



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 2991705089 to Star Security Incorporated, Garda Canada Security Corporation and Logixx Security Incorporated for Security Guard Services at various Respite, Refugee, and Shelter Locations for Corporate Real Estate Management

Date: September 23, 2021
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Proposal (RFP), Ariba Document Number Doc2991705089

Description:

For the provision of security guard services for various respite, refugee and shelter locations across the City of Toronto for a period of one (1) year, with the City's option to extend the Contract for two (2) additional separate one (1) year periods.

The RFQ is structured to award three (3) separate contracts to the three (3) highest scoring proponents meeting requirements of the RFP.

Should the option(s) be exercised, then the Executive Director of Corporate Real Estate Management will request the Chief Procurement Officer to process the renewals under the same terms and conditions.

Recommended Suppliers:

Star Security Incorporated
Garda Canada Security Corporation
Logixx Security Incorporated

Contract Award Value:

Star Security Incorporated

\$5,786,333 net of all applicable taxes and charges

\$6,538,556 including HST and all applicable charges

\$5,888,172 net of HST recoveries

The contract is expected to start on or before October 1, 2021 and end on or before September 30, 2022

Option Year 1 (October 1, 2022 to September 30, 2023)

\$5,959,923 net of all applicable taxes and charges

\$6,734,713 including HST and all applicable charges

\$6,064,817 net of HST recoveries

Option Year 2 (October 1, 2023 to September 30, 2024)

\$6,138,721 net of all applicable taxes and charges

\$6,936,754 including HST and all applicable charges

\$6,246,762 net of HST recoveries

The total potential contract award identified in this report including option years is \$17,884,977 including all applicable taxes and charges and \$20,210,024 net of all applicable taxes and charges. **The total potential cost to the City including option years is \$18,199,753 net of HST recoveries.**

Garda Canada Security Corporation

\$5,523,144 net of all applicable taxes and charges

\$6,241,152 including HST and all applicable charges

\$5,620,351 net of HST recoveries

The contract is expected to start on or before October 1, 2021 and end on or before September 30, 2022

Option Year 1 (October 1, 2022 to September 30, 2023)

\$5,688,838 net of all applicable taxes and charges

\$6,428,387 including HST and all applicable charges

\$5,788,961 net of HST recoveries

Option Year 2 (October 1, 2023 to September 30, 2024)

\$5,859,503 net of all applicable taxes and charges

\$6,621,239 including HST and all applicable charges

\$5,962,630 net of HST recoveries

The total potential contract award identified in this report including option years is \$17,071,485 including all applicable taxes and charges and \$19,290,778 net of all applicable taxes and charges. **The total potential cost to the City including option years is \$17,371,943 net of HST recoveries.**

Logixx Security Incorporated

\$5,222,865 net of all applicable taxes and charges

\$5,901,838 including HST and all applicable charges

\$5,314,788 net of HST recoveries

The contract is expected to start on or before October 1, 2021 and end on or before September 30, 2022

Option Year 1 (October 1, 2022 to September 30, 2023)

\$5,379,551 net of all applicable taxes and charges

\$6,078,893 including HST and all applicable charges

\$5,474,231 net of HST recoveries

Option Year 2 (October 1, 2023 to September 30, 2024)

\$5,540,938 net of all applicable taxes and charges

\$6,261,260 including HST and all applicable charges

\$5,638,458 net of HST recoveries

The total potential contract award identified in this report including option years is \$16,143,356 including all applicable taxes and charges and \$18,241,992 net of all applicable taxes and charges. **The total potential cost to the City including option years is \$16,427,479 net of HST recoveries.**

The total potential contract award identified in this report including option years for all three contracts is \$57,742,796 including all applicable taxes and charges and \$51,099,820 net of all applicable taxes and charges.

The total potential cost to the City, for all three awards, including all option years is \$51,999,177 net of all HST recoveries.

The above cost calculations for the option years reflect an estimated 3% increase in the consumer price index (CPI) for the labour cost.

FINANCIAL IMPACT

The total potential contract award identified in this report including option years for all three contracts is \$57,742,795 including all applicable taxes and charges and \$51,099,819 net of all applicable taxes and charges. The total potential cost to the City, for all three awards, including all option years is \$51,999,176 net of all HST recoveries.

Funding is available in the 2021 Approved Operating Budget for Shelter, Support & Housing Administration. Additional funds will be requested in their 2022 Operating Budget Submission for the balance of the contract period.

Should the City choose to exercise its option to renew, then appropriate additional funding, if needed, will be included in the 2022-2024 Operating Budget Submissions for the balance of the contract period. Funding details follow in Table 1:

Table 1: Financial Impact Summary of Recommended Contract (net of HST recoveries)

Suppliers	Account(s)	Contract Term (October 1, 2021 to December 31, 2021)	Contract Term (January 1, 2022 to September 30, 2022)	Option Year 1 (October 1, 2022 to September 30, 2023)	Option Year 2 (October 1, 2023 to September 30, 2024)
Star Security Incorporated	F01527, F03705 FH5351 HS100X	\$1,472,044	\$4,416,129	\$6,064,818	\$6,246,763
Garda Canada Security Corporation	F01527, F03705 FH5351 HS100X	\$1,405,087	\$4,215,264	\$5,788,962	\$5,962,631
Logixx Security Incorporated	F01527, F03705 FH5351 HS100X	\$1,328,697	\$3,986,091	\$5,474,232	\$5,638,459
	Sub-Total	\$4,205,828	\$12,617,484	\$17,328,012	\$17,847,853
Total					\$51,999,177

The Chief Financial Officer and Treasurer has reviewed this report and agrees with information included in the Financial Impact section.

SOLICITATION SUMMARY

Solicitation Issued: May 26, 2021
Number of Addenda Issued: None
Number of Bids: Thirteen (13)

Solicitation Closed: July 2, 2021

Table 2: Summary of Bids Received for RFP No. Doc 2991705089

Supplier Name
**A.S.P. Incorporated
Cancom Security
Code Red Operative Group Incorporated
**G4S Security Services
Garda Canada Security Corporation

Supplier Name
Iron Horse Security
Logixx Security Incorporated
Neptune Security Services
Northwest Protection Services
OBN Security & Investigative Consultants Incorporated
Paladin Security Group Limited
Star Security Incorporated
The West Egg Group Company

** Supplier was found non-compliant with mandatory requirements.

Range of Scores: 46.2 to 74.1

DIVISION CONTACTS

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COMMENTS

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 1. for a contract funded by the operating budget, 5 years or less including any option years; or
 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were opened publicly; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Procurement Officer