



BID AWARD PANEL CONTRACT AWARD

Award of Ariba Document Number 2991705089 to Star Security Incorporated and Garda Canada Security Corporation for Security Guard Services at various Respite, Refugee, and Shelter Locations for Corporate Real Estate Management

Date: October 8, 2021
To: Bid Award Panel
From: Chief Procurement Officer
Wards: All

RECOMMENDATIONS

The Chief Procurement Officer recommends that the Bid Award Panel grant authority to award the following contract:

Solicitation Number:

Request for Proposal (RFP) Number Doc2991705089

Description:

For the provision of security guard services for various respite, refugee and shelter locations across the City of Toronto for a period of one (1) year, with the City's option to extend the Contract for three (3) additional option year periods. Due to operational needs, Corporate Security has decided to retain only one (1) additional option year period instead of three (3) additional option year periods.

Should the option be exercised, then the Executive Director of Corporate Real Estate Management will request the Chief Procurement Officer to process the renewal under the same terms and conditions.

The RFP is structured to award up to three (3) separate contracts to up to three (3) highest scoring proponents meeting requirements of the RFP. Only two (2) proponents met the requirements of the RFP.

Recommended Suppliers:

Star Security Incorporated
Garda Canada Security Corporation

Contract Award Value:

1. Star Security Incorporated

\$9,597,677 net of all applicable taxes and charges

\$10,845,375 including HST and all applicable charges

\$9,766,596 net of HST recoveries

Contract is expected to start on date of award and end on October 10, 2022.

Option Year (October 11, 2022 to October 10, 2023)

\$9,885,608 net of all applicable taxes and charges

\$11,170,737 including HST and all applicable charges

\$10,059,594 net of HST recoveries

The total potential cost to the City including the option year is \$19,483,285 net of all applicable taxes and charges. **The total potential cost to the City including the option year is \$19,826,190 net of all HST recoveries.**

2. Garda Canada Security Corporation

\$6,255,564 net of all applicable taxes and charges

\$7,068,787 including HST and all applicable charges

\$6,365,662 net of HST recoveries

Contract is expected to start on date of award and end on October 10, 2022.

Option Year (October 11, 2022 to October 10, 2023)

\$6,443,231 net of all applicable taxes and charges

\$7,280,850 including HST and all applicable charges

\$6,556,631 net of HST recoveries

The total potential cost to the City including the option year is \$12,698,795 net of all applicable taxes and charges. **The total potential cost to the City including the option year is \$12,922,293 net of all HST recoveries.**

The total potential cost to the City, for both awards, including the option year is \$32,182,080 net of all applicable taxes and charges. **The total potential cost to the City for both awards including the option year is \$32,748,483 net of all HST recoveries.**

The above cost calculations for the option years reflect an estimated 3% increase in the consumer price index (CPI) for the labour cost.

FINANCIAL IMPACT

The total potential cost to the City, for both awards, including the option year is \$32,182,080 net of all applicable taxes and charges. The total potential cost to the City for both awards including the option year is \$32,748,483 net of all HST recoveries.

Funds is available in the 2021 Approved Operating Budget for Shelter, Support & Housing Administration. Additional funds will be requested in their 2022 Operating Budget Submissions for the balance of the contract period.

Should the City choose to exercise its option to renew, then appropriate additional funding, if needed, will be included in the 2022-2023 Operating Budget Submissions for Shelter Support & Housing Administration for the balance of the contract period. Funding details follow in Table 1:

Table 1: Financial Impact Summary of Recommended Contract (net of HST recoveries)

Account(s)	Contract Term (October 11, 2021 to December 31, 2021)	Contract Term (January 1, 2022 to October 10, 2022)	Option Year 1 (October 11, 2022 to October 10, 2023)
F01527, F03705 FH5351, HS100X	5,377,419	10,754,839	16,616,225
Total			32,748,483

The Chief Financial Officer and Treasurer has reviewed this report and agrees with the financial impact.

SOLICITATION SUMMARY

Solicitation Issued: May 26, 2021

Solicitation Closed: July 2, 2021

Number of Addenda Issued: None

Number of Bids: Thirteen (13)

Table 2: Summary of Bids Received for RFP Number Doc2991705089

Proponent Name
A.S.P. Incorporated *
Cancom Security *
Code Red Operative Group Incorporated *
G4S Security Services *
Garda Canada Security Corporation
Iron Horse Security *

Proponent Name
Logixx Security Incorporated *
Neptune Security Services *
Northwest Protection Services *
OBN Security & Investigative Consultants Incorporated *
Paladin Security Group Limited *
Star Security Incorporated
The West Egg Group Company *

*** Proponent did not meet the technical evaluation threshold of 75%.**

DIVISION CONTACTS

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COMMENTS

For the recommended contract award, the following requirements have been met:

a. The firm recommended for award is the lowest Supplier meeting specifications or to the highest scoring Supplier based on the evaluation criteria included in the Solicitation and meeting the requirements of the solicitation;

b. the appropriate Division has reviewed submissions and found the price to be reasonable, within available budget and concurs with the recommendation;

c. the total contract value is less than \$20 million dollars (excluding applicable taxes) and the contract term is:

1. for a contract funded by the operating budget, 5 years or less including any option years; or

2. for a contract funded by the capital budget, within the projected term of the capital funding for the project as set out in the capital budget,

being within the authority of the Bid Award Panel;

d. the Solicitation document was advertised on the City's internet website and bids or proposals were opened publicly; and

e. the Fair Wage Office confirms the recommended firm understands the Fair Wage Policy and Labour Trades requirements and has agreed to comply fully.

Additional details and information for the above Solicitations are on the file in the Purchasing and Materials Management Division.

SIGNATURE

Michael Pacholok
Chief Procurement Officer