TORONTO

BID AWARD PANEL CONTRACT AWARD

Award of Ariba Doc No.2689959976 to Metro Jet Wash Corporation for the Pressurized Hot Water Washing, Degreasing and Aluminum Brightening of Mobile Equipment, Vehicles and Facilities for Solid Waste Management Services, Fire Services and Fleet Services Divisions

Date: August 12, 2021
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Request for Quotation (RFQ), Ariba Doc No. 2689959976

Description:
Pressurized Hot Water Washing, Degreasing and Aluminum Brightening of mobile equipment, vehicles & facilities, for a period of three (3) years from the date of award with an option, in favour of the City, to extend the agreement on the same terms and conditions for an additional term of two (2) separate one (1) year periods.

Should the option(s) be exercised, the General Manager of Solid Waste Management Services will request the Chief Procurement Officer to process the renewal under the same terms and conditions.

Recommended Supplier:
Metro Jet Wash Corporation

Contract Award Value:
Initial Term (from the Date of Award to Aug. 31, 2024):
$3,153,391 net of all applicable taxes and charges
$3,563,332 including HST and all applicable charges
$3,208,891 net of HST recoveries

Option Year 1 (Sept. 1, 2024 to Aug. 31, 2025):
$1,051,691 net of all applicable taxes and charges
$1,188,411 including HST and all applicable charges
$1,070,201 net of HST recoveries

Option Year 2 (Sept. 1, 2025 to Aug. 31, 2026):
$1,205,615 net of all applicable taxes and charges
$1,362,345 including HST and all applicable charges
$1,226,834 net of HST recoveries

The total potential contract award identified in this report, including all option years, is $6,114,088 including all applicable taxes and charges. **The total potential cost to the City is $5,505,926 net of HST recoveries.**

Various percentages for Miscellaneous Items has been applied to the initial term and each option year as follows; Solid Waste 20%, Fire Services 2% and Fleet Services 5%.

FINANCIAL IMPACT

The total potential contract award identified in this report is $6,114,088, including all applicable taxes and charges. The total potential cost to the City is $5,505,926 net of HST recoveries.

Funding for the amount of $276,755 net of HST recoveries is included in the 2021 Approved Operating Budget for Solid Waste Management Services. Additional funding will be included in the 2022-2024 Operating Budget Submissions for Solid Waste Management Services Division. Additional details follow in Table 1.

Funding for the amount of $44,805 net of HST recoveries is included in the 2021 Approved Operating Budget for Toronto Fire Services. Additional funding will be included in the 2022-2024 Operating Budget Submissions for Toronto Fire Services. Additional details follow in Table 1.

Funding for the amount of 42,548 net of HST recoveries is included in the 2021 Operating Budget for Fleet Services Division. Additional funding will be included in the 2022-2024 Operating Budget Submissions for Fleet Services Division. Additional details follow in Table 1.

Should the City choose to exercise its option to renew for an additional two (2) separate one (1) year periods, then appropriate additional funding, if needed, will be included in the 2024 – 2026 annual Operating Budget Submissions for each participating Division. Funding details are provided below:

Table 1: Financial Impact Summary of Recommended Contract

Division / Cost Centre	Initial Term				Option Year 1	Option Year 2	Grand Total (net of HST recoveries)
	Sept. 1, 2021 to Dec. 31, 2021	Jan. 1, 2022 to Dec.31, 2022	Jan. 1, 2023 to Dec. 31, 2023	Jan. 1, 2024 to Aug. 31, 2024	Sept. 1, 2024 to Aug. 31, 2025	Sept. 1, 2025 to Sept. 31, 2026	
Solid Waste Management Services **CC: SW0708, SW0709 SW0710, SW0800, SW0805, SW0810, SW0820, SW0825, SW0830, SW0835** **CE: 4437, 4403, 4424**	$276,755	$830,264	$830,264	$553,509	$830,594	$958,896	$4,280,282
Fire Services **CC: FR0025 CE: 4437, 4424**	$44,805	$134,415	$134,415	$89,610	$134,415	$154,759	$692,419
Fleet Services **CC: FL100 CE: 4437, 4424**	$42,548	$102,115	$102,115	$68,076	$105,192	$113,178	$533,225
Totals **(net of HST recoveries)**	**$364,108**	**$1,066,794**	**$1,066,794**	**$711,195**	**$1,070,201**	**$1,226,834**	**$5,505,926**

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial implications.

SOLICITATION SUMMARY

Solicitation Issued: February 22, 2021 **Solicitation Closed:** March 30, 2021
Number of Addenda Issued: One (1)
Number of Bids: Four (4)

Table 2: Summary of Bids Received for RFQ, Ariba Doc. No. Doc2689959976 including bid price:

Supplier Name	Bid Price (including H.S.T.)
Crystal Clean Mobile Wash*	$1,609,097.40*
SQM Janitorial Services Inc.*	$2,428,616.34*
Metro Jet Wash Corporation**	$3,076,916.55
Green Maples Environmental Inc.	$4,123,945.17

*Submission did not pass Mandatory Submission and Qualification Requirements. Suppliers declared non-compliant.

** Pursuant to the Request for Tender document the contract award value on page 1 includes contingency.

DIVISION CONTACTS

Sabrina Dipietro, Manager, Infrastructure and Development Services, Purchasing Client Services, Purchasing & Materials Management Division, 416-392-7323, sabrina.dipietro@toronto.ca

Neil Brown, Manager, Logistics Operations, Solid Waste Management Services, Telephone: (416) 392-1072, Email: Neil.Brown@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than $20 million dollars (excluding applicable taxes) and the contract term is:

> 1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. there are no material written objections to the award;

e. the Solicitation document was advertised on the City's internet website and bids or proposals were opened publicly; and

f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Procurement Officer