



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 3009902766 to KR Communications Ltd. for the Provision of Preventative Maintenance and Repairs to Wander Alert and Nurse Call Bell Systems for Seniors Services & Long-Term Care

Date: September 23, 2021
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Quotation (RFQ), Ariba Document Number 3009902766

Description:

For the non-exclusive supply of all services, labour, materials, parts, and equipment necessary for the maintenance of Wander Alert and Nurse Call Bell Systems for Seniors Services & Long-Term Care for a period of two (2) years, with no option terms.

Recommended Supplier:

KR Communications Ltd.

Contract Award Value:

\$796,098 net of all applicable taxes and charges
\$899,591 including HST and all applicable charges
\$810,110 net of HST recoveries

Contract is expected to start on Date of Award and end on August 31, 2023.

FINANCIAL IMPACT

The total contract award identified in this report is \$899,591 including all applicable taxes and charges. The cost to the City is \$810,110 net of HST recoveries.

Funding is available in the 2021 Approved Operating Budget of Senior Services and Long-Term Care. Additional funding will be included in the 2022-2023 Operating Budget Submissions for Senior Services and Long-Term Care Division. Funding details are summarized in Table 1 as follows:

Table 1: Financial Impact Summary of Recommended Contract

Cost Centres/Cost Elements: D3*144 / C/Es 2810, 4403, 4699 D3Z990 / C/E 3099	Net of HST Recoveries
Initial Year Period From Date of Award to December 31, 2021	\$135,018
Initial Year Period From January 1, 2022 to December 31, 2022	\$405,055
Initial Year Period From January 1, 2023 to August 31, 2023	\$270,037
Total Cost from Date of Award to August 31, 2023	\$810,110

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact information.

SOLICITATION SUMMARY

Solicitation Issued: June 4, 2021
Number of Addenda Issued: Two (2)
Number of Bids: Two (2)

Solicitation Closed: July 13, 2021

Table 2: Summary of Bids Received including bid price

Supplier Name	Base Bid Price (excluding HST)
Key Solutions*	\$445,401.54
KR Communications**	796,098.32

* Bid Price for Part A

** Bid Price for Part A, D, and F. Bid Price for Part A is \$365,833.00.

DIVISION CONTACTS

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COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were opened publicly; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Procurement Officer