



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Doc No 2990055414 to BDA Inc. for HVAC Equipment Upgrades at Existing Shelters (Downtown Shelter Properties), Toronto for Corporate Real Estate Management Division.

Date: July 29, 2021
To: Bid Award Panel
From: Chief Procurement Officer
Wards: 10, 13 and 16

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Tender (RFT), Ariba Doc. No. 2990055414

Description:

HVAC Equipment Upgrades at Existing Shelters (Downtown Shelter Properties), Toronto

Recommended Supplier:

BDA Inc.

Contract Award Value:

\$4,658,000 net of all applicable taxes and charges
\$5,263,540 including HST and all applicable charges
\$4,739,981 net of HST recoveries

The Contract is expected to start on date of award and be completed by August 31, 2022.

FINANCIAL IMPACT

The total contract award identified in this report is \$5,263,540 including all applicable taxes and charges and a contingency of \$775,000. The total cost to the City is \$4,739,981 net of HST recoveries.

The engineering estimate for this project is \$3,955,685 net of all taxes and charges.

Funding for the HVAC System Equipment Upgrades is available in the 2021-2030 Approved Capital Budget and Plan for Shelter, Support and Housing Administration under cost centre CHS054.

Funding for SOGR R22 is available in the 2021-2030 Approved Capital Budget and Plan for Shelter, Support and Housing Administration under cost centre CHS050-01.

Table 1: Financial Impact Summary of Recommended Contract (Net of HST Recoveries)

WBS Element	Description	Date of Award to December 31, 2021	January 1, 2022 to August 2022	Total
CHS054-01	HVAC System Equipment Upgrades	\$500,000	\$312,966	\$812,966
CHS054-02	HVAC System Equipment Upgrades	\$304,000	\$208,870	\$512,870
CHS054-03	HVAC System Equipment Upgrades	\$225,000	\$152,530	\$377,530
CHS054-04	HVAC System Equipment Upgrades	\$650,000	\$431,530	\$1,081,530
CHS054-05	HVAC System Equipment Upgrades	\$500,000	\$337,607	\$837,607
CHS054-10	HVAC System Equipment Upgrades	\$530,000	\$358,518	\$888,518
CHS054-11	HVAC System Equipment Upgrades	\$60,000	\$46,848.00	\$106,848
CHS050-01	SOGR R22	\$122,112	\$0	\$122,112
Total		\$2,891,112	\$1,848,869	\$4,739,981

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact.

SOLICITATION SUMMARY

Solicitation Issued: May 21, 2021
Number of Addenda Issued: Four (4)
Number of Bids: Two (2)

Solicitation Closed: June 21, 2021

Table 2: Summary of Bids Received for RFT Ariba Doc No. 2990055414 including bid price;

Supplier Name	Bid Price (including HST)
BDA Inc.	\$3,883,000.02 *
Brook Restoration Ltd.	\$6,549,048.92

* Pursuant to the Request for Tender document the contract award value includes contingency

DIVISION CONTACTS

Sabrina Dipietro, Manager, Infrastructure and Development Services, Purchasing Client Services, Purchasing & Materials Management Division, 416-392-7323, sabrina.dipietro@toronto.ca

Lou Cottreau, Acting Manager, Project Management Office, Corporate Real Estate Management Division, 416-338-2740, Louis.Cottreau@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation.

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. there are no material written objections to the award;

e. the Solicitation document was advertised on the City's internet website and bids or proposals were opened publicly; and

f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitation are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Procurement Officer