary of Bids Received for Ariba Doc. No. 2914214385 including Total Base Bid Price

Supplier Name	Bid Price (including H.S.T.)
Upper Canada Road Services Inc.	\$2,943,830
Guild Electric Limited	\$7,505,870

DIVISION CONTACTS

Elena Caruso, Manager, Goods & Services, Purchasing & Materials Management, 416-392-7316, Elena.Caruso@toronto.ca

Allen Pinkerton, Manager, Signs and Markings, Operations and Maintenance, Transportation Services, 416-338-4807, allen.pinkerton@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is the lowest supplier meeting specifications meeting the requirements of the solicitation;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 - 1. for a contract funded by the operating budget, 5 years or less including any option years; or
 - 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

Being within the authority of the Bid Award Panel;

- d. there are no material written objections to the award;
- e. the Solicitation document was advertised on the City's internet website and bids or proposals were opened publicly; and
- f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Procurement Officer