



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Doc No. 3027800964 to Dependable Truck and Tank Limited to perform emergency repair services and related repairs on Toronto Fire Services firefighting apparatus compartment roll-up doors.

Date: August 3rd, 2021
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Quotation RFQ, Ariba Doc No. 3027800964.

Description:

For non-exclusive supply of all labour, parts, materials, transportation, mileage and equipment necessary to perform emergency repair services, maintenance and other related repairs on Toronto Fire Services (TFS) apparatus compartment roll-up doors, on an as and when required basis, for a period of one (1) year from the date of award, with the option to renew the Contract for four (4) additional separate one (1) year periods.

Should the option(s) be exercised, then the General Manager, Toronto Fire Services will request the Chief Procurement Officer to process the renewals under the same terms and conditions

Recommended Supplier:

Dependable Truck and Tank Limited

Contract Award Value:

\$316,716 net of all applicable taxes and charges (including 20% contingency)
\$357,889 including HST and all applicable charges
\$322,290 net of HST recoveries

The contract is expected to start on September 15, 2021 and end on September 14, 2022

Option Year 1 (September 15, 2022 to September 14, 2023)
\$326,217 net of all applicable taxes and charges (including 20% contingency)
\$368,626 including all applicable taxes and charges
\$331,959 net of HST recoveries

Option Year 2 (September 14, 2023 to September 14, 2024)
\$336,004 net of all applicable taxes and charges (including 20% contingency)
\$379,685 including all applicable taxes and charges
\$341,918 net of HST recoveries

Option Year 3 (September 15, 2024 to September 14, 2025)
\$346,084 net of all applicable taxes and charges (including 20% contingency)
\$391,075 including all applicable taxes and charges
\$352,175 net of HST recoveries

Option Year 4 (September 15, 2025 to September 14, 2026)
\$356,467 net of all applicable taxes and charges (including 20% contingency)
\$402,807 including all applicable taxes and charges
\$362,740 net of HST recoveries

The total potential contract award identified in this report is \$1,900,082 including all applicable taxes and charges and \$1,681,488 net of all applicable taxes and charges.
The total potential cost to the City is \$1,711,082 net of HST recoveries.

The above cost calculations includes a 20% contingency cost for unforeseen factors and a 3% CPI adjustment applied annually to the yearly cost after the initial one (1) year period.

FINANCIAL IMPACT

The total potential contract award identified in this report, including all option years is \$1,900,082 including all applicable taxes and charges. The total potential cost to the City is \$1,711,082 net of HST recoveries.

Funding in the amount of \$95,000 net of HST recoveries has been included in the 2021 Approved Operating Budget for Toronto Fire Services. Additional funding in the amount of \$227,290 net of HST recoveries will be included in the 2022 Operating Base Budget Submission for TFS.

Should the City choose to exercise the option years for an additional four (4) separate one (1) year periods, then appropriate funding will be requested for consideration in the 2022-2026 Operating Base Budget Submissions for TFS. The cash flow funding requirement for this service is summarized in Table 1, as noted below:

Table 1: Financial Impact Summary, net of HST Recoveries

Cost Centre / Cost Element	Initial Year	Initial Year	Option Year One	Option Year Two	Option Year Three	Option Year Four
	September 15, 2021 to December 31, 2021	January 1, 2022 to September 14, 2022	September 15, 2022 to September 14, 2023	September 15, 2023 to September 14, 2024	September 15, 2024 to September 14, 2025	September 15, 2025 to September 14, 2026
C/C FR0025 / C/E 2120	\$95,000	\$227,290	\$331,959	\$341,918	\$352,175	\$362,740
Total Contract Term (net of HST Recoveries)						\$1,711,082

The Chief Financial Officer and Treasurer has reviewed this report and agrees with information included in the Financial Impact section.

SOLICITATION SUMMARY

Solicitation Issued: June 23, 2021

Solicitation Closed: July 23, 2021

Number of Addenda Issued: 1

Number of Bids: 1

Table 2: Summary of Bids Received for RFQ Ariba Doc No. 3027800964 including bid price:

Suppliers Name	Evaluated Bid Price (including H.S.T.)
Dependable Truck and Tank, Ltd.	\$298,241

DIVISION CONTACTS

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COMMENTS

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is the lowest bidder meeting specifications or to the highest scoring proponent based on the evaluation criteria included in the solicitation and meeting the requirements of the solicitation;
 - b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
 - c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 - 1. for a contract funded by the operating budget, 5 years or less including any option years; or
 - 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,
- being within the authority of the Bid Award Panel;
- d. there are no material written objections to the award;
 - e. the solicitation document was advertised on the City's internet website and bids or proposals were opened publicly; and
 - f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Procurement Officer