



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document No. 2764858608 to Deloitte Inc. for City Wide Real Estate Service Delivery Program – Consultant Services for Corporate Real Estate Management

Date: September 30, 2021
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Negotiated Request for Proposals (nRFP) No. 2764858608 – City Wide Real Estate (CWRE) Service Delivery Model Consultant Services.

Description:

The award recommendation is for the Negotiated Request for Proposals (nRFP) to Deloitte Inc. for City Wide Real Estate (CWRE) Service Delivery Model Consultant Services. The contract is for a one (1) year term under Corporate Real Estate Management - Project Management Office (CREM-PMO) commencing from date of award.

Recommended Supplier:

Deloitte Inc.

Deloitte is the recommended supplier being the highest scoring vendor and for offering the lowest hourly rates among the shortlisted vendors.

Contract Award Value:

Deloitte Inc.

\$550,307 net of all applicable taxes and charges inclusive of contingency
\$621,847 including HST and all applicable charges inclusive of contingency
\$559,992 net of HST recoveries inclusive of contingency

The Contract is expected to start on date of award and end after one (1) year in 2022.

FINANCIAL IMPACT

The total contract award identified in this report is \$550,307 net of all applicable taxes and charges, \$621,847 including HST and applicable charges. The total cost to the City is \$559,992 net of HST recoveries.

Funding is available in the 2021 Approved Capital and 2022-2030 Approved Capital Plan for Corporate Real Estate Management.

Funding details are summarized in Table 1 to follow.

Table 1: Financial Impact Summary of Recommended Contract

WBS Element/ Cost Centre	Funding from Date of Award to December, 2021 (Net of HST Recoveries)	Funding from January 1, 2022 to End of Award (Net of HST Recoveries)	Total Cost of the Project (Net of HST Recoveries)
CCA255-16	\$233,330	\$326,662	\$559,992

The Chief Financial Officer and Treasurer has reviewed this report and agrees with information included in the Financial Impact section.

SOLICITATION SUMMARY

Solicitation Issued: December 22, 2020 **Solicitation Closed:** February 5, 2021

Number of Addenda Issued: Two (2)

Number of Bids: Four (4)

Table 2: Summary of Bids Received including bid price for Ariba Doc No. 2764858608 including bid price

Bidder Name
Deloitte Inc.*
Ernst & Young LLP**
P1 Consulting Inc.
PricewaterhouseCoopers LLP

*Deloitte is the recommended supplier being the highest scoring vendor and for offering the lowest hourly rates among the shortlisted vendors.

**Ernst & Young did not meet the minimum threshold in Stage 4A.

Evaluations Range of Total Scores for Stage 2+3: 46.39 - 63.42

Evaluations Range of Total Scores for Stage 4A: 10.53 - 15.67

DIVISION CONTACTS

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Malake AbouHmaid, Senior Project Manager, Project Management Office, Corporate Real Estate Management, 416-899-1155, maboum@toronto.ca.

COMMENTS

For the recommended contract award, the following requirements have been met:

- a. The firm recommended for award is the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;
- b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;
- c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:
 - 1. for a contract funded by the operating budget, 5 years or less including any option years; or
 - 2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

- d. the Solicitation document was advertised on the City's internet website and bids or proposals were opened publicly; and
- e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Procurement Officer