TORONTO

BID AWARD PANEL CONTRACT AWARD

Award of Sourcewell Solicitation No. 031121-DAC to Green Tractors Inc. for the Supply and Delivery of Thirty-Two (32) Various John Deere Mowers and Utility Vehicles with Related Accessories, Attachments and Supplies for Fleet Services

Date: August 31, 2021
To: Bid Award Panel
From: Chief Purchasing Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:
Sourcewell RFP No. 031121-DAC

Description:
After reviewing the Sourcewell Request for Proposal and Contract, Fleet Services will piggyback on the Sourcewell Contract with Deere and Company and issue a purchase order to their local dealer, Green Tractors Inc. for non-exclusive supply and delivery of Thirty-Two (32) various mowers and utility vehicles with related accessories and attachments, with option to purchase additional Thirty-Two (32) units in 2022, Forty-One (41) units in 2023, Forty-Four (44) units in 2024, pending budget availability.

Should the option year renewal be extended by Sourcewell for the final year, Fleet Services may purchase Sixty-One (61) units in 2025. The term of this contract is for Four (4) year with the option to extend for one (1) additional one-year term under the same terms and conditions from date of award to April 30, 2026.

Recommended Supplier:
Green Tractors Inc.

Initial Contract Award Value (2021 - April 30, 2022)
$864,902 net of all applicable taxes and charges
$977,339 including all applicable taxes and charges
$880,124 net of HST recoveries

Potential Ensuing Term Contract Award Value (May 1, 2022 - April 30, 2025)
$2,740,417 net of all applicable taxes and charges
$3,096,671 including all applicable taxes and charges
$2,788,648 net of HST recoveries

Potential Optional Year Award Value (May 1, 2025 - April 30, 2026)
$1,349,106 net of all applicable taxes and charges
$1,524,490 including all applicable taxes and charges
$1,372,850 net of HST recoveries

Total Potential Contract Award Value (2021 - April 30, 2026)
$4,954,425 net of all applicable taxes and charges
$5,598,500 including all applicable taxes and charges
$5,041,623 net of HST recoveries

The total potential contract award identified in this report for the full term including one optional term is $4,954,425 net of all taxes, and $5,598,500 including all applicable taxes and charges. **The total potential cost to the City including optional term is $5,041,623 net of HST recoveries.**

Contract is expected to start from date of award and expire on April 30, 2025. This contract may be extended for a fifth year at discretion of the Sourcewell to April 30, 2026.

FINANCIAL IMPACT

The total potential contract award identified in this report is $5,598,500 including all applicable taxes and charges. The total potential cost to the City is $5,041,623 net of HST recoveries.

Funding is available in the 2021 Approved Capital Budgets for Fleet Services, Parks, Forestry & Recreation and Toronto Water. Additional funding, as required, will be requested in their 2022-2024 Capital Budget Submissions. If the optional term is exercised, then additional funding will be requested in the 2025 Capital Budget Submission. Funding details follow in Table 1.

Table 1: Financial Impact Summary of Recommended Contract

Account	Division Receiving the Vehicle	2021 (net of HST recoveries)	2022 (net of HST recoveries)	2023 (net of HST recoveries)	2024 (net of HST recoveries)	Optional 2025 (net of HST recoveries)
CFL005	Parks, Forestry & Recreation	$534,625	$448,760	$952,260	$605,408	$1,199,024
CPR117-41-17	Parks Area Maintenance	$170,467				
CFL038	Toronto Water	$145,860	$231,769		$434,566	$173,827
CWW019-26	Toronto Water – Capital Account	$29,172				
CFL046	Economic Development & Culture		$28,971			
CFL008	Solid Waste Management Services		$57,942	$28,971		
Total Price (net of HST Recoveries)		$880,124	$767,442	$981,232	$1,039,974	$1,372,850
Grand Total Price (net of HST Recoveries)						$5,041,623

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued: January 19, 2021 **Solicitation Closed:** March 11, 2021
Number of Addenda Issued: Eleven (11)
Number of Bids: Forty-Two (42)

DIVISION CONTACTS

Sabrina Dipietro, Manager, Purchasing Client Services, 416-397-4809, Sabrina.Dipietro@toronto.ca

Vukadin Lalovic, Director, Fleet Asset Management, 416-392-6365, Vukadin.Lalovic@toronto.ca

COMMENTS

The City of Toronto is utilizing the Sourcewell Contract for the recommended award, as per the Toronto Municipal Code, Chapter 195-6.6. Procurement of same goods and services as a public body, the following requirements have been met:

a. The firm recommended for award is the third scoring Proponent based on the evaluation criteria included in the Call and meeting the requirements of the Call;

b. The resulting contract between the public body and the supplier stipulates that the same goods and/or services be made available to other public bodies which include the City at the same price as provided by the supplier to the initiating public body;

c. The same goods and/or services will be made available to the City for the same or better price than the price that is to be paid by the public body;

d. the appropriate Division has reviewed the Sourcewell submission and found the price to be reasonable, within available budget and concurs with the recommendation;

e. The supplier is not ineligible, suspended or otherwise in contravention of Chapters 71 - Financial Control and 195 - Purchasing of the City of Toronto Municipal Code.

f. the total contract value is less than $20 million dollars (excluding applicable taxes) and the contract term is;

for a Contract funded by the operating budget, five (5) years or less including any option terms.

g. being within the authority of the Bid Award Panel;

h. there are no material written objections to the award;

i. the Call Document was advertised on the Sourcewell internet website as part of the Competitive Call process; and

j. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Call is on the file in the Purchasing & Materials Management Division.

SIGNATURE

Sandra Lisi on behalf of Michael Pacholok
Chief Procurement Officer