



## **BID AWARD PANEL CONTRACT AWARD**

### **Award of Ariba Doc No. 2838523121 to Rush Truck Centres of Canada for the Supply and Delivery of Nine (9) Latest Model Conventional Cab and Chassis with Various Body Configurations for Fleet Services Division**

**Date:** July 15, 2021  
**To:** Bid Award Panel  
**From:** Chief Procurement Officer  
**Wards:** All

#### **RECOMMENDATIONS**

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**The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:**

**Solicitation Number:**  
Request for Quotation (RFQ), No. 2838523121

**Description:**  
For the Supply and Delivery of Nine (9) Latest Model Conventional Cab and Chassis with various body configurations, with option to purchase an additional Four (4) units in 2022, Six (6) units in 2023, Seven (7) units in 2024 and Seven (7) units in 2025, pending budget availability. Upon Award of this RFQ, the Supplier and the City will have a Contract from date of award for a period of five (5) years, all in accordance with the terms, conditions, and specifications contained in this RFQ and any applicable City policy.

**Recommended Supplier:**  
Rush Truck Centres of Canada – LOT A, B & C

The Supplier and the City will have a Contract from date of award for a period of five (5) years, all in accordance with the terms, conditions, and specifications contained in this RFQ.

**LOT A - Contract Award Value (2021):**  
\$457,608 net of all applicable taxes and charges  
\$517,097 including HST and all applicable charges  
**\$465,662 net of HST recoveries**

**LOT A - Contract Award Value (2022-2025) (Optional):**  
\$985,841 net of all applicable taxes and charges

\$1,114,001 including HST and all applicable charges  
\$1,003,192 net of HST recoveries

**LOT A - Contract Award Value (2021-2025) (Total Potential Contract Award):**

\$1,443,449 net of all applicable taxes and charges  
\$1,631,098 including HST and all applicable charges  
**\$1,468,854 net of HST recoveries**

**LOT B - Contract Award Value (2021):**

\$934,911 net of all applicable taxes and charges  
\$1,056,449 including HST and all applicable charges  
**\$951,365 net of HST recoveries**

**LOT B - Contract Award Value (2022-2025) (Optional):**

\$2,365,373 net of all applicable taxes and charges  
\$2,672,871 including HST and all applicable charges  
\$2,407,003 net of HST recoveries

**LOT B - Contract Award Value (2021-2025) (Total Potential Contract Award):**

\$3,300,284 net of all applicable taxes and charges  
\$3,729,320 including HST and all applicable charges  
**\$3,358,369 net of HST recoveries**

**LOT C - Contract Award Value (2021):**

\$662,554 net of all applicable taxes and charges  
\$748,686 including HST and all applicable charges  
**\$674,215 net of HST recoveries**

**LOT C - Contract Award Value (2022-2025) (Optional):**

\$3,248,354 net of all applicable taxes and charges  
\$3,670,640 including HST and all applicable charges  
\$3,305,525 net of HST recoveries

**LOT C - Contract Award Value (2021-2025) (Total Potential Contract Award):**

\$3,910,908 net of all applicable taxes and charges  
\$4,419,326 including HST and all applicable charges  
**\$3,979,740 net of HST recoveries**

**TOTAL Contract Award Value (2021-2025) (Combined Total Potential Contract Awards):**

\$8,654,641 net of all applicable taxes and charges  
\$9,779,744 including HST and all applicable charges  
**\$8,806,963 net of HST recoveries**

The above cost calculations reflect a 3% CPI adjustment applied annually to each year's cost after the initial one (1) year period.

## FINANCIAL IMPACT

The total potential contract award identified in this report for the full term is \$8,654,641 net of all applicable taxes and charges. The total potential cost to the City for the full term is \$8,806,963 net of HST recoveries.

Funding for the mandatory purchases is available in the 2021 Approved Capital Budgets for Fleet Services and Parks, Forestry & Recreation. Funding for 2022-2025, should the City exercise the optional purchases, will be requested in future Capital Budget Submissions for Fleet Services and Parks, Forestry & Recreation. Funding details follow in Table 1, Table 2 and Table 3.

Table 1: Financial Impact Summary of Recommended Contract for **LOT A:**

| Division/Account                                     | 2021<br>(net of HST<br>recoveries) | Optional<br>2022<br>(net of HST<br>recoveries) | Optional<br>2023<br>(net of HST<br>recoveries) | Optional<br>2024<br>(net of HST<br>recoveries) | Optional<br>2025<br>(net of HST<br>recoveries) |
|------------------------------------------------------|------------------------------------|------------------------------------------------|------------------------------------------------|------------------------------------------------|------------------------------------------------|
| Toronto Public Library – Fleet Replacement CFL003-20 | \$465,662                          | \$119,908                                      | \$494,021                                      | \$127,210                                      | \$262,053                                      |
| Total Price                                          | \$465,662                          | \$119,908                                      | \$494,021                                      | \$127,210                                      | \$262,053                                      |
| Grand total (net of HST Recoveries)                  |                                    |                                                |                                                |                                                | \$1,468,854                                    |

Table 2: Financial Impact Summary of Recommended Contract for **LOT B:**

| Division/Account                                           | 2021<br>(net of HST<br>recoveries) | Optional<br>2022<br>(net of HST<br>recoveries) | Optional<br>2023<br>(net of HST<br>recoveries) | Optional<br>2024<br>(net of HST<br>recoveries) | Optional<br>2025<br>(net of HST<br>recoveries) |
|------------------------------------------------------------|------------------------------------|------------------------------------------------|------------------------------------------------|------------------------------------------------|------------------------------------------------|
| Parks, Forestry, and Recreation – New (At Large) CPR117-44 | \$951,365                          | \$653,271                                      | \$336,435                                      | \$346,528                                      | \$1,070,770                                    |
| Total Price                                                | \$951,365                          | \$653,271                                      | \$336,435                                      | \$346,528                                      | \$1,070,770                                    |
| Grand total (net of HST Recoveries)                        |                                    |                                                |                                                |                                                | \$3,358,369                                    |

Table 3: Financial Impact Summary of Recommended Contract for **LOT C:**

| Division/Account                            | 2021<br>(net of HST<br>recoveries) | Optional<br>2022<br>(net of HST<br>recoveries) | Optional<br>2023<br>(net of HST<br>recoveries) | Optional<br>2024<br>(net of HST<br>recoveries) | Optional<br>2025<br>(net of HST<br>recoveries) |
|---------------------------------------------|------------------------------------|------------------------------------------------|------------------------------------------------|------------------------------------------------|------------------------------------------------|
| Toronto Water – Fleet Replacement CFL038-16 | \$674,215                          | \$347,221                                      | \$357,637                                      | \$1,841,832                                    | \$758,835                                      |

|                                     |           |           |           |             |             |
|-------------------------------------|-----------|-----------|-----------|-------------|-------------|
| Total Price                         | \$674,215 | \$347,221 | \$357,637 | \$1,841,832 | \$758,835   |
| Grand total (net of HST Recoveries) |           |           |           |             | \$3,979,740 |

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

## SOLICITATION SUMMARY

**Solicitation Issued:** March 26, 2021

**Solicitation Closed:** April 27, 2021

**Number of Addenda Issued:** Two (2)

**Number of Bids:** Two (2)

Table 4: Summary of Bids Received for Ariba Document No. 2838523121 including bid price

| Supplier Name                | Bid Price (including H.S.T.) |                |              |
|------------------------------|------------------------------|----------------|--------------|
|                              | Lot A                        | Lot B          | Lot C        |
| Rush Truck Centres of Canada | \$517,097.04                 | \$1,056,449.43 | \$748,686.02 |
| Premier Trucks               | \$567,034.00                 | \$1,135,141.50 | No Bid       |

## DIVISION CONTACTS

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## COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. there are no material written objections to the award;

e. the Solicitation document was advertised on the City's internet website and bids or proposals were opened publicly; and

f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

**SIGNATURE**

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Mike Pacholok  
Chief Procurement Officer