



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Doc. No. 2972673087 to Darch Fire Inc. for the non-exclusive the supply and delivery of Battery Operated Hydraulic Auto-Extrication tools, equipment, parts, service and repairs.

Date: August 25, 2021
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Ariba Doc. No. 2972673087

Description:
Ariba Doc. No. 2972673087 for the non-exclusive the supply and delivery of Battery Operated Hydraulic Auto-Extrication tools, equipment, parts, service and repairs for a period of one (1) year from the date of award, with an option in favour of the City to extend the agreement on the same terms and conditions for an additional term of up to four (4) additional separate one (1) year periods.

Should the option(s) be exercised, then the Fire Chief, General Manager, will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Supplier:
Darch Fire Inc.

Contract Award Value:
\$1,220,778 net of all applicable taxes and charges (including 20% contingency)
\$1,379,479 including HST and all applicable charges
\$1,242,264 net of HST recoveries

Contract is expected to start on September, 2021 and end on August 31, 2022

Option Year 1 (September 1, 2022 to August 31, 2023)
\$228,062 net of all applicable taxes and charges (including 20% contingency)

\$257,710 including all applicable taxes and charges
\$232,076 net of HST recoveries

Option Year 2 (September 1, 2023 to August 31, 2024)

\$234,904 net of all applicable taxes and charges (including 20% contingency)
\$265,441 including all applicable taxes and charges
\$239,038 net of HST recoveries

Option Year 3 (September 1, 2024 to August 31, 2025)

\$241,951 net of all applicable taxes and charges (including 20% contingency)
\$273,405 including all applicable taxes and charges
\$246,209 net of HST recoveries

Option Year 4 (September 1, 2025 to August 31, 2026)

\$249,210 net of all applicable taxes and charges (including 20% contingency)
\$281,607 including all applicable taxes and charges
\$253,596 net of HST recoveries

The total potential contract award identified in this report is \$2,457,643 including all applicable taxes and charges and \$2,174,905 net of all applicable taxes and charges.
The total potential cost to the City including all option years is \$2,213,183 net of HST recoveries.

The above cost calculations reflect operational needs for the Option Years based on an estimated 3% in Consumer Price Index (CPI) adjustment applied annually to the yearly cost after the initial one (1) year period.

FINANCIAL IMPACT

The total contract award identified in this report is \$2,457,643 including all applicable taxes and charges. The cost to the City is \$2,213,183 net of HST recoveries.

Funding in the amount of \$414,088 net of HST recoveries has been included in the 2021 Approved Operating Budget for Toronto Fire Services. Funding for 2022 will be requested in the 2022 Operating Base Budget Submission. Should the City choose to exercise the option years for an additional four (4) separate one (1) year periods, then appropriate funding will be requested for consideration in the 2023-2026 Operating Budget Submissions for Toronto Fire Services.

The cash flow funding requirement for this service is summarized in Table 1, as noted below:

Table 1: Financial Impact Summary of Recommended Contract, net of HST Recoveries

Cost Centre/ Cost Element	Initial Term	Initial Term	Optional Year One	Optional Year Two	Optional Year Three	Optional Year Four
	Sept 1, 2021 - Dec 31, 2021	Jan 1, 2022 - Aug 31, 2022	Sept 1, 2022 - Aug 31, 2023	Sept 1, 2023 - Aug 31, 2024	Sept 1, 2024 - Aug 31, 2025	Sept 1, 2025 - Aug 31, 2026
FR0024 C/Es 2120/2590/ 3045/3099/ 4424 FR0025 C/E 2120	\$414,088	\$828,176	\$232,076	\$239,038	\$246,209	\$253,596
Total Contract Term (net of HST Recoveries)				\$2,213,183		

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued: June 16, 2021
Number of Addenda Issued: Two (2)
Number of Bids: Two [2]

Solicitation Closed: July 20, 2021

Table 2: Summary of Bids Received for Ariba Doc. No. 2972673087 including Bid Price

Supplier Name	Bid Price (including H.S.T.)
Darch Fire Inc.	\$1,149,566
Code 4 Fire & Rescue Inc.*	\$748,947

* Supplier was found non-compliant with mandatory requirements

DIVISION CONTACTS

Elena Caruso, Manager, Purchasing & Materials Management, 416-392-7316,
Elena.Caruso@toronto.ca

Debbie Higgins, Deputy Fire Chief Director, Toronto Fire Services, 416-338-9055,
Debbie.Higgins@toronto.ca

COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. there are no material written objections to the award;

e. the Solicitation document was advertised on the City's internet website and bids or proposals were opened publicly; and

f. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Sandra Lisi on behalf of Michael Pacholok,
Chief Procurement Officer